

UNIVERSITY OF CALGARY – UNIVERSITY FOR PEACE
Canadian Queen Elizabeth II Diamond Jubilee Scholarship (QES)
Young Leaders in International Development

POSITION DESCRIPTION	
Title of Placement:	Intern, Chair on Countering Illicit Trade and Preventing Transnational Organized Crime
Location:	University for Peace (Universidad para la Paz), Ciudad Colón San José, Costa Rica
Department:	Office of the Rector
Duration:	3 months minimum (90 days)
Expected Start Date:	September 2022, January 2023, May 2023
Project Description:	<p>This internship opportunity is part of the Canadian Queen Elizabeth II Diamond Jubilee Scholarship (QES) program funded in part by the Community Foundations of Canada. It will be carried out in partnership with the University of Calgary, and the University for Peace, Costa Rica. The QES program engages a dynamic community of young global leaders across the world to create lasting impact both at home and abroad through cross-cultural exchanges encompassing international education, discovery and inquiry, and professional experiences.</p> <p>The University for Peace Campus is located 30Km Southwest of San José, within a natural reserve composed of a secondary forest and the last remnant of primary forest (200 ha) in the Central Valley of Costa Rica. The park and the campus are within the protected zone of El Rodeo, in Mora County. UPEACE covers about 2% of the Mora landscape; hence this protected area is rich in fauna and natural resources. UPEACE pursues academic excellence through the systematic and critical study, understanding, and analysis of the causes of multiple problems affecting human and global well-being. UPEACE offers 14 Master's programs and a Doctoral Program at their main campus in Peace and Conflict Studies, Environment and Development, and International Law.</p> <p>The intern is expected to commit at least 7 hours a day, five days a week (or 35 hours a week) to work with the Office of the Rector at UPEACE.</p>
Responsibilities:	<p>Duties may include but are not limited to:</p> <ul style="list-style-type: none"> • Collect data concerning illicit trade and organized crime dynamics in Latin America and other countries, depending on the demand of the research • Provide support to the design of publications • Prepare case studies • Assist in the preparation and implementation of research projects • Identify possible sources of funding and assist with proposal writing • Create and follow up on a schedule for grant and proposal writing (using Excel, Task Manager, or any other appropriate tool) • Engage with the Office of the Dean's projects and research activities through collaboration and active participation • Generate a final report including all impressions and suggestions for improvement, including external and personal references.

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Eligibility:	<ul style="list-style-type: none"> • Must be a senior-level student entering or enrolled in their 3rd or 4th year of undergraduate studies in International Relations, Political Sciences, Global Development Studies, Latin American Studies, or other related programs or be enrolled in a graduate program in a related field at the time of application. • Canadian citizen or permanent resident. • 35 years of age or under at the time of application. • The working language is English. Some Spanish is desirable. • Excellent research skills (knowledge of quantitative and qualitative research methods). • Experience with graphic design (please include examples) • Experience with community engagement is desired • As part of the QES Program, the Intern must participate in community engagement activities on campus or in local communities abroad and in Canada. • Academic credit requirement. This QES placement must be for academic credit. Interns must register in at least one course offered during the internship's academic term (e.g. online course, independent study, self-directed study/research, co-op program placement). Interns can work with the Study Abroad Office and academic mentor to explore options. • Mature, self-driven, independent, and with experience in a diplomatic environment (desirable) • Flexible and willing to adapt according to the needs of the program and cultural setting with empathy and consideration.
Expected Program Outcome:	<ul style="list-style-type: none"> • Contributing to publications related to the work of the Chair on Countering Illicit Trade and Preventing Transnational Organized Crime • Improving the knowledge on issues related to illicit trade and organized crime in Latin America • Experiential learning focused on professional development • Enhanced skills and intercultural competencies through interaction with a diverse community of learners • Intern's final report which includes a collection of experiences, observations, and suggestions for improvement from a user's standpoint.
Financial Assistance:	A maximum of \$6,000 to cover travel (airfare, insurance, immunizations) and living expenses will be provided to the selected intern for the 90 days duration of the placement.
Further details and application information:	Study Abroad Office, University of Calgary International https://www.ucalgary.ca/international/study-abroad/qes-costa-rica