



2018

秋季学期留学生

新生须知

Handbook for New International Students of 2018 Autumn Semester









北京师范大学国际交流与合作处 留学生办公室 制

Made by
International Students Office
Office of International Exchange & Cooperation
Beijing Normal University





目录

准备事项检查清单

来华前	1
来华后	1

来中国之前我都需要做哪些准备

1. 签证	2
2. 住宿	3
3. 体格检查	4
4. 货币准备	5
5. 购买保险	6
6. 所需携带文件清单	7
7. 收拾行李	7
8. 申请清真食堂就餐	7

抵达中国后需要做哪些事情

1. 如何从机场抵达学校	8
2. 住宿	9
3. 银行开户及兑换货币	10
4. 注册	12
5. 学费	14
6. 购买保险	15
7. 领卡	15
8. 手机卡办理	15
9. 体格检查验证	16
10. 分班考试	17
11. 本科新生入学汉语水平考试	17
12. 开学典礼	17
13. 注册时间及学期日程安排	17

重要联系方式





CONTENTS

Checklist

Pre Departure	20
After Arrival	20

Things to Prepare Before Coming to China

1.Visa	21
2.Accommodation	22
3.Physical Examination	23
4.Money Matters	24
5.Insurance	25
6.Documents Required	26
7.Packing Your Luggage	26
8.Apply to have dinning at Muslim Canteen	26

Things to Prepare After Arrival in Beijing

1.Getting To BNU From Airport	27
2.Accommodation	28
3.Bank Account & Money Exchange	29
4.Registration	31
5.Tuition Fees	33
6.Insurance	34
7.Campus Card	34
8.SIM card	34
9.Physical Examination	35
10.Placement Test	36
11.Chinese Test for New Undergraduates	36
12.Opening Ceremony	36
13.Academic Calendar	36

Important Contact Information



欢迎来到北京师范大学 WELCOME TO BNU

即将在北师大展开丰富多彩的生活和学习,你一定又激动又兴奋。让我们一起看看在入学前都需要做足哪些准备吧!

准备事项检查清单

来华前

- ◆ 申请签证
- ◆ 预定宿舍(或提前租房/预订酒店)
- ◆ 体格检查
- ◆ 准备相关费用(兑换人民币)
- ◆ 购买保险
- ◆ 携带好相关入学文件
- ◆ 打包行李

抵达后

- ◆ 学生公寓办理入住手续,获得《临时住宿登记表》
- ◆ 银行开户并办理银行卡, 兑换现金
- ◆ 办理注册
- ◆ 缴纳学费
- ◆ 购买保险
- ◆ 体格检查 / 体检验证
- ◆ 参加开学典礼

来中国之前我 都需要做哪些 准备?



1. 签证

如何申请来华签证?

- ◆ 请您凭我校的《录取通知书》、《外国留学人员来华签证申请表》(JW202/201表)到中国驻外使领馆申请 X1 或 X2 签证。是否需要《外国人体格检查表》,请咨询中国驻外使领馆。
- ◆申请签证结束后,请索回《录取通知书》和《外国留学人员来华签证申请表》 (JW202/201表)原件,在学校申请签证延期时需要用到原件。

应该持哪种类型的签证来华?

根据法律规定,免签签证及旅游签证在中国境内不能变更为学习签证。请同学们务必申请 X1/X2 学习签证入境。

签证注意事项:

- ◆请您于 2018 年 8 月 20 日以后入境, 否则会有签证过期的危险。
- ◆按照中国法律规定,持"X1"签证的学生,在入境后30天之内必须申请居留许可,否则将被视为非法居留,并处高额罚款。申请居留许可之前,必须到留学生办公室办理报到注册手续。开学前入境的学生,如有签证问题,请尽早到留学生办公室咨询,以免过期。
 - ◆ 关于抵达中国后办理签证的相关信息,请登陆公安局出入境管理处网站:

http://www.bjgaj.gov.cn(点击'网上办事'—'出入境管理'—'外国人') 查询。



2. 住宿

可不可以住在校内学生宿舍?

北师大共有 5座留学生公寓,你可以选择住在学校内的留学生公寓。选择住在校内的同学请在收到录取通知后及时在网上系统预定宿舍。宿舍详细信息,请登录留学生官方网站查询。

什么时候可以预定校内宿舍?

确认被录取(收到录取通知书或网上查询)以后,请登陆 http://apply.bnu.edu.cn/ 在线预订留学生宿舍,预定时间 2018年6月13日上午9:00-2018年7月31日12:00。由于校内公寓数量有限,请及时预订。宿舍预定到期后,将不再开放预订。我们将按照您在预订期内的选择为您安排住宿。

注意:获得中国政府全额奖学金和孔子学院奖学金(不含孔子新汉学计划)的学生以及部分免住宿费的交换生,不必在网上预订宿舍,学校会统一安排宿舍。

怎么预订校内宿舍?

确认被录取后,用网上报名账号和密码登录 http://apply.bnu.edu.cn/ 并预定。

可不可以住在校外?

你也可以选择住在校外,可以通过房产中介机构查询租房信息。注意在租房时请咨询大型正规房屋中介,签订房屋租赁合同时,请认真阅读,以免上当受骗。 入住后请及时办理《临时住宿登记表》(详见第9页)。

校内宿舍只能在注册前7天才可入住,如在注册7天前入境,可以暂时居住在学校附近的宾馆。



3. 体格检查

我需不需要做体检?

学习时间为一学期的同学一般不需做体格检查,是否需要《外国人体格检查表》,请咨询中国使领馆。

学习一学年或一学年以上的同学必须进行体格检查,已经有居留许可的同学不需要再次进行体格检查,但取得居留许可时未满十八周岁的同学还需进行体格 检查。

关于《外国人体格检查表》

- ◆《外国人体格检查表》必须使用原件;
- ◆《外国人体格检查表》的有效期为六个月;
- ◆ 《外国人体格检查表》的右上角必须贴有本人近照,并盖有体格检查医院的院章;
 - ◆ 表格最后一栏必须有医院院章和医生的签字及签字日期;
- ◆ 如果因故需要复印空白表格时,请一定要正反面复印,切勿将《外国人体格检查表》印成两张纸;
- ◆ 《外国人体格检查表》需另附艾滋病、梅毒化验单原件、心电图原件和 X 光检查报告原件。



4. 货币准备

我需要准备人民币现金吗?

建议您在自己国家的银行兑换一些人民币,或者准备 1-2 张可以在中国境内使用的信用卡或借记卡,以便在刚抵达中国境内后使用。建议同学们携带大约5000 元人民币(以足以支付开学初的签证、体格检查验证、生活、住宿、饮食及交通的费用),随身携带现金时请注意安全。

可不可以用本国家办的银行卡交纳学费及其他费用?

交纳学费*只能用中国境内开办的具有"银联"标识的银行卡*。同学们在入境后,请及时在银行兑换外币及开立人民币账户,并且申请银联卡;再到学校来刷卡缴纳学费。





5. 购买保险

依据国家《学校招收和培养国际学生管理办法》42号令第四十条,学校实行国际学生全员保险制度,国际学生必须按照国家有关规定和学校要求,在注册时须购买平安保险公司的来华留学生团体保险。保险有效期应超过在华学习期限;其它任何保险证明都不能作为办理注册手续的保险依据。保险不符合要求者不能注册入学。





我可以在开学报到前购买保险吗?

您可以在线购买中国平安保险公司提供的来华留学生团体保险:

在线购买时间:2018年8月20日-8月31日

- ▶有关保险费,保险内容等介绍请参照 http://www.lxbx.net/。
- ▶请登录http://www.lxbx.net/ 在线购买来华留学生团体保险,保险有效期限可以选择6个月或12个月,保险有效期应与申请签证的有效期一致;支付教程http://iso.bnu.edu.cn/en/pages?cid=370&pid=183。
 - ▶请保存"在线支付成功凭证",注册时出示。
 - 》此项来华留学生保险的最终解释权归中国平安保险公司所有。

注:录取通知书已注明不必购买保险的奖学金获得者,无需购买。





6. 所需携带文件清单

- ◆ 有效护照及签证
- ◆ 录取诵知书原件
- ◆ 外国来华留学人员签证表 (JW202/201 表) 原件
- ◆ 2 寸免冠证件照(至少3张)
- ◆ 身体检查及验血结果或报告(英文原件)(如有请提供)
- ◆ 来华留学生团体保险在线支付成功凭证
- ◆ 学费(中国境内办理的带有"银联"标志的银行卡)
- ◆ 原就读学校毕业证书(入学前在中国境内学习并持境内签证的学生提供)
- ◆ 毕业证复印件(本科入学申请时,只提交高中预计毕业证明的同学)
- ◆ 毕业证和学位证复印件或毕业证明及学位证明原件(研究生入学申请时,只提交预计毕业证明的同学)

注:为防止重要文件遗失,请同学们务必将所有文件复印一份妥善保存。

7. 收拾行李

北京天气四季分明,建议您四季的衣服都携带一些。住在校内的学生,留学生公寓会为学生提供被褥床单等床上用品,您只需自备牙刷拖鞋等洗漱用品即可。也可根据自己意愿携带床单枕头被褥等。住在校外的学生,可以携带轻便的床单被褥及洗漱用品,以备第一天抵达后使用,随后可以在周边超市自行购买。

8. 申请清真食堂就餐

如需申请在清真食堂就餐,请于9月7日之前携带本人校园卡至留学生办公室填写《清真食堂用餐申请书》并提交。请注意,申请清真食堂就餐后,在学校所有食堂就餐将需支付15%的管理费。可登录网站获取《清真食堂用餐申请书》http://iso.bnu.edu.cn/cn/download/download?id=16

抵达中国后 需要做哪些 事情?



1. 如何从机场抵达学校

学校提供免费接机服务吗?

2018年8月27日至29日,北京时间每日08:00到20:00,我校在北京首都机场T3航站楼"国际到达"处安排专人接机(接机牌请见右图),提供免费接机服务。请注意:《录取通知书》是您享受接机服务的唯一凭证,请一定随身携带。



如何乘坐出租车前往北师大?

如果您在非接机时间内抵达,可以乘出租汽车来北京师范大学,下车前请向 出租车司机索要发票。

如何乘坐机场巴士抵达北师大?

您也可以乘坐机场巴士到"马甸桥站"下车,再换乘出租车。北京师范大学地址:新街口外大街19号(北二环至北三环之间,北太平庄南侧)。

如何乘坐机场快轨抵达北师大?

T2(06:35-23:10), T3(06:20-22:50) 航站楼可以乘坐机场快轨, 东直门站下车后打车或换乘地铁2号线,在积水潭站下车后打车或者乘坐公共汽车到学校。

当您到达北京师范大学后,请先到您预订的留学生公寓或酒店或已提前租好的民房办理入住,并于 24 小时内办理《临时住宿登记表》,公寓的地址请参阅手册后页的《北京师范大学地图》。

2. 住宿

如何办理校内入住手续?

已经预订学校留学生公寓的同学,请在2018年8月27日至8月31日期间凭《录取通知书》到已预订公寓服务台办理入住手续,并取得《临时住宿登记表》。如果您于2018年8月27日前抵达学校公寓住宿,请与宿舍前台联络或自行安排住宿;如果您在8月31日后才能抵达学校公寓,请提前与公寓前台联系,确认公寓能否为您保留住房。

住在校内的同学请特别注意:

- ◆ 入住后两周内必须交清一个学期的房费和钥匙押金(根据宿舍不同,100元或200元),钥匙押金和房费请以人民币现金的方式交到所入住的公寓前台。
- ◆ 注册结束后两周内(9月1日-14日)可以在各公寓间自由换房,但两周后 退房或换房者需另交纳两周的房费作为补偿金。

如果选择住在校外,还需要提供《临时住宿登记表》吗?

住在校外宾馆、校外公寓或其它学校留学生公寓的同学,请提前办理《临时住宿登记表》(如下图)。

租住民房的同学,请在入住24小时之内与房主一起到辖地派出所办理《临时住宿登记表》。办理登记时,房主需携带户口簿、房产证、出租合同和身份证,留学生本人应携带护照。

住在校外的同学请特别注意:

- ◆ 必须及时向留学生办公室出示合法有效的《临时住宿登记表》及个人联系电话,否则留学生办公室不予办理注册手续,公安局不予办理任何签证手续。
 - ◆ 办理签证期间,请不要搬家、否则无法获取新签证。
- ◆ 签证延长或更新后,请在 24 小时内持护照去所住宿舍、宾馆、公寓前台或辖地派出所(租住民居者)更新《临时住宿登记表》,否则将被处以罚款。



《临时住宿登记表》样图



3. 银行开户及兑换货币

办理银行开户及银行卡需要携带什么证件?

护照原件,北京师范大学《录取通知书》或学生证/卡,《临时住宿登记表》。

可以去哪些银行办理?

中国银行北京文慧园支行可为同学们免费开立一张长城电子借记卡。你还可以选择别的银行办理开户及申请银联卡。每月领取生活费的奖学金生及部分交换生只能办理中国银行的银行卡。

中国银行北京文慧园支行地址:

北京市海淀区文慧园北路 4号(北师大加油站南侧一层)。

如何办理银行开户及银行卡?

1) 填写《个人账户开户及综合服务申请表》(见附图)。

各类电子银行服务可以同时申请开通,如网上银行、短信通知。(持"录取通知书"首次申请银行卡可免年费及工本费)

2) 索取《客户回单》。

开卡业务完成后,应向银行柜台索取《客户回单》(见附图),并妥善保存,作为开户凭证。《客户回单》须包含以下三个信息:姓名、护照号码、银行卡号。

注意:奖学金生请将《客户回单》交给留学生办公室,以用于在校期间生活费、奖学金的发放等。

我应该办理什么类型的银行卡?

在开立账户时,请申请一张与您账户关联的银联卡,此卡与您的账户是属于同一体的。银联卡在中国普遍使用,它的功能与借记卡相同,可以将汇款直接转账到收款人的账户。



我可不可以先注册然后再办银行卡?

我们强烈建议你先前往银行办理开户及银行卡,再到学校办理注册手续。注册期间,您可能会因为办理签证手续需要将护照送交北京市公安局出入境管理处,签证手续大约需要 30 天左右才能完成。在这 30 天内,您将暂时无法取回护照。而办理银行开户及银行卡必须持本人护照原件才可办理,所以建议同学们在入境后,尽快前往"中国银行文慧园支行"开立人民币账户,并且申请银联卡。办好后再办理注册。

需不需要兑换人民币现金?

宿舍费用等须交纳人民币现金,所以请提前兑换好足够的人民币,保证能缴付住宿费、签证费和生活费等

注意:银行周六和周日不能办理外币兑换人民币业务,如果你在周末抵达, 且没有提前准备人民币现金,强烈建议你在北京首都机场兑换一些人民币。

由于申请银行卡、发放奖学金生活费均需要时间,请奖学金生提前准备至少 三个月的生活费,建议准备人民币至少1万元。

兑换货币时需要持什么证件?

请出示护照原件





4. 注册

※ 特別注意:

留学生入学后,无论您是否已经提前缴纳学费或延长签证,在每学期开学时都要在指定时间持护照、学生证、住宿登记表、保险证明等到留学生办公室办理注册手续。因特殊原因无法按时注册的学生,必须提前一周向留学生办公室提交书面申请,否则将被视为自动退学。

注册时我需要准备什么材料?

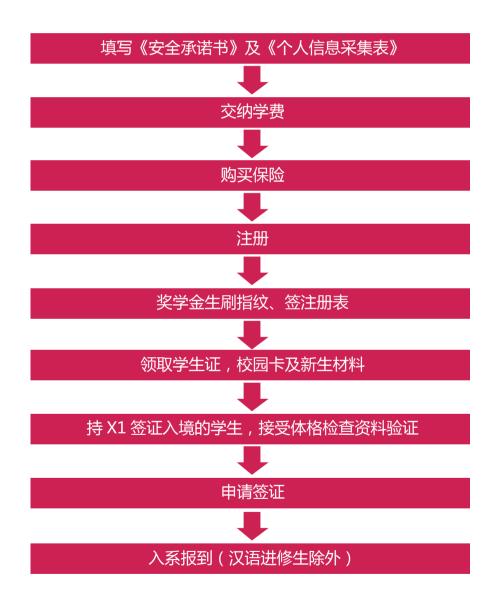
- 1) 本人有效护照原件
- 2) 经本人签名的《录取通知书》原件
- 3) JW202/201 表原件(《外国留学人员来华签证申请表》)
- 4) 《临时住宿登记表》原件
- 5) 护照照片 2 张 (白色背景, 每张照片背面写上学号和中文姓名)
- 6) 学费(用中国境内申请的带有"银联"标识的各种银行卡缴纳)
- 7) 签证费:建议准备¥1000元现金,根据申请签证种类的不同,费用有所不同。(只收取现金)
 - 8) 来华留学生团体保险 "在线支付成功凭证"
 - 9) 体格检查材料原件:

持 X1 签证入境并已经做好体格检查的同学,需要准备好您的全部体格检查 资料和验证费,包括:《外国人体格检查表》原件、艾滋病、梅毒化验单原件、 心电图原件、X 光检查报告原件、体检验证费人民币 60 元整(只收取现金)。

10) 本科生在入学申请时,只提交高中预计毕业证明的同学,在开学报到时, 必须提交毕业证复印件;研究生在入学申请时,只提交预计毕业证明的同学,在 开学报到时,必须提交毕业证和学位证复印件或毕业证明及学位证明原件。



注册流程是什么?



5. 学费

我的学费是多少?

收费标准(单位:人民币/人)

◆ 中文授课项目学费标准

学生类别	学科类别	半年学费	一年学费
汉语进修生		11600	22400
並 客出版是	(文)	11600	22400
普通进修生	(理、工、艺术)	13050	25300
	(文)	12400	24000
本科生	(理、工、艺术)	14250	27700
7 <u> </u>	(文)	13050	25300
硕士生	(理、工、医、艺术)	16550	32300
博士生	(文)	16550	32300
はて工	(理、工、医、艺术)	21100	41400
宣 你:#!收 / +	(文)	14900	29000
高级进修生	(理、工、医、艺术)	19000	37200
T# >><	(文)	3200/	/月
研究学者	(理、工、医、艺术)	3500/	′月

注:具体学费标准请查看专业目录

◆ 英文授课项目学费标准

学院名称	学生类别	学制	学费		
物理系					
环境学院	博士研究生		98000		
教育学部					
教育学部					
社会发展与公共政策学院	学院				
环境学院	硕士研究生	2年	60000		
经济与工商管理学院	ツエツノし土	2 +	00000		
哲学学院					
法学院					

◆ 英文学分项目学费标准:1800元人民币/学分



只能用银行卡缴纳学费吗?

是的,学校不收取现金学费,请在注册时持中国境内办理的有"银联"标志的银行卡缴纳学费。

- ※ 交纳一年学费的同学将得到有效期一年左右的签证。
- ※ 学费中不含教材费。



6. 购买保险

※依据国家《学校招收和培养国际学生管理办法》42号令第四十条,学校实行国际学生全员保险制度,国际学生必须按照国家有关规定和学校要求,在注册时购买平安保险公司的来华留学生团体保险。保险有效期应超过在华学习期限;其它任何保险证明都不能作为办理注册手续的保险依据。

如果在来华前没有购买来华留学生团体保险怎办?

您可以登录中国平安保险公司网站www.lxbx.net在线购买来华留学生保险,或在开学报到注册现场办理中国平安保险公司提供的来华留学生保险。

- ◆ 保险内容:包括门诊急诊、门诊手术、住院医疗费和意外伤害赔偿等。具体内容参见《来华外国学生综合保险简介》。网址:http://www.lhgj.net/。
 - ◆ 此项来华留学生保险的最终解释权归中国平安保险公司所有。
 - ◆ 全额奖学金生需持录取通知书免费领取保险卡。

7. 领卡

在报到时你将收到学生证,校园卡。校园卡用于校内图书馆,食堂,超市以及上网手续办理。校园卡业务办公室在信息网络综合服务大厅(学校南门内学十六楼一层)。

8. 手机卡办理

为了让您在第一时间与家人保持联系,更方便地与老师、同学沟通,在留学生报到现场您将免费获得中国联通公司提供的SIM卡一张,请您携带护照原件办理。SIM卡充值后方可使用。特别提示:中国联通采用国际通用网络制式,3G为WCDMA制式,4G为FDD-LTE制式。

登陆以下链接,或通过扫描通讯卡选号平台二维码,即可预约属你的珍藏版号码。https://jinshuju.net/f/num11b。



咨询邮箱: 41263960@qq.com



9. 体格检查验证

如果来华前已经做了体检,抵达中国后还需要做体检吗?

如果你在境外做了体格检查,在报到时需将境外体格检查报告原件提交给北京国际旅行卫生保健中心海淀门诊部的医生进行验证,合格者领取验证结果。

如果我在注册时体检验证不合格怎么办?

如有缺少或不合格项目需重新进行体检,具体费用及其他注意事项请咨询 北京国际旅行卫生保健中心海淀分中心海淀门诊部(网址:http://www.bithc. org.cn 点击'中心简介'—'海淀门诊部'电话:+86-10-82403675)。

学校会统一组织我们在中国境内做体检吗?

请您在2018年8月31日中午12:30在留学生第三公寓大厅集合(当天不能吃太油腻的事物),参加留学生办公室为体格检查验证不合格或没有体检的学生组织的集体体检。体检过后一周来留办领取体检结果,办理签证。

由于集体体检的时间可能与你需要办理签证的时间不吻合,建议你也可以选择自己前去体检,一周后自取体检结果或委托体检中心邮寄体检结果,再携带体检结果来留办办理签证。

体格检查或验证都需要准备什么材料?

- ◆ 《录取通知书》或学生证
- ◆ 护照复印件
- ◆ 1 张护照用照片
- ◆ 未在指定医院(北京国际旅行卫生保健中心海淀门诊部)体检者须提供 全套体格检查原始报告

◆ 体格检查费约 400 元人民币

体格检查的地址是什么?

北京市国际旅行卫生保健中心海淀门诊部 工作时间:周一至周五早 08:30-11:00

电话: 010-82403675

地址:北京市海淀区德政路10号

网址:http://www.bithc.org.cn/ithcweb/bithc/



10. 分班考试

我需要参加分班考试吗?

汉语进修生、汉语文化学院的普通进修生需参加分班考试。

考试的内容和时间是什么?

包括笔试和口试。汉语进修生的分班考试将于2018年8月30日进行,每位同学的考试时间将在报到注册时通知。请提前预留考试时间,按要求参加考试。

汉语进修生如何查询分班考试结果?

2018年9月2日早上8点以后您可以在留学生第一公寓大厅、教二楼三层公告栏或主楼三层公告栏查询考试结果。(仅限于汉语进修生)

※9月2日汉语文化学院的学生到第一公寓大厅购买教材,9月3日开始上课

11. 本科新生入学汉语水平考试

本科新生的汉语水平测试将于9月3日进行,考试达到成绩标准的学生免修全部或部分汉语课程,其他学生按各专业教学计划选修相关汉语课程,获得相应学分。

12. 开学典礼

8月31日早上9:00举行留学生新生开学典礼,请于08:50前到场。开学典礼地点为学生活动中心。

13. 注册时间及学期日程安排

注册时间:8月28日至30日上午8:00-11:00;下午14:00-17:00

注册地点:京师大厦三层第六会议室

	日期	项目	参加人员
	8月28日	报到注册	汉语进修生
	8月29日	报到注册	本科生、普通进修生
	8月30日	报到注册	研究生、高级进修生
2019 年	8月30日	分班考试	汉语进修生、汉语文化学 院的普通进修生
2018年	8月31日	留学生开学典礼	所有新同学
	9月2日	公布分班考试结果	汉语进修生、汉语文化学
	9月2日	教材日	院的普通进修生
	9月2日	学院注册	汉语进修生以外的新同学
	9月3日	开始上课	汉语进修生
2019年	12月27日-28日	期末考试	汉语进修生
2019 +	1月4日	结业典礼	汉语进修生



重要联系方式

北京师范大学留学生办公室

周一至周五 8:00-11:30 14:00-17:30

签证代办公司工作时间:周二至周五 14:00-16:00

地址:北京市海淀区新街口外大街19号京师大厦9910房间

进修项目(汉语进修项目、普通进修项目、高级进修生、研究学者)

电话:+86-10-58807986(中、英)+86-10-58808364(日、韩)

邮箱: chinese@bnu.edu.cn

本科项目

电话:+86-10-58800310 邮箱:bk@bnu.edu.cn

中文授课研究牛项目

电话:+86-10-58808364(中、日、韩)

邮箱:grad@bnu.edu.cn

英文学分、英文授课学分项目

电话:+86-10-58800307(中、英)

邮箱: EGP@bnu.edu.cn

孔子学院奖学金

电话:+86-10-58807986 邮箱:cis@bnu.edu.cn

中国政府奖学金

电话:+86-10-58800309 邮箱:csc@bnu.edu.cn

留学生宿舍简介

公寓名称	编号	房型	床位数	面积(平米)	长期生房费 (RMB/床位/天)	短期生房费(RMB/ 床位/天)	房间共有设施	房间附加设施	公共设施	网络服务项目	房型图		
励耘学苑	A1	双人间	158	16	40	50					公用自助洗衣	校园有线/无	72.4.10
留学生第一公寓(A) 电话: +86-10-58807642	A2 単人间 8 9.2 55 65 公共卫生间(淋浴)、每层一间 床头柜 厨房	房(每层)/公用 厨房/公共冰箱 /健身房/传真/	线宽带网络 (收费60元/	双人间 華人间									
传真: +86-10-58800567	A3	单人间	18	12	65 75 复印		月)	A1 約16m' A2 約9.2m' A3 約12m'					
学十三楼 留学生第二公寓 (H) 电话: +86-10- 58809556/58808757	Н	双人间	132	16	60	80	公共卫生间(淋浴)、每层一间	床头柜/冰箱/衣架	公用自助洗衣 房(每层)/公用 厨房		77.人间 卫生间 if F2 8927er		
	В1	单人间	292	16	95	140	独立卫生间(淋浴)	冰箱	直升电梯/公共		A 0 0		
励耘学苑 留学生第三公寓 (B) 电话: +86-10-58805151	В2	两室一厅	33	18	85	140	两室共用一间卫生间(淋浴)	(每	自助洗衣房 (每层)/公共厨 箱/共享安厅房(每层)/	线宽带网络 (收费60元/ 月)	Pieter Silver A A A A A A A A A A A A A A A A A A A		
	В3	两室一厅	26	22	95	150	两室共用一间卫生间(盆浴)	宋儿/沙及/小相/共享各月	复印	Д)	B1 约166° B2 A. B3-5196° 企用96° B3 A. B3-5196°公用136°		
	C1	双人间	92	21	60	120		冰箱/床头柜					
新松公寓 (C) 电话: +86-10-58807890	C2	双人间	98	23	65	120	两人共用一间卫生间(淋浴) 自助洗衣房/公 线宽带网 自助洗衣房/公 (收费60;	校园有线/无 线宽带网络 (收费60元/ 月)	D±M D±M				
	C3	双人间	50	27	75	130		冰箱/圈椅/茶几/床头柜		717	C1 #321m² C2 #323m² C1 #327m²		
兰蕙公寓 (E) 电话: +86-10-58806000	Е	双人间	150	27	60	120	两人共用一间卫生间(淋浴)	冰箱/圈椅/茶几/床头柜	直升电梯/公用 厨房/洗衣房/ 复印	校园有线/无 线宽带网络 (收费60元/ 月)	2±N E 1027#		

备注: 所有房间都配有:单人床/床上用品/书桌/书架/椅子/台灯/电话/保险箱/空调/电视/电水壶/衣柜,提供24小时热水和房间清洁服务.





Checklist

Pre Departure

- Visa application
- Booking dormitory (Rent house/book hotel)
- Physical examination
- Money exchange (RMB)
- Purchase health insurance
- Prepare required documents
- ◆ Pack your luggage

After Arrival

- Check in at reserved International Students Apartment and obtain "Temporary Residence Form"
 - Apply for bank card
 - Registration
 - Pay tuition fee
 - Buy Insurance
 - Physical examination/Verification
 - Attend Opening ceremony

Things to Prepare Before Coming to China



1.Visa

How to apply for visa to China?

- You may apply for X1/X2 Visa at the Chinese Consulate/Embassy in your home country. Kindly bring along your valid passport, the original copy of Admission Notice from BNU and Visa Application for Study in China (JW202/201) form.
- ◆ Please consult the embassy to check if the "Physical Examination Record for Foreigner" is necessary for your visa application.
- ◆ Do make sure that the original copies of the Admission Notice and JW 202/201 form are handed back to you after obtaining your Chinese visa. These documents are mandatory for application of visa extension upon your arrival in Beijing.

Type of visa to apply for:

Please apply for X1/X2 student visa before coming to China. According to Chinese immigration laws, students with visa-free access and tourist visa cannot get any other valid student visa within mainland China.

Important visa notice:

- Please arrive in China after August 20th 2018, to avoid any visa expiration issues.
- According to Chinese law and regulations, students with X1 Visa are required to apply for Residence Permit within 30 days of their arrival to China. You will be fined heavily if you fail to do so.
- You are required to register at the International Students Office first before applying for Residence Permit.
- If you arrive before the registration date and face any issues with your visa, please contact ISO immediately.
- ◆ For more information about visa application, please visit http://www.bjgaj.gov.cn (click on '网上办事'— '出入境管理'— '外国人') to check.



2. Accommodation

On campus Dormitory

There are a total of 5 international student dorms in BNU. For students who want to live on campus, please apply for accommodation online after you' ve received the Admission Notice.

For more information about accommodation, please visit http://iso.bnu.edu.cn.

Deadline for dorm reservation

Once you' ve received the admission notice, please log in to http://apply.bnu.edu.cn to apply. Application date: 9:00am June 13 to 12pm July 31, 2018.

Due to the limited rooms available, please make your reservations quickly. Application will close after the deadline.

Note: Chinese Government (CSC) and Confucius (excluding Confucius Study Plan) scholarship recipients, as well as exchange students who have their accommodation fee waived, are not required to reserve online. Your housing arrangements will be settled by the school.

How to apply?

After confirming your application status online, log in to the application website http://apply.bnu.edu.cn and apply.

Living off campus

You can choose to live off campus. For more information about renting rooms or apartments in Beijing, please consult local rental agents. We strongly advise you to read the contract carefully before signing, in case of any fraud. After your check-in, please apply the "Temporary Residence Form" in time (see page 9 for more information)

You can only check in to on campus dorms 7 days before registration, if you arrive Beijing earlier than that, we advise you to book the hotel near school in advance.



3. Physical Examination

Is physical examination necessary?

Students who are studying in China for just one semester may not require physical examination, please contact the Chinese Embassy in your country to make sure.

Students who are studying in China for one academic year or more must do the physical examination and obtain medical certificate. Those who already have a residence permit need not to go through the medical checkup again. However if the student obtained the residence permit before the age of 18, then he/she has to undergo medical checkup again.

Requirements of Foreigner Physical Examination Form

- Original copy
- Valid for 6 months
- Official stamp stamped on top of the passport photo
- Signed and stamped by issuing doctor (last page)
- If you have to photocopy the blank form, please do it double sided and NOT two pages
 - Original copy of AIDS, Syphilis, EGC and X-Ray test reports



4. Money matters

Do I need RMB cash?

Please change some RMB before coming to Beijing or bring 1-2 international credit card that could work in China. You are advised to have at least 5000 RMB (for visa, physical examination, living expenses, accommodation, food and transportation). Please be extra careful when you are carrying around cash.

Paying tuition fee

Tuition fees can only be paid in RMB using debit card with Union Pay logo issued in China. If you are carrying foreign currencies, please change to RMB once you reach China, open a bank account and apply a debit card immediately before paying tuition fees.





5. Insurance

Can I Purchase Insurance in my home country?

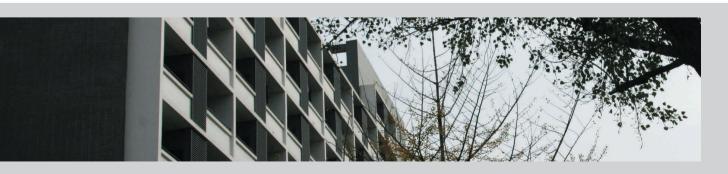
Based on Article 40, Order 42 "Regulations on School Recruitment and training of International Students", the school implements insurance system to all international students. As requested by relevant national regulations and school requirements, during the registration international students must purchase group insurance for international students studying in China which is provided by Ping' an insurance. The other kinds of insurance can not be accepted for enrollment. Students who do not insured or the ones whose insurances do not meet the requirement cannot enroll.

Can I Purchase Insurance before registration?

You could buy the insurance for international students offered by China Ping'an Company online. Please refer to http://www/lxbx.net/ for more info.

- Purchasing time from August 20 to August 31, 2018.
- You may log in online to buy the insurance for 6 months or 12 months. The insurance period should be consistent with your visa period. Instruction of payment can be find in http://iso.bnu.edu.cn/en/pages?cid=370&pid=183.
- Please save the payment record and show us the payment record when you register.
- Ping'an Company reserves the final right to interpret the terms and conditions of the insurance.

Note: Scholarships students whose admission notice indicate insurance coverage are not required to purchase insurance.





6. Documents required

- ◆ Valid passport & Visa
- Original copy of Admission Notice
- ◆ Visa Application for Study in China (JW202/201) Form
- ◆ 2 inch passport photo (at least 3)
- ◆ Physical Examination and Blood Test Report (original copy) (if applicable)
- Payment record of group insurance
- Tuition Fees (Debit bank card with Union Pay issued in China)
- Original copy of graduation certificate (for students who are already studying in China)
- For undergraduate and graduate students who only provided Expected Graduation Certificate, please provide your Certificate of graduation and Degree Certificate(only applied to the graduate freshman).

Note: Students are advised to have extra copies of important documents, in the event that they go missing

7. Packing your luggage

Beijing has four distinct seasons. Depending on your length of stay in China, you are advised to bring clothes suitable for the different weather conditions. Some toiletries and other necessities would be useful too, for the first few days before you are fully settled.

8. Apply to have dinning at Muslim Canteen

If you need to have dinning at the Muslim canteen, please fill and submit Muslim Canteen Application Form in International Students Office with your campus card before 7th September. After your application, you cannot withdraw it. Please be noticed that you need pay the management fee of 15% while dinning at all other campus canteens. http://iso.bnu.edu.cn/cn/download/download?id=16.

Things to Prepare After Arrival in Beijing



1. Getting to BNU from airport

BNU Airport pickup service

BNU offers free pickup service for students from the airport between 8:00am-8:00pm, August 27 to August 29, 2018 (GMT+8). The pickup location is Beijing International Airport T3 Arrival Hall. Please lookout for people holding the sign (refer to picture below). Please have your Admission Notice ready for verification.

Taxi

You can also take a taxi to BNU. It should cost no more than 100 - 120RMB. Please remember to take the receipt before getting off.

Airport Bus

You may also take the airport bus (Line 4) to BNU. The bus fare is 21RMB. Tickets can be purchased at the shuttle bus booth located outside Terminal 2 and Terminal 3. Alight at Bei Tai Ping Zhuang stop, and walk 10-15 minutes to BNU.

Airport Express

You can take airport express from T2 (06: 35-23: 10) or T3 (06: 20-22: 50). Alight at DongZhiMen Station and change to Line 2, then alight at JiShuiTan Station. You can walk, take taxi or bus from there to school.

After arriving in Beijing, please check in to your reserved dormitory, rented hourse or reserved hotel. Please be reminded that you need to get the Temporary Residence Form within 24 hours of checking in.

2. Accommodation

Checking in to campus dormitory

Students who have reserved a dorm room on campus, you can check in at the reception with your Admission Notice, between August 27and August 31, 2018. If you are arriving before August 27, please contact the reception or arrange your own accommodation. If you are arriving after August 31, 2018, please contact the reception to check if they can keep your reservation.

Notice for students living on campus:

- Accommodation fee and key deposit (100/200rmb, differs in each dorm) are required to be paid in full within two weeks of checking in. Students can only pay these by cash, not any other currencies.
- Feel free to change dorm rooms (subjected to availability) within two weeks (1st-14th September) after the end of registration. Two weeks of rent would be non-refundable if you check out or change rooms.

Temporary Residence Form for students living off campus

Students living in hotels or hostels off campus should contact the reception there for Temporary Residence Form.

Students living in rented apartments should go to the police station with their landlord within 24hrs of check-in, to obtain the Temporary Residence Form. Landlords should bring along their local registered residence, housing certificate, rent contract and ID. International students need bring their passport.

Notice for students living off campus:

- ◆ A copy of the Temporary Residence form and Chinese contact
- number are required for registration and visa processing.
- ◆ Please restrain from your address while your visa application being processed.
- ◆ Please get an updated copy of the Temporary Residence form from the reception or local police office, within 24hrs of getting your new visa.



Sample of Temporary Residence form



3. Bank account & money exchange

Documents needed to apply for bankcard

Valid passport, Admission Notice, Student card/booklet and Registration Form of Temporary Residence.

Bank Branches

You can apply for a Union Pay debit card at Bank of China (WenHuiYuan Branch) for free.

You can also apply for Union Pay debit card at any other bank. For scholarship and exchange students who receive allowance per month, you could only apply a debit card from China Bank.

Bank of China (WenHuiYuan Branch) address: No. 4 WenHuiYuan South Road, Haidian District, Beijing

Application process

1) Fill in《个人账户开户及综合服务申请表》(refer to picture).

All other online and e-banking services can be applied concurrently. (Present your admission notice to get 1 year of card fee waive)

2) Collect《客户回单》。

Do make sure that you take the receipt《客户回单》(refer to picture), from the counter and keep it.《客户回单》should include three information: passport name, passport number and bankcard number.

Note: Scholarship students are required to submit Customer Receipt 《客户回单》 to ISO, to receive your monthly allowance.

Type of bank card

Please apply for a Union Pay debit card associated with your bank account. Union Pay is widely used in China, it has the same functions as all other debit cards and remittance can be received directly via the card.



Can I register first before applying for bankcard?

We strongly encourage you to open your bank account before registration. Visa application may take up to 30 days and you would not have you passport during that period. Banks would not be able to process any application without your original passport. As such, you are advised to get a bankcard before registration.

Money exchange

Students are advised to have sufficient amount of RMB in cash ready to pay for rent, visa and other fees.

Note: Banks do not do money exchange on weekends. If you happen to arrive during the weekends and do not have any RMB, please change some at the airport.

The application of bankcard and receiving for monthly allowance both need time, so the scholarship students should prepare at least 10,000RMB to cover at three monthly allowance.

Documents needed to change money

Valid passport





4. Registration

*** Important Notice:**

All international students are required register at ISO during the designated registration period, at the beginning of every semester, regardless of visa status. Students who are unable to register on time due to special reasons must submit a formal paper application to ISO at least one week in advance; otherwise he/she will be regarded as quitting from BNU automatically.

Documents required for registration:

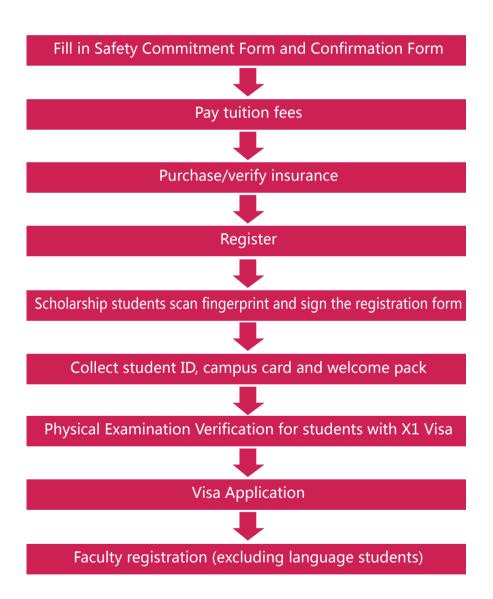
- 1) Valid passport
- 2) Signed original copy of Admission Notice
- 3) JW202/201 Visa Application for Study in China
- 4) Original copy of Temporary Residence Form
- 5) 2 passport-sized photo (white background, student ID written at the back)
 - 6) Tuition fees (to be paid with Union Pay logo Chinese debit card)
- 7) Visa fees (you are advised to prepare 1,000RMB in cash, as fees differ according to the type of visa)
 - 8) Payment record of group insurance for international students.
 - 9) Original copy of Physical Examination Report:

For students holding X1 Visa who has already done their physical examination, you are required to present all documents for verification, which includes: Foreigner Physical Examination Form, AIDS, Syphilis, ECG and X-Ray test results. 60RMB (in cash) for verification of report.

10) For undergraduate and graduate students who only provided Expected Graduation Certificate, please provide your Certificate of graduation and Degree Certificate(only applied to the graduate freshman).



Registration Procedure:



5. Tuition Fees

Tuition Fees guide

Fees (Unit: RMB/person)

◆ Chinese-taught programs Fees (Unit: RMB/person)

Student Type	Program	1 semester	1 year
Language Students		11600	22400
General Advanced	(Arts)	11600	22400
Studies Students	(Science)	13050	25300
Undergraduate	(Arts)	12400	24000
Ondergraduate	(Science)	14250	27700
Masters	(Arts)	13050	25300
iviasters	(Science)	16550	32300
PhD	(Arts)	16550	32300
PIID	(Science)	21100	41400
Senior Advanced	(Arts)	14900	29000
Studies Students	(Science)	19000	37200
Visiting Scholars	(Arts)	3200/moi	nth
Visiting Scholars	(Science)	3500/moi	nth

Note: Refer to faculty guide for exact tuition fees English-taught programs Fees (Unit : RMB/person)

♦ English-taught programs

Faculty	Student Type	Duration	Fees
Faculty of Environment			
Physics Department	PhD	3 years	98000
Faculty of Education			
Faculty of Education			
School of Social Development			
and Public Policy			
School of Environment	Master	2 years	60000
School of Economics and			
Business Administration			
School of Philosophy			
School of Law			

• Tuition fees for English Taught Credit Courses: 1800 RMB/credit

Paying tuition fees

Only debit cards issued in China with Union Pay logo can be used to pay tuition fees. Cash and foreign debit/credit cards are not accepted.



- X Students pay 1 academic year of tuition fee will get 1 year of visa
- **X** Textbook fees are not included in tuition fees



6. Insurance

**Based on Article 40, Order 42 " Regulations on School Recruitment and training of International Students", the school implements insurance system to all international students. As requested by relevant national regulations and school requirements, during the registration international students must purchase group insurance for international students studying in China which is provided by Ping' an insurance. The other kinds of insurance cannot be accepted for enrollment. Students who do not insured or the ones whose insurances do not meet the requirement cannot enroll.

Purchasing insurance in China

You could purchase insurance online through <u>www.lxbx.net</u> or in the office during registration.

- Insurance Fee: http://www.lhgj.net/main-tbzn.html
- Insurance coverage: emergencies, surgeries, hospitalization, accidents and etc. Refer to Comprehensive Insurance & Protection Scheme for detailed information about the insurance.

Website: http://www.lhgj.net/

- The rights of this insurance belongs to Ping An Insurance company
- Full scholarship students need to claim their insurance card with admission notice.

7. Campus Card

You will receive your Student ID and campus card during registration. Campus card can be used in the library, at cafeterias, supermarkets and internet access. Kindly go to Information Comprehensive Network Service Hall (First floor, Xue16 Building) to activate internet plan and top up the card.

8. SIM card

For contacting family members, teachers and classmates, students will receive a free SIM card offered by China Unicom when you register. Please bring your passport to collect.

Notice: China Unicom use international general mode, (3G-WCDMA, 4G-FDD-LTE) apply to international phones.

Using the following link or scan the following two-dimensional code to book your personal phone numbers. https://jinshuju.net/f/num11b. If you have problems, please contact 41263960@qq.com34



9. Physical Examination/Verification

Do I need go through physical examination again if I' ve already done it at home?

If you did the physical examination outside of China, it needs to be verified during registration. A doctor will be present so you can get the results immediately.

What if the report is disapproved?

In the event that your report is disapproved, please contact Haidian Clinic of Beijing International Travel Healthcare Center for more information regarding reexamination.

Website: http://www.bithc.org.cn Click '中心简介' — '海淀门诊部'

Tel: +86-10-82403675

Physical examination arranged by ISO

For those who do not have physical examination or the examination form is disapproved, please arrive at the hall of No.3 International Students Apartment at 12:30pm on August 31st, 2018 to take the examination arranged by ISO. (Notice: please do not eat oily food.)

Students can collect their report at ISO one week after the date of examination.

The actual date and time of physical examination arranged by ISO may not line up with your visa application, hence students are advised to go by themselves and get it done earlier.

Materials needed for physical examination/report verification

- Admission notice/Student ID
- Passport photocopy
- 1 passport photo
- Complete original reports of physical examination taken at hospitals excluding Haidian Clinic of Beijing International Travel Healthcare Center
 - ◆ 400 RMB for physical examination

Address

Beijing International Travel Healthcare Center (Haidian Clinic)

Office Hours: Mon-Fri 08:30-11:00

Tel: 010-82403675

Address: No 10 Dezheng Road, Haidian District, Beijing

Website: http://www.bithc.org.cn/ithcweb/bithc/

10. Placement Test

Is placement test mandatory?

Chinese Language Students and General Advanced Studies Students from College of Chinese Language and Culture are required to take the placement test.

Test contents and time

Written and oral test. For Chinese language students, placement tests will take place on August 30, 2018.

Placement test results for Chinese language students

Results will be posted on the Bulletin of 3rd floor in Main Building and No.2 Teaching Building, as well as the hall of No.1 International Students Dorm on September 2, 2018. (Chinese Language Students Only)

* Students from CCLC, please purchase your textbooks from the bookstore at International Students Dorm 1 on Sepetember 2. Classes start on Sepetember 3 for all students.

11. Chinese Test for New Undergraduates

The Chinese Test for new undergraduates will be on September 3, 2018. Those who have met the requirement are able to not choose Chinese course or less Chinese course. Other students need to elect Chinese course as required to get the credits.

12. Opening Ceremony

Opening ceremony for international students will be held on August 31 at 9:00am. Please arrive latest by 8.50am. Location of the opening ceremony is the Students Activity Center.

13. Academic Calendar

Registration period: August 28 to August 30, 2018; 8:00-11:00 14:00-17:00 Location: No.6 Meeting Room, 3rd Floor, Jing Shi Building

Year	Date	Schedule	Participants				
2018	Aug.28	Registration	Chinese Language Students General Advanced Studies Students & Undergraduates				
	Aug.29	Registration					
	Aug.30	Registration	Senior Advanced Studies Students & Postgraduates				
	Aug.30	Placement tests	Chinese Language Students & General Advanced Studies Students in CCLC				
	Aug.31	Opening Ceremony	All new students				
	Sep.2	Release of Test Results & textbook collecting	Chinese Language Students & General Advanced Studies Students in CCLC				
	Sep.2	Registration in Schools and Departments	All New Students except Chinese Language Students				
	Sep.3	Class Begins	Chinese Language Students				
	Dec.27-28	Term Exams	Chinese Language Students				
2019	Jan.4	Graduation Ceremony	Chinese Language Students				



Important Contact Information

Office of International Scholars and Student Affairs
Office hours: Monday – Friday 8:00-11:30 14:00-17:30
Address: Beijing Normal University, Jingshi Building Room 9910,
No. 19 XinJieKou Outer Street, Haidian District, Beijing

Short Term Programs (Language Students, General Advanced Studies Students, Senior Advanced Studies Students, Visiting Scholars)

Tel: +86-10-58807986 (CHI/ENG) +86-10-58808364 (KOR/JAP) Email: chinese@bnu.edu.cn

Undergraduate Programs

Tel: +86-10-58800310 Email: bk@bnu.edu.cn

Chinese-taught Postgraduate Programs

Tel: +86-10-58808364 (CHI/JAP/KOR)

Email: grad@bnu.edu.cn

English-taught Postgraduate Programs, English-taught Credit Courses

Tel: +86-10-58800307 (CHI/ENG)

Email: EGP@bnu.edu.cn

Confucius Scholarship

Tel: +86-10-58807986 Email: cis@bnu.edu.cn

Chinese Government Scholarship

Tel: +86-10-58800309 Email: csc@bnu.edu.cn

Dormitory Information

Apartment Name	No	Room Type	Bed Numbers	Area (Square meters)	Room Rate for Long- term Students (RMB/Bed/day)	Room Rate for Short- term Students (RMB/Bed/day)	Room Sharing Facility	Additional Room facilities	Communal Facilities	Web Service Itme	Room Floor Plans
Liyun Apartment	A1	Double Room	158	16	40	50	public washroom on each floor (shower)	bedside table	a public self- service laundry(each floor)/a public kitchen/a public refrigerator/a gym/fax/copy	campus connected/wireless (fee:60RMB/month)	双人间 #人间 #人间 #人间 #人间 #人间 #人间 #人间 #人间 #人间
No.1 International Students Dorm (A) Tel : +86-10-58807642	A2	Single Room	8	9.2	55	65					
Tax: +86-10-58800567	A3	Single Room	18	12	65	75					
Liyun Apartment No.2 International Students Dorm (H) Tel : +86-10- 58809556/58808757	Н	Double Room	132	16	60	80	public washroom on each floor (shower)	hanger/refrigerator	a public self- service laundry(each floor)/a public kitchen/copy	campus connected/wireless (fee:60RMB/month)	72. A [0] 12. 2. [0] 3m' F2 (0).27m'
	B1	Single Room	292	16	95	140	seperate bathroom (shower)	ower) refrigerator uthroom ower) tea table/sofa/ refrigerator/shari ng livingroom	vertical lift/a public self- service laundry(each floor)/a public kitchen/copy	campus connected/wireless (fee:60RMB/month)	B1 F)1647 B2 A. B&F)947 (AR947 B3 A. B&F)947 (AR1347
Liyun Apartment No.3 International Students Dorm (B) Tel: +86-10-58805151	B2	Two Bedrooms with one living room	33	18	85	140	one bathroom (shower)				
	В3	Two Bedrooms with one living room	26	22	95	150	one bathroom (tub)				
	C1	Double Room	92	21	60	120	one bathroom (shower)	refrigerator/bedsi de table	vertical lift/a	campus connected/wireless (fee:60RMB/month)	正主向 正主向 正主向 正主向
Xinsong Apartment (C) Tel: +86-10-58807890	C2	Double Room	98	23	65	120		refrigerator/round	hair floor)/a public		
	С3	Double Room	50	27	75	130		/tea table/bedside table			
Lanhui Apartment (E) Tel : +86-10-58806000	Е	Double Room	150	27	60	120	one bathroom (shower)	refrigerator/round -backed armchair /tea table/bedside table	vertical lift/a public self- service laundry(each floor)/a public kitchen/cop	campus connected internet cable (fee:60RMB/month)	2±M E #27#

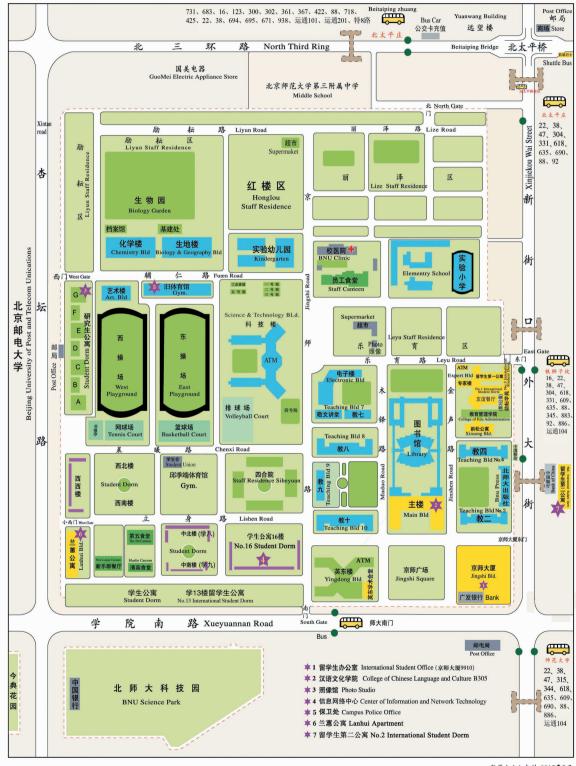
Note:

All the rooms are equipted with single bed, bedding, desk,bookshelf, chair, lamp, telephone,refrigerator,safe box, air conditioner, electric kettle, wardrobe. Hot water is provide the whole day and the room is cleaned everyday.

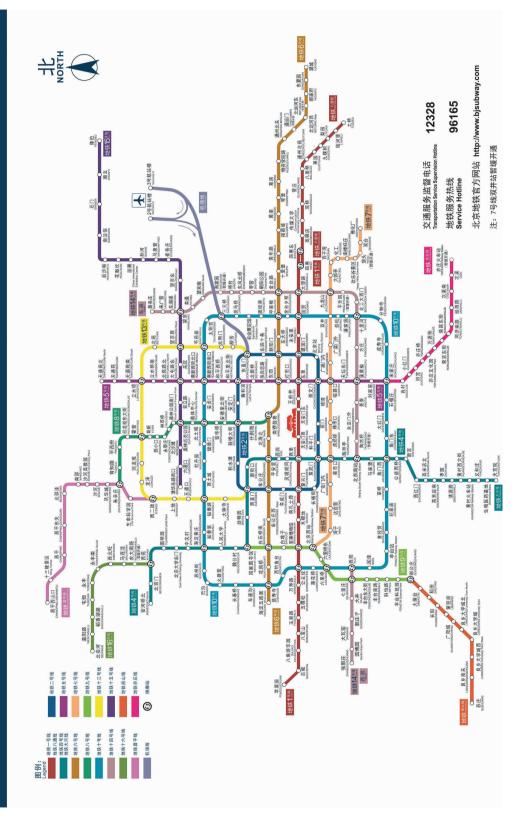
北京师范大学平面简图



Beijing Normal University Campus Map



中 北京城市轨道交通线网图 Beijing Rail Transit Lines





Contact Us Office of International Scholars and Student Affairs Office of International Exchange & Cooperation Email: isp@bnu.edu.cn
Website: http://iso.bnu.edu.cn/

Wechat: BNUISO