



## Exchange Student Checklist

- Course registration:** Be sure to finalize your course registration, if you have not already. Check out the website <https://ucalgary.ca/international/study-abroad/incoming-exchange/courses/registration> or contact [ieuxch@ucalgary.ca](mailto:ieuxch@ucalgary.ca) with any questions.
- Academic Advisors:** Know where to contact your advisor [www.ucalgary.ca/registrar/registration/advising](http://www.ucalgary.ca/registrar/registration/advising)
- Finalize accommodation:** If you have not already, more information at [www.ucalgary.ca/iss/resources/housing](http://www.ucalgary.ca/iss/resources/housing)
- Visit the Welcome Centre:** They can help you navigate the uni and answer questions (located in International Student Services, [MSC 275](#))! (grocery, cellphone plans, etc.)
- Health Insurance:** Do you have medical insurance that will cover you while in Canada? [Medical Insurance Options for Visiting and Exchange Students](#)
- IT Account:** Register for a UCalgary IT account, so that you will be able to access services on campus, including myUofC (student portal), Wi-Fi, email, D2L and more <https://itregport.ucalgary.ca/>
- Secure documents:** Save electronic copies of your passport, study permit, and other important documents (including your temporary resident visa, if you have one) and know any expiry dates
- Submit the Arrival Survey:** Due on Monday, January 08: [https://survey.ucalgary.ca/jfe/form/SV\\_7NYmgFocjbGYg3Y](https://survey.ucalgary.ca/jfe/form/SV_7NYmgFocjbGYg3Y)
- ID card:** Pick up your UNICARD (student ID card) from the Unicard Office in the International House (IH) [www.ucalgary.ca/unicard/](http://www.ucalgary.ca/unicard/)
- U-PASS:** retrieve your UPASS (transit pass) by following the instructions on the UPASS website <https://www.ucalgary.ca/ancillary/parking/upass>
- Pay your fees:** You are automatically charged for a UPASS (\$165 CAD) and Campus Recreation (\$46 CAD). Easily process your payment through GlobalPay: <https://www.ucalgary.ca/registrar/finances/tuition-and-fees/how-pay-your-fees> Payment deadline Friday, January 26, 2024.
- Explore campus:** find your classrooms. [Campus Map](#)
- Textbooks:** Find out what you might need either at the UCalgary Bookstore ([www.calgarybookstore.ca](http://www.calgarybookstore.ca)) or Bound & Copied (Students' Union used bookstore) <https://www.su.ucalgary.ca/programs-services/student-services/bound-copied/>
- Need Home Institution Forms Signed?** Connect with the International Exchange team at [ieuxch@ucalgary.ca](mailto:ieuxch@ucalgary.ca) or visit the Study Abroad office in the Mackimmie Tower ([MT 501](#)).
- Newsletter:** If you are not yet receiving the International Student Services newsletter, email [iss@ucalgary.ca](mailto:iss@ucalgary.ca) to sign-up!
- Check out ISS Calendar of Events:** Exciting social programming & information sessions created for you! <https://events.ucalgary.ca/international-student-services/>
- Connect with us on Social Media:** on [Facebook](#), [@UCalgaryAbroad](#) on Instagram, and [YouTube](#)