



UNIVERSITY OF  
CALGARY

**Development Grant for New Group Study Programs  
(Academic Members)**

**Deadline: 4:30 PM, January 7, 2022**

**Eligibility:** Successful candidates must be full time and have an academic appointment to the University. Grants will not be awarded for programs which are already approved or for activities ending prior to the grant submission.

**Value:** Maximum of \$5,000.

**Tenable:** April 1, 2022 – March 31, 2023

Please submit completed application to: [uci@ucalgary.ca](mailto:uci@ucalgary.ca)

**Subject line: Development Grant for New Group Study Programs**

Application is available at [www.ucalgary.ca/uci/](http://www.ucalgary.ca/uci/)

Decisions are expected in the last week of January 2022.

## Development Grant for New Group Study Programs

**Purpose:** The Development Grant for New Group Study Programs supports Goals 2 and 3 of the [Global Engagement Plan](#): “Improve Global and Intercultural Capacity Within Our Campus” and “Enhance Global Partnerships.” This grant is to assist faculty at the University of Calgary who wish to develop an instructor led, credit-bearing Group Study Program (GSP) to an international location. Grants may be used for travel to assess suitability of a study location, developing technical resources to be used, hiring an assistant to assist in development of a program, etc. **Funds may not be used:** to contribute to salary of the instructor; purchase of equipment; or costs considered normal operating cost of the department.

**Deadlines / Timing:** funds must be used by March 31, 2023. It is hoped this will lead to a GSP proposal for the 2023/24 academic year.

**Study Themes:** Proposals should align with UCalgary [academic](#) and/or [research](#) plans and other institutional strategies and plans, such as the [Global Engagement Plan](#), Indigenous strategy (ii' taa'poh'to'p), research themes and faculty plans.

The selection committee will give particular attention to proposals which complement or bridge gaps in existing programs and demonstrate they are accessible and inclusive of underrepresented student populations.

Consideration may also be given to proposals which may strengthen links to University of Calgary international partners.

Proposal must include a contingency plan to utilize the funding should pandemic travel restrictions continue longer than anticipated.

For more information contact:

Dr. Cheryl Dueck, Senior Academic Director (International) [cdueck@ucalgary.ca](mailto:cdueck@ucalgary.ca)  
403-220-7702

Applications should be sent electronically via email to: [uci@ucalgary.ca](mailto:uci@ucalgary.ca)

**Subject Line:** Application for Development Grant for New Group Study Programs

## Activities

Please prepare your proposal to respond to the following areas:

### A) Details of Activities:

1. Please provide an itinerary of your proposed activities with target milestones. Include travel if anticipated – dates and locations.
  - Outline how you anticipate integrating the [academic](#) and/or [research](#) plans and other institutional strategies and plans, such as the [Global Engagement Plan](#), Indigenous strategy (ii' taa'poh'to'p), research themes and faculty plans.
  - Describe how the proposed program will complement and/or bridge gaps in existing programming, attract a broad applicant pool, and be accessible and inclusive.
2. Please outline the activities will you be undertaking to develop your proposal and their importance to the development and/or execution of your planned program.
3. Are you expecting to work with an [existing partner institution](#) of the University of Calgary? If yes, who?
4. Please prepare a budget outlining anticipated costs. This should be a complete budget and specify the amount you are requesting.
5. Please provide a contingency plan to spend the grant should travel restrictions remain in place longer than anticipated.

**B)** Letter of support from Associate Dean International or Dean (or designate) verifying that the proposal and planned program supports the Faculty's academic and international plans, and complements existing GSPs and/or fills gaps in existing programming within the Faculty and Department, ensuring an extensive applicant pool.

### Applicant Information

Name:	
Email:	
Position Title:	
Department/Faculty:	
Telephone:	
Office Address:	

### International activity for this grant

Location(s):	
Dates:	
Proposed activities:	

Amount requested: (Max.\$5000) Include budget outline	
Contingency Plan for extended travel restrictions:	

<b>SIGNATURES</b>	
<b>APPLICANT:</b>	<b>DATE:</b>
<b>DEPARTMENT HEAD:</b>	<b>DATE:</b>