

### Admission Assessment Rules for Change of Program

SA - Registration

By using the Change of Program Admission Assessment Rules table faculties are able to setup the transfer/university GPA and high school averages for any academic program or plan by admit type. When the change of program process is run it processes students according to the values set on the COP Admission Assessment Rules table.

- Click the Set Up SACR link.
   ▶ Set Up SACR
- 2. Click the **Product Related** link. **Product Related**
- 3. Click the **Recruiting and Admissions** link. Recruiting and Admissions
- 4. Click the **U of C Evaluations** link. U of C Evaluations
- 5. Click the COP Admission Rules link. COP Admission Rules
- 6. Click the COP Admission Assessment Rules link. COP Admission Assessment Rules
- 7. Enter the Academic Institution and applicable Term press Enter or Search. Click the **Search** button.





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The Admission Assessment Rules table will list the programs alphabetically by 1) Academic Program,
 Major, 3) other plans. To view the entire list, click View All. Click the View All link.

View All

Chang	Change of Program Admission Assessment Rules EA / Final															
Academic	Inst	itution UCAL	G Univ	ersity	of Calgary		L	ast Update Timesta.	mp	p 2015/01/2	? 9:38AM					
User ID         04010793           Admit Term         2157         Fall 2015																
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Save	<u>a</u>	Return to Search											🖡 Add	週 Upda		

After pressing View All scroll down to view the desired Academic Program. Tip: Using the Find link can assist in finding the Academic Program rather than scrolling down. Click the Find link.
 Find

ucalgary.ca needs some information	Evaluations T > COP Admission Rules T > COP Admission Assessment Rules
Script Prompt: OK Enter search string: Cancel	Home   Worklist   Add to Favorites   Sign out
	New Window   Help   🔤 🥿
Change of Program Admission Assessment Rules E/	A / Final
Academic Institution UCALG University of Calgary	Last Update Timestamp 2015/01/27 9:38AM
	User ID 04010793
Admit Term 2157 Fall 2015	
	Find ) //ew 6   🖾 First 🕚 1-63 of 63 🕑 La
Program / Plan information Admission Assessment 1 Admission Assess	isment 2 Admission Assessment 3 min V
*Academic Degree Major Other Other Program Academic Reademic Academic Plan Two Two	Academic ns Sub-Plan Sub-Plan Academic EA/Final Offer Group Let Indicator

10. The Find dialog box displays. For example to find Nursing enter part of the name (e.g. nu for Nursing). Click the **OK** button. The Search results display at the bottom.





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- 11. When the change of program process is run, it determines the students' admissibility according to the values set on this table. If you don't enter an admit type, it will be used for all admit types (CF1, CF2 and CF3). Similarly, if the process doesn't find a match on the assessment table to the student's program and plans (i.e. ARBCH/COMS) it will use the row on the table that only specifies the academic program (ARBCH) to determine admission.
- 12. Click the **Admission Assessment 1** tab. Averages entered here are used to **admit** a student. If a student has a calculated GPA and/or high school average (if applicable) that is equal to or exceeds the values entered, the student will be admitted if they meet all course requirements and have no other exceptions.

rioudonni	c Institutio	n UCALG U	niversity of Calgary		Last Upda	ate Timestamp	2015/01/27 9:3	2015/01/27 9:38AM			
					User ID 04010793						
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Academi	Program	Degree Academic Plans	Major Academic Plan	*HS Average 1	EA GPA 1	Final GPA 1	Assessment Indicato 1	$\supset$			
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	9	Q.	COMS-MAJ 🔍	76.0	2.600	2.600	Guaranteed 🗸	+	-		
ARBCH		Q.	DNCE-MAJ	999.0	999.000	999.000	Guaranteed 🗸	+	-		
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ARBCH ARBCH ARBCH ARBCH	  		ECON-MAJ	76.0	2.600	2.600	Guaranteed V	+	-		

13. Click the Admission Assessment 2 tab. Averages entered here are used to <u>waitlist</u> students. If a student has a calculated GPA and/or high school average (if applicable) that is equal to or exceeds the values entered here, but less than the GPA/High School averages specified under the Assessment 1 tab the student will be waitlisted.

Academic Institution UCALG Uni			niversity of Calgary		Last Upda	te Timestamp	2015/01/27 9:38AM				
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ARBCH	Q		Q	Q	65.0	1.900	1.900	Hold/Wait 🗸	+ -		
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# Admission Assessment Rules for Change of Program



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14. Click the **Admission Assessment 3** tab. Grades entered here are used to **deny** students. If a student has a calculated GPA and/or high school average (if applicable) that is higher than the value entered here, but lower than the Admission Assessment 2 and they have no exceptions, the student will be denied admission.

Change of Program Admission Assessment Rules EA / Final												
Academic Institution UCALG U		Iniversity of Calgary		Last Up	date Timestam	p 2015/01/27 9:3	2015/01/27 9:38AM					
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*Academic Program Plans		Major Academic Plan	HS Average 3	EA GPA 3	Final GPA 3	Assessment Indicator	3					
ARBCH	Q	<b></b>	1.0	0.010	0.010	Minimum 🗸	+	-				
ARBCH	Q	COMS-MAJ 🔍	1.0	0.010	0.010	Minimum 🗸	+	-				
ARBCH	Q	DNCE-MAJ 🔍	1.0	0.010	0.010	Minimum 🗸	+	-				
ARBCH	Q	EASC-MAJ	1.0	0.010	0.010	Minimum 🗸	+	-				
ARBCH	Q	ECON-MAJ 🔍	1.0	0.010	0.010	Minimum 🗸	+	-				
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🔚 Save 🔯 Ret	turn to Search					Add 🗵	Update/E	)isplay				

- 15. Click the **Show all columns** button to view additional options.
- 16. EA/Final Ind: By checking this box when the COP process is run for early admission (tentative admission), based on the previous terms grades, it will give the student final admission (formal admission) rather than early admission.

Chang	Change of Program Admission Assessment Rules EA / Final												
Academic	Inst	itution UCA	.G Universit	y of Calga	агу	ı	ast Update Timestar.	mp 2015/01/2	2015/01/27 9:38AM				
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Admit Term 2157 Fall 2015													
*Academic Program		Degree Academic Plans	Major Academic Plan	Other Acade Type	mic Plan	Other Academic Plans	Academic Sub-Plan Type	Academic Sub-Plan	Admit Type	Academic Group	EA/Final Ind	Offer	*HS Average
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ARBCH	0		DNCE-MAJ	2	۹,	Q	Q	Q	Q	AR	✓		999.
ARBCH	0		EASC-MAJ	2	Q	Q	Q	Q.	Q	AR	✓	✓	80.
ARBCH	0		ECON-MAJ	2	۹,	Q	Q	Q	Q	AR	✓	✓	76.
ARBCH	0		ELMO-MAJ	2	Q	Q	Q	Q	Q	AR	✓		999.
R Save	<u>a</u> r	Return to Searc	h										



# Admission Assessment Rules for Change of Program

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- 17. **Offer Indicator** has to be selected for the process to grant students admission. To stop the process from granting admission to a program, remove the offer flag (deselect). **Note:** You can also run in report mode and the process will not grant admission. If this flag is not selected, even when the process is in report mode, you will not see the admission values that the process would use in live mode.
- 18. Assessment Indicators are the same values used for new admits to the University of Calgary (Guaranteed, Hold/Wait, Minimum). Grade point averages can be entered at a faculty level or down to other academic plans or sub plans. To add a new rule, use the (+) indicator and enter the appropriate values. Once the value is added the process can use the value immediately. It's not dependent on the values being loaded overnight.

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	*HS Average 1	EA GPA 1	Final GPA 1	Assessment Indicator 1	HS Average 2	EA GPA 2	Final GPA 2	Assessment Indicator 2		HS Average 3	EA GPA 3	Final GPA 3	Assessment Indicator 3			
2	73.0	2.000	2.300	Guaranteed 🗸	65.0	1.900	1.900	Hold/Wait	~	) 1.0	0.010	0.010	Minimum		+	-
A.	76.0	2.600	2.600	Guaranteed 🗸	72.0	2.300	2.300	Hold/Wait	~	1.0	0.010	0.010	Minimum	✔ [	+	-
}	999.0	999.000	999.000	Guaranteed 🗸	·				~	1.0	0.010	0.010	Minimum	✔ [	+	-
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19. After entering desired admission assessment rules save them. If desired, you do not have to use the Admission Assessment 2 or 3 and can leave them blank. Click the Save button.

For the corresponding online learning, consult the Student and Enrolment Services, Student Administration (PeopleSoft Campus Solutions) training website.

#### End of Procedure.