

SA – Academic Advisement

To quickly obtain plan and subplan details, use the link (Other Indicator) that appears on rows where there is a plan and/or a subplan in addition to the primary plan. Clicking on the Other Indicator link will navigate to the Program Plan Detail page where the full academic program, including all plans and subplans are displayed. Details regarding changes to Specializations, Cohorts and Locations for graduate students can be viewed in the same manner.

Note: Navigation to this component/page can also be completed from Records and Enrollment > Career and Program Information > Program and Plan Summary.

- 1. Click the Student Admissions link.
 Student Admissions
- 2. Click the Applicant Summaries link. Applicant Summaries
- 3. Click the **Program and Plan Summary** link. **Program and Plan Summary**
- 4. Enter the student ID and press Search or Enter. Click the **Search** button.

Search

Program and Plan Summary
Enter any information you have and click Search. Leave fields blank for
Find an Existing Value
Search Criteria
ID begins with
Campus ID begins with V
National ID begins with 🗸
Last Name begins with V
First Name begins with 🗸
Case Sensitive
Search Clear Basic Search 🖾 Save Search Criteria



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5. The Program and Plan Summary page displays. **Note:** Navigation to this component/page can also be completed from Records and Enrollment > Career and Program Information > Program and Plan Summary. To view the plan and subplan changes that a student has made in an application, scroll down to the particular term (e.g. term 2167).

Progr	am and	l Pla	an S	Sum	nma	ary	r													
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Term	Appl Nbr	Prg#	Chc	Car#	Jnt	Pri	Prog	Degree	Aft	Plan	1	R D	G Lvi	Load	Туре	Adm St	Prg St	Reason	COI	Standing
2087	42026921	0	1		Y		SSBCH	BA-DEG		ANSC-MAJ			1		HS		CN	WARV		
2087	42026921	1	1		Y		SSBCH	BA-DEG		ARKY-MAJ			1		HS		CN	WARV		
2087	42026921	2	1		Y		HUBCH	BA-DEG		GRST-MAJ			1		HS	A	AC	SELF		
2087	42026921	3	1		Y		SSBCH	BA-DEG		ARKY-MAJ			1		HS	Α	AC	SELF		
2087-U				U-2	Y	S	HUBCH	BA-DEG		GRST-MAJ			1	F						
2087-U				U-3	Y	Р	SSBCH	BA-DEG		ARKY-MAJ			1	F						
2091-U				U-2	Y	s	HUBCH	BA-DEG		GRST-MAJ			1	N						
2091-U				U-3	Y	Ρ	SSBCH	BA-DEG		ARKY-MAJ			1	N						
2093-U				U-2	Y	s	HUBCH	BA-DEG		GRST-MAJ			1	N						
2093-U				U-3	Y	Р	SSBCH	BA-DEG		ARKY-MAJ			1	N						
2095-U				U-2	Y	s	HUBCH	BA-DEG		GRST-MAJ			1	N						
2095-U				U-3	Y	Р	SSBCH	BA-DEG		ARKY-MAJ			1	N						
2097-U				U-2	Y	s	HUBCH	BA-DEG		GRST-MAJ			1	Р						
2097-U				U-3	Y	Р	SSBCH	BA-DEG		ARKY-MAJ			1	Р						
2101-U				U-2	Y	s	HUBCH	BA-DEG		GRST-MAJ			1	N						
2101-U				U-3	Y	Р	SSBCH	BA-DEG		ARKY-MAJ			1	N						
2103-U				U-2	Y	s	HUBCH	BA-DEG		GRST-MAJ			1	N						
2103-U				U-3	Y	Ρ	SSBCH	BA-DEG		ARKY-MAJ			1	Ν						
2105-U				U-2	Y	s	HUBCH	BA-DEG		GRST-MAJ			1	N						
2105-U				U-3	Y	Ρ	SSBCH	BA-DEG		ARKY-MAJ			1	Ν						
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2115-U				U-2	Y	s	ARBCH	BA-DEG	GRST-MAJ	1	Ν					
2115-U				U-3	Y	Ρ	ARBCH	BA-DEG	ARKY-MAJ	1	N					
2117-U				U-3	Y	Ρ	ARBCH	BA-DEG	ARKY-MAJ	1	N-N					
2121-U				U-3			ARBCH	BA-DEG	ARKY-MAJ	1	N-N			DC	DERL	
2157	42269878	0	1		Ν		ARBCH	BA-DEG	PSYC-MAJ	3		TRN		CN	QMAJ	
2157	42269878	1	2		Ν		ARBCH	BA-DEG	ARKY-MAJ	3		TRN	A	AC	SELF	
2157-U				U-4	Ν	Ρ	ARBCH	BA-DEG	ARKY-MAJ	1	F					
2161-U				U-4	Ν	Ρ	ARBCH	BA-DEG	ARKY-MAJ	2	F					GOOD
2163-U				U-4	Ν	Ρ	ARBCH	BA-DEG	ARKY-MAJ	2	F					
2165-U				U-4	Ν	Ρ	ARBCH	BA-DEG	ARKY-MAJ	2	N					
2167	42336459	0	1		Υ		ARBCH	BA-DEG	PHIL-MAJ	 3		CF3	А	AC		
2167	42336459	1	1		Y		ARBCH	BA-DEG	LWSO-MAJ	3		CF3	A	AC		
2167-U				U-5	Y	s	ARBCH	BA-DEG	PHIL-MAJ	 2	F					
2167-U				U-6	Y	Ρ	ARBCH	BA-DEG	LWSO-MAJ	2	F					
2171-U				U-5	Y	s	ARBCH	BA-DEG	PHIL-MAJ	 3	F					GOOD
2171-U				U-6	Y	Ρ	ARBCH	BA-DEG	LWSO-MAJ	3	F					GOOD
2173-U				U-5	Y	s	ARBCH	BA-DEG	PHIL-MAJ	 4	Р					
2173-U				U-6	Y	Ρ	ARBCH	BA-DEG	LWSO-MAJ	4	Р					
2175-U				U-5	Y	s	ARBCH	BA-DEG	PHIL-MAJ	 4	N					
2175-U				U-6	Y	Ρ	ARBCH	BA-DEG	LWSO-MAJ	4	N					
2177	42384982	0	1		Ν		ARBCH	BA-H-DEG	LWSO-MAJ	 4		CF3	A	AC		
2177-U				U-7	Ν	Ρ	ARBCH	BA-H-DEG	LWSO-MAJ	 4	F					
2181	42384980	0	1		Ν		ARBCH	BA-DEG	LWSO-MAJ	 4		CF3		CN	AUTO	
2181-U				U-7	Ν	Ρ	ARBCH	BA-H-DEG	LWSO-MAJ	 4	F					



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**Tip:** You can also navigate using the "Open" drop down menu on the Academic Advising Summary page.

Open:			Go	
Open:	Application Evaluation Authorize Student Exceptions Checklist Management Checklist Summary Class Registration Information Communications Credit, Course / Automated Credit, Course / Manual Credit, Course / Manual Credit, Test / Manual Credit, Test / Manual Education, Previous Enrollment Appointment Enrollment Request Enrollment Request Enrollment Request Enrollment Request Enrollment Request Enrollment Request Enrollment Request	~		
	Event Attendance External Courses External Study GPA Calculator Graduate Student Status Graduation Summary LoP Review Page Milestones Program/Plan Summary Quick Letter Request Advisement Report Service Indicators	~	-	

6. For the row with term 2167 there is an application number listed (42336459) and visible is a link (Other Indicator) on the row. Click this link to view the details of the Program Plan. **Click the ... link.** 

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2163-U				Ũ-4	Ν	Ρ	ARBCH	BA-DEG		ARKY-MAJ			2	F					*~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~
2165-U				U-4	Ν	Ρ	ARBCH	BA-DEG		ARKY-MAJ	_		2	N					
2167	42336459	0	1		Y		ARBCH	BA-DEG		PHIL-MAJ (		)	3		CF3	A	AC		
2167	42336459	1	1		Y		ARBCH	BA-DEG		LWSO-MAJ			3		CF3	A	AC		
2167-U				U-5	Y	s	ARBCH	BA-DEG		PHIL-MAJ	(		2	F					
2167-U				U-6	Y	Ρ	ARBCH	BA-DEG		LWSO-MAJ			2	F					
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7. The Program and Plan Detail displays all the details of a student's plan(s) and subplan(s) the student has made, or wants to make (displayed in red). In this example the Program and Plan Detail displays the Primary Plan: PHIL-MAJ (red) indicating there has been a change in plan. Additionally, the PSYC-MIN (red) indicates the student has added, or wants to add, a PSYC minor. Click the **Return** button.

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Frogram and F	Tan	Detail				
Empl ID:						
Term:	216	7				
Application Nbr:	423	36459				
Prog Nbr:	0					
Prim Prog:	ARE	3CH				
Degree Plan:	BA-	DEG				
Primary Plan:	PHI	L-MAJ				
Academic Level:	Yea	r 3				
Joint Program:	Y					
Seg Plan	K	Description		Effective Date	Declare Date	Req Term
3 PSYC-MIN		Psychology		2016/09/01	2016/03/08	2167
Please note that p	lans	displayed in <mark>red text</mark>	denotes a cha	nge in plan. ┥		

 Returning to the Program and Plan Summary page, you can view all of the student's current program details by clicking on the Other Indicator link for the most recent term (e.g. 2181-U).
 Click the ... link.

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2177~	42384982	0	1	~	<u>کر</u>		ARBCH	BA-H-DEG	~~~	LWSO-MAJ	_^~ 	~~~	4	~~	CF3	~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~	AC	ᢣᠬ᠆᠕᠊ᡘ᠆᠆	$\sim$	$\sim$
2177-U				U-7	Ν	Р	ARBCH	BA-H-DEG		LWSO-MAJ			4	F						
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2181-U				U-7	Ν	Ρ	ARBCH	BA-H-DEG		LWSO-MAJ			4	F						$\supset$
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or Re	turn to Sear	ch	1	] Notify	1															



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9. In this example the student's Primary Plan is LWSO-MAJ but they also have a PSYC-MIN. Click the **Return** button.

Return

Program and Pla	n Detail			
Empl ID:				
Term:	2181			
Academic Career:	Undergrad			
Student Career Nbr	: 7			
Prim Prog:	ARBCH			
Degree Plan:	BA-H-DEG			
Primary Plan:	LWSO-MAJ			
Academic Level:	Year 4			
Joint Program: 🍃	Ν			
Plan	Description	Effective Date	Declare Date	Req Term
PSYC-MIN	Psychology	2017/08/01	2017/08/01	2177
Return				

For the corresponding online learning, consult the Student and Enrolment Services, Student Administration (PeopleSoft Campus Solutions) training website.

#### End of Procedure.