

All students are asked by the Students' Union to make a tax deductible donation to the Student Peer Assistance Bursary program. In each term, you are automatically charged a fee: \$10.00 for each the fall and winter terms, and \$7.00 for each the spring and summer terms. Your donation provides bursaries to other students with proven financial need. Donation opt out opens 1 month before the term start.

The Health and Dental Plan is a service managed by the Student's Union and is included in your general fees. Students with proof of alternative coverage can access the opt-out through the Student Services Centre.

The following will guide you on how to opt-out of these fees.

**NOTE**: In both cases, you must opt-out **before the term fee deadline**.

1. Log into MyUofC portal

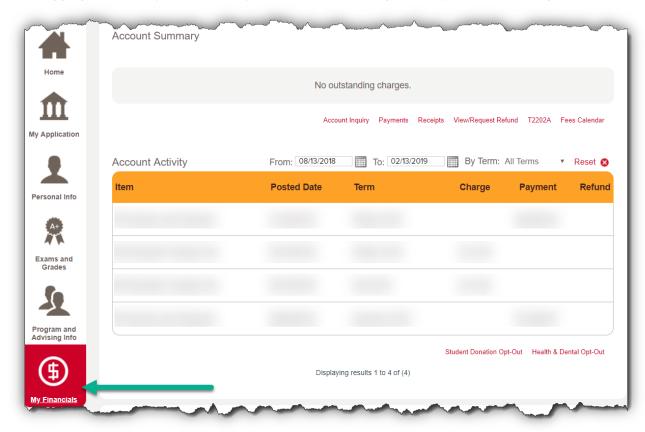


## Fees & Financials

General Fee Opt-Out



2. After logging into the MyUofC portal, you can opt-out through the My Financials page



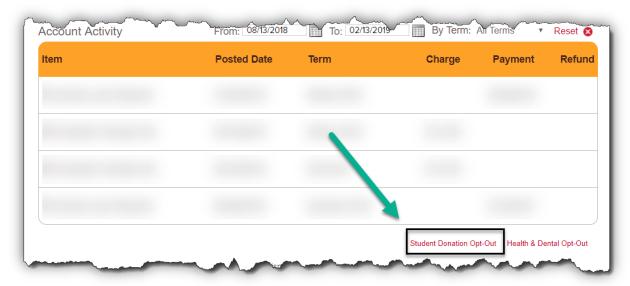
 To opt-out of the Health & Dental Plan, click on the Health & Dental Opt-Out under Account Activity



4. You will be redirected to the My Student Plan website. On this website, you can opt-out, enroll or add family members to your plan.



5. To opt-out of the Donation, click on the Student Donation Opt-Out under Account Activity



## **End of Procedure.**

Related Guides: Fees & Financials – Understanding Your Fees