Choose a Governing Body.

Choose Committee

**INFORMATION BRIEFING NOTE**

ONLY USE THIS DOCUMENT IF THE ITEM NEEDS AN INTRODUCTION OR CONTEXT, OR A SUMMARY WOULD FACILITATE THE UNDERSTANDING OF THE ITEM (due, for instance to its length or complexity), OR IT OTHERWISE ADDS VALUE TO THE PRESENTATION OF THE ITEM.

**SUBJECT:**

**PROPONENT(S)**

**PURPOSE**

**OVERVIEW**

**KEY POINTS**

**BACKGROUND**

**ROUTING AND PERSONS CONSULTED**

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| --- | --- | --- | --- | --- | --- | --- |
| **Progress** | **Body** | **Date** | **Approval** | **Recommendation** | **Discussion** | **Information** |
|  | APPC  |  |  |  |  |  |
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**NEXT STEPS**

## SUPPORTING MATERIALS