



General Faculties Council  
**TEACHING AND LEARNING COMMITTEE**  
Approved Minutes

Meeting 66  
April 20, 2021, 2:00 p.m.

By Zoom platform

***Voting Members***

Leslie Reid, Co-Chair  
Amy Warren, Academic Co-Chair  
Semhar Abraha  
Jessica Ayala – arrived during Item 5  
Barbara Brown  
Fabiola Aparicio-Ting – arrived during Item 1  
Wendy Benoit  
Tracey Clancy  
Diane Gereluk  
Dawn Johnston  
Diane Lorenzetti  
Fabian Neuhaus  
Nickie Nikolaou – left during Item 7  
Alex Paquette  
David Paskevich  
Elena Rangelova  
Leighton Wilks

***Non-Voting Members***

Susan Barker  
Patti Dyjur  
Natasha Kenny  
Brenda McDermott  
Jessica Shaw

***Secretary and Scribe***

Elizabeth Sjogren

***Staff***

Tasha Hodzic

***Regrets***

Markus Dann  
Trevor Poffenroth  
Mary-Jo Romaniuk

***Guests***

David Este, Professor, Faculty of Social Work – present for Item 7  
Sheliza Ladhani, Research Coordinator, Faculty of Social Work – present for Item 7  
Renzo Pereyra, incoming Students' Union Vice-President (Academic)  
Kathleen Sitter, Associate Professor, Faculty of Social Work – present for Item 7  
Malinda Smith, Vice-Provost (Equity, Diversity and Inclusion) – present for Items 6 and 7

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The Co-Chair called the meeting to order at 2:04 p.m. and confirmed quorum.

**1. Approval of the Agenda**

**Moved/Seconded**

That the Agenda for the April 20, 2021 Teaching and Learning Committee meeting be approved.

**Carried**

## **2. Remarks of the Co-Chair and Academic Co-Chair**

The Co-Chair acknowledged Semhar Abraha, Students' Union (SU) Vice-President (Academic), on this occasion of her last Committee meeting, and Alex Paquette, Graduate Students' Association (GSA) Vice-President (Academic), was congratulated on his re-election.

The Academic Co-Chair observed that it is the end of the Winter semester, and thanked members for all their efforts.

## **3. Approval of the March 16, 2021 Meeting Minutes**

Documentation for this item was circulated with the Agenda.

### **Moved/Seconded**

That the Minutes of the Teaching and Learning Committee meeting held on March 16, 2021 be approved.

**Carried**

## **4. Revisions to Operating Standard on Media Recordings in Learning Environments**

Documentation for this item was circulated with the Agenda. Leslie Reid, Vice-Provost (Teaching and Learning), presented this item.

Highlights:

- The proponent provided an overview of the purpose of the Operating Standard on Media Recordings in Learning Environments and introduced the proposed revisions
- Discussion included:
  - The new statement regarding the destruction of recordings, and the TLC suggested that the wording be revised to “**normally** securely destroy the recording ~~after the appropriate interval~~, usually at the end of term”. The Committee noted that there may be instances, such as a special guest lecture, when it would be desirable to keep a recording for use in future years or by other instructors, and there should be a process for securing appropriate permissions for this.
  - That an instructor might decide partway into a term to record their lectures or a guest speaker, and this would not be captured in the course outline. It was determined that in such cases an email to students would be sufficient notice of the intent to record.
  - That there are different processes for the recording of an instructor's lecture and a recording that will also capture student voices and/or images
  - Whether the instructor or the student should be responsible for the masking of identity within the Zoom platform when a student does not consent to be recorded
  - That an instructor can pause a recording when a student who has not consented to be recorded wishes to ask a question or make a comment
  - That the Operating Standard does not apply to academic accommodation situations or for invigilation
- The Co-Chair indicated that this item may return to the Committee for further discussion

## **5. Revisions to Calendar Section E.6: Recordings of Lectures**

Documentation for this item was circulated with the Agenda. Leslie Reid and Susan Barker, Vice-Provost (Student Experience), presented this item.

### Highlights:

- The proponents introduced the proposed revisions to Calendar section E.6 (Recording of Lectures), noting that the regulations in this Calendar section are only in relation to audio recordings made by students, as the University is not ready to set regulations for video recordings or still photos, and that the use of “audio” and “digital” will be made consistent throughout
- Discussion included that:
  - This Calendar section applies to students who are seeking to record lectures for study purposes. Students seeking academic accommodation to record do so through Student Accessibility Services.
  - Some instructors may wish to provide blanket consent to students in the course outline to record their lectures, but using the form to grant permission on a case by case basis allows for the provision of a reminder of how a recording can be used. The proponents indicated that consideration would be given to establishing a more streamlined approach.
  - The instructor may not always be the course instructor, such as a Graduate Teaching Assistant in a lab or tutorial section. The proponents indicated that the language will be reviewed in order to ensure no conflict with the Collective Agreement.
  - Fellow students should always be advised if a recording will be made, and normally it will be the instructor who will advise the class that a permission has been granted
  - There may be situations when it is inappropriate for a student to record, such as out of respect for a guest’s culture, and this could be addressed in this Calendar section. The proponents observed that this could also be incorporated into the Operating Standard on Media Recordings.
  - It is necessary to be clear with students about what can and cannot be done with a recording, and specifically that sharing or posting on websites is not permitted. The TLC suggested that the new notation in this Calendar section that *“Unauthorized media recording of lectures or the unauthorized sharing of recordings can be investigated under the Student Non-Academic Misconduct Policy and result in disciplinary action being taken”* should also be added to the consent form.
- The Co-Chair indicated that this item may return to the Committee for further discussion

## **6. Priorities for Equity, Diversity and Inclusion in Teaching and Learning**

Malinda Smith presented this item.

### Highlights:

- The presenter described the priorities for Equity, Diversity and Inclusion (EDI) in teaching and learning, including the need to prevent a hostile environment through focus on literacy and awareness and to achieve decolonization in curricula. The presenter remarked that that EDI is diverse and seeks fairness for groups including women, Indigenous peoples, visible minorities, persons with disabilities, LGBTQ+ persons, and religious/cultural/linguistic minorities, and that it

will take a long time to fundamentally change the classroom experience.

- Discussion included:
  - It is important to evolve citation practices to include a broad representation of authors, as citation statistics are examined during administrative initiatives such as performance and curriculum reviews, and being cited grows a person's recognition as an authority
  - It would be interesting to study EDI within graduate and undergraduate programs, as this is the next generation of academics

#### **7. Reviving Anti-Racism Pedagogy: Exploring the Experiences of Social Work Educators and Students in Post-Secondary Education Project Report**

Documentation for this item was circulated with the Agenda. Sheliza Ladhani, David Este, and Kathleen Sitter presented this item.

Highlights:

- The presenters gave a presentation on the project report *Reviving Anti-Racism Pedagogy: Exploring the Experiences of Social Work Educators and Students in Post-Secondary Education*, including a project overview, the results of student and educator interviews, key findings, and recommendations
- Discussion included that:
  - The report's recommendations can be applied across disciplines, particularly with respect to the need for strong leadership, thoughtful curriculum, and the provision of anti-racism educational opportunities
  - Workshops may be attended by people who are already committed to anti-racism, and that it is important to find ways to broaden the reach of these
  - The innovation and evaluation of curriculum requires resources
  - An Anti-Racism Policy is being developed for the University

#### **8. COVID Updates (Round Table Discussion)**

The Co-Chair indicated that this discussion would be skipped due to lack of time.

#### **9. Taylor Institute for Teaching and Learning Report**

Documentation for this item was circulated with the Agenda. Natasha Kenny, Senior Director of the Taylor Institute for Teaching and Learning (TI), presented this item.

Highlights:

- A new graduate student and postdoctoral scholar badge program relating to equity, diversity and inclusion is being developed in consultation with the Office of Indigenous Engagement and the Office of Equity, Diversity and Inclusion, and will be available in Fall 2021

- Registration is open for the 2021 Conference on Postsecondary Learning and Teaching, and members are asked to encourage colleagues to register. The theme is Mentorship in Higher Education.
- Adjudication for the Teaching and Learning Grants and Scholars funding is completed, and twenty-six grants and two scholars were funded. Funding is aligned with institutional strategic priorities including experiential learning, online learning, and open educational resources.
- The University of Calgary Teaching Awards will be adjudicated in May, and members who have volunteered to adjudicate were thanked

#### **10. Graduate Students' Association Report**

Alex Paquette, GSA representative on the Committee, presented this item.

Highlights:

- A document providing guidance in dealing with student/supervisor conflicts is being prepared
- A quarantine costs assistance program is being developed
- The GSA and SU are working with the Administration to develop a Student Bill of Rights
- The recipients of the GSA Awards will soon be announced

#### **11. Students' Union Report**

Semhar Abraha, SU representative on the Committee, presented this item.

Highlights:

- The recipients of the SU Teaching Awards will soon be announced
- The SU is working with the TI and Libraries and Cultural Resources on initiatives relating to open educational resources
- The SU is participating in efforts to make the Universal Student Ratings of Instruction survey more constructive and useful

#### **12. Other Business**

There was no other business.

#### **13. Adjournment**

The April 20, 2021 Teaching and Learning Committee meeting was adjourned by consensus.
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The meeting was adjourned at 3:58 p.m.