



UNIVERSITY OF  
CALGARY

General Faculties Council  
**GRADUATE ACADEMIC PROGRAM SUBCOMMITTEE**  
Approved Minutes

Meeting #59, April 21, 2021, 2:00 p.m.

By Zoom Platform

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***Voting Members***

Robin Yates, Co-Chair  
Kathryn King-Shier, Academic Co-Chair  
Jalel Azaiez  
Jocelyn Hayley  
Rhiannon Jones  
Mary O'Brien  
Alex Paquette – arrived during Item 2  
David Paskevich – arrived during Item 5  
Vanessa Wood  
Michael Wright

***Non-Voting Members***

Christine Johns  
Melanee Thomas  
Louise Wells

***Secretary***

Susan Belcher

***Scribe***

Jyoti Myers

***Secretariat Staff***

Jaclyn Carter

***Guests***

Jacob Thundahtil, Associate Dean (Graduate Education), Faculty of Veterinary Medicine – present for Item 6

***Observers***

Sara Fedoruk, Analyst, Planning and Reviews, Office of the Provost – present for Item 6-8  
Elizabeth Pando, Program Proposal Assistant, Office of the Provost – present for Item 6-8

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The Co-Chair called the meeting to order at 2:03 p.m. and confirmed quorum.

**1. Approval of the Agenda**

**Moved/Seconded**

That the Agenda for the April 21, 2021 Graduate Academic Program Subcommittee meeting be approved.

**Carried**

**2. Remarks of the Co-Chair and the Academic Co-Chair**

The Co-Chair and the Academic Co-Chair welcomed members and commented on the increased number of proposals coming forward to the Committee.

### **3. Approval of the March 17, 2021 Meeting Minutes**

Documentation for this item was circulated with the Agenda.

**Moved/Seconded**

That the Minutes of the Graduate Academic Program Subcommittee meeting held on March 17, 2021 be approved.

**Carried**

### **4. Approval of Calendar Changes for Graduate Programs:**

- 1. Cumming School of Medicine (Master of Precision Health)**
- 2. Faculty of Arts (English)**
- 3. Interdisciplinary Specialization in Reservoir Characterization (Faculties of Science and Engineering)**
- 4. Interdisciplinary Specialization in Wearable Technology (Faculties of Kinesiology and Engineering)**

Documentation for this item was circulated with the Agenda. Robin Yates and Louise Wells, Graduate Calendar Coordinator, presented this item.

Highlights:

- The proponents reported that the proposed Calendar changes for the graduate programs in the Cumming School of Medicine (CSM), the Faculty of Arts, and the Interdisciplinary Specializations in Reservoir Characterization and Wearable Technology, include:
  - Changes to the admission requirements for the Master of Precision Health (MPrechH) in the CSM
  - The removal of the General Comprehensive Examination from the Candidacy document in the Department of English and revised wording of the description for the required examinations in the Faculty of Arts
  - The addition of a course and an update to the notes in the description for the Interdisciplinary Specialization in Reservoir Characterization, in the Faculties of Science and Engineering
  - The removal of a course from the Calendar entry, to align with the current course listings for the Interdisciplinary Specialization in Wearable Technology, in the Faculties of Kinesiology and Engineering
- The Committee discussed the proposed changes for the MPrechH program and suggested amendments to reflect: consistency in the wording for the description of the program; clarification of the expected completion time for each credential with the maximum lapsed time that is allowable between each credential; clarification of the number of units of coursework required for completion; and the inclusion of web links outlining the application deadlines. A correction to update the website link noted for the Required Examinations section was suggested as an amendment for the Faculty of Arts Calendar changes.

**MOTION 1:****Moved/Seconded**

That the Graduate Academic Program Subcommittee (GAPS) approve the Calendar changes for the graduate programs in the Cumming School of Medicine, as set out in the document provided to the Committee and as recommended by the GAPS Calendar Working Group, with the requested amendments.

**Carried****MOTION 2:****Moved/Seconded**

That the Graduate Academic Program Subcommittee (GAPS) approve the Calendar changes for the graduate programs in the Faculty of Arts, as set out in the document provided to the Committee and as recommended by the GAPS Calendar Working Group, with the requested amendments.

**Carried****MOTION 3:****Moved/Seconded**

That the Graduate Academic Program Subcommittee (GAPS) approve the Calendar changes for the Interdisciplinary Specialization in Reservoir Characterization in the Faculties of Science and Engineering, as set out in the document provided to the Committee and as recommended by the GAPS Calendar Working Group.

**Carried****MOTION 4:****Moved/Seconded**

That the Graduate Academic Program Subcommittee (GAPS) approve the Calendar changes for the Interdisciplinary Specialization in Wearable Technology in the Faculties of Kinesiology and Engineering, as set out in the document provided to the Committee and as recommended by the GAPS Calendar Working Group.

**Carried****5. Approval of Calendar Changes for the Graduate Chapter of the University Calendar – Sections:**

1. **A.8 Reactivation**
2. **D.1.1 Annual Registration**
3. **D.1.2 Course Selection and Registration**
4. **D.1.4 Auditing Courses**
5. **D.6.3 Program Extensions**
6. **H.3.B Course-Based Programs**
7. **D.1.3 Course Drops and Withdrawals (Recommendation)**
8. **H.3 Student Progress (Recommendation)**

Documentation for this item was circulated with the Agenda. Mary O'Brien presented this item.

Highlights:

- The proponent reported that the proposed changes for the specified sections in the Graduate Chapter of the Calendar will provide clarification about the registration process for program extensions; provide additional information about the role of program milestones to track student progress; and ensure consistency in the wording for the descriptions of the specified sections
- The Committee reviewed the proposed Calendar changes and, in response to questions, the proponent confirmed that the wording replicated in different paragraphs about the Annual Registration section aligns with the standard language in the portal for students
- The Committee discussed the proposed changes and, in particular, the policy related to extenuating circumstances for students withdrawing after the deadline and suggested a minor editorial change

**MOTION 1:**

**Moved/Seconded**

That the Graduate Academic Program Subcommittee (GAPS) approve the changes to the Admissions and Academic Regulations Sections

1. *A.8 Reactivation*
2. *D.1.1 Annual Registration*
3. *D.1.2 Course Selection and Registration*
4. *D.1.4 Auditing Courses*
5. *D.6.3 Program Extensions, and*
6. *H.3.B Course-Based Programs*

in the Graduate Chapter of the University Calendar, as set out in the document provided to the Committee and as recommended by the GAPS Calendar Working Group.

**Carried**

Alex Paquette abstained.

**MOTION 2:**

**Moved/Seconded**

That the Graduate Academic Program Subcommittee (GAPS) recommend that the Academic Planning and Priorities Committee approve the changes to the Academic Regulations Sections

7. *D.1.3 Course Drops and Withdrawals, and*
8. *H.3 Student Progress*

in the Graduate Chapter of the University Calendar, as set out in the document provided to the Committee and as recommended by the GAPS Calendar Working Group, with the requested amendment.

**Carried**

## **6. Recommendation of the Creation of the UCVM Leaders in the Veterinary Medicine Program**

- 1. Combined DVM/MSc (thesis-based)**
- 2. Combined DVM/PhD**

Documentation for this item was circulated with the Agenda. Jacob Thundathil presented this item.

Highlights:

- The proponent provided an overview of the proposed creation of the Faculty of Veterinary Medicine (UCVM) Leaders in the Veterinary Medicine Program, noting that the proposal for a Combined Doctor of Veterinary Medicine (DVM)/MSc (thesis-based) and Combined DVM/PhD will provide students with an opportunity to pursue a dual, direct-entry pathway to the completion of the DVM and a UCVM graduate degree simultaneously
- The Committee learned that the proposed combined program will: offer students two pathways towards the completion of their desired program in a shorter period of time; encourage equity, diversity and inclusion by the interaction that students would have with various communities; and provide students with financial support in the program
- The Committee reviewed the proposal and, in response to questions, the proponent explained that enrolment plan for the proposed program will only allow for the admission of 4 students due to the budgetary constraints of the program and that withdrawals from the program will be managed on a case-by-case basis
- The Committee discussed the proposal and agreed that several key elements of the program proposal required for their thought, information and discussion related to: an exit strategy for students seeking to withdraw from the program; the lack of clarity related to the degree received upon completion; and the availability of funding for students. The Committee provided feedback about their concerns and postponed the motion to the next meeting.

### **Moved/Seconded**

That the Graduate Academic Program Subcommittee recommend that the Academic Planning and Priorities Committee approve the creation of the Leaders in Veterinary Medicine Program [Combined Doctor of Veterinary Medicine/MSc (thesis-based) and Combined Doctor of Veterinary Medicine/PhD], as set out in the proposal provided to the Committee.

**Postponed**

## **7. Recommendation of the Creation of the Specialization in Palliative and End of Life Care in the Graduate Certificate in Advanced Nursing Practice I and II**

Documentation for this item was circulated with the Agenda. Kathryn King-Shier, Associate Dean (Graduate Programs), presented this item.

Highlights:

- The proponent provided an overview of the proposed Specialization in Palliative and End of Life Care, noting its need in the community and highlighting that the Specialization will provide students with the knowledge and, skills necessary to perform at an advanced level in their palliative and end of life care nursing practice

- The Committee learned that the Palliative and End of Life Care area is very specialized and is changing dramatically, that there are numerous roles within the healthcare system that require graduate nursing preparation, and that these roles are being filled by undertrained baccalaureate prepared nurses due to the unavailability of qualified candidates
- The Committee reviewed the proposal and, in response to a question, the proponent confirmed that the application fee is reflected in the Other Direct Costs category of the budget. The Committee suggested that a note referencing this fee be added to the Budget Notes and Assumptions section.

**Moved/Seconded**

That the Graduate Academic Program Subcommittee recommend that the Academic Planning and Priorities Committee approve the creation of a Specialization in Palliative and End of Life Care in the Graduate Certificate in Advanced Nursing Practice I and II, effective Fall 2021, as set out in the proposal provided to the Committee, with the requested amendment to the proposal documents.

**Carried****8. Recommendation of the Creation of the Specialization in Oncology Nursing in the Graduate Certificate in Advanced Nursing Practice I and II**

Documentation for this item was circulated with the Agenda. Kathryn King-Shier presented this item.

**Highlights:**

- The proponent provided an overview of the proposed Specialization in Oncology Nursing, noting that Oncology Nursing is a very specialized area of practice and requires nurses to have additional knowledge and skills in how to engage patients and families for often very long healthcare journeys
- The Committee reviewed the rationale for the proposal and agreed that the additional Specialization would enhance Oncology nursing education and provide advanced skills to serve the growing number of cancer patients and their families. The Committee suggested an amendment that a note referencing the application fee be added to the Budget Notes and Assumptions section.
- There were no questions

**Moved/Seconded**

That the Graduate Academic Program Subcommittee recommend that the Academic Planning and Priorities Committee approve the creation of a Specialization in Oncology Nursing in the Graduate Certificate in Advanced Nursing Practice I and II, effective Fall 2021, as set out in the proposal provided to the Committee, with the requested amendment to the proposal documents.

**Carried****9. Status of Program Approvals Report**

Documentation for this item was circulated with the Agenda for information only.

**10. Other Business**

There was no other business.

**11. Adjournment**

The April 21, 2021 Graduate Academic Program Subcommittee meeting was adjourned by consensus.

**Carried**

The meeting was adjourned at 3:43 p.m.

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Susan Belcher  
University Secretary