



General Faculties Council
GRADUATE ACADEMIC PROGRAM SUBCOMMITTEE
Approved Minutes

Meeting #57, February 17, 2021, 2:00 p.m.

By Zoom Platform

Voting Members

Robin Yates, Co-Chair
Kathryn King-Shier, Academic Co-Chair
Jalel Azaiez
Rhiannon Jones
Mary O'Brien
Alex Paquette
David Paskevich
Angelique Saweczko
Michael Wright

Non-Voting Members

Christine Johns
Louise Wells

Secretary

Susan Belcher

Scribe

Jyoti Myers

Observers

Catherine McLeod, Senior Director, Strategic Operations,
Faculty of Graduate Studies

Regrets

Jocelyn Hayley
Melanee Thomas

The Co-Chair called the meeting to order at 2:02 p.m. and confirmed quorum.

1. Approval of the Agenda

The Co-Chair reported that an item has been added to Other Business.

Moved/Seconded

That the Agenda for the February 17, 2021 Graduate Academic Program Subcommittee meeting be approved, as amended.

Carried

2. Remarks of the Co-Chair and the Academic Co-Chair

The Co-Chair and Academic Co-Chair acknowledged that this would be the last meeting attended by Angelique Saweczko and thanked her for her time and service at the University.

3. Approval of the January 20, 2021 Meeting Minutes

Documentation for this item was circulated with the Agenda.

Moved/Seconded

That the Minutes of the Graduate Academic Program Subcommittee meeting held on January 20, 2021 be approved.

Carried

4. Approval of Calendar Changes for the Graduate Programs:

- 1. Faculty of Nursing**
- 2. Faculty of Science**
- 3. Faculty of Veterinary Medicine**
- 4. Faculty of Kinesiology**
- 5. Cumming School of Medicine**
- 6. School of Architecture, Planning and Landscape**

Documentation for this item was circulated with the Agenda. Robin Yates and Louise Wells, Graduate Calendar Coordinator presented this item.

Highlights:

- The proponents reported that the proposed Calendar changes for the graduate programs in the Faculty of Nursing, the Faculty of Science, the Faculty of Veterinary Medicine (Vet Med), the Faculty of Kinesiology, the Cumming School of Medicine (CSM) and the School of Architecture, Planning and Landscape (SAPL) have been reviewed by the GAPS Calendar Working Group and substantive changes include:
 - Curriculum changes to the direct-entry MN (thesis-based), the Laddered Certificate Pathway to the MN (course-based), MN/NP and combined MN/MBA (course-based) programs and the suspension of admission to the Nurse Practitioner program in the Faculty of Nursing
 - A revision in the language and wording in the program requirements for the courses in the Faculty of Science
 - The addition of a part-time option to the Vet Med program
 - An update in the course requirements for the Master of Kinesiology
 - An update of the course number and the wording for a prerequisite in the CSM
 - A change in the wording of a course description in SAPL

- The Committee reviewed the proposed Calendar changes and, in response to a question, it was noted that the regulations related to the completion time of the Vet Med program are being reviewed as students registered on a part-time basis currently have only a 2-year period in which they can complete the requirements for the program

MOTION 1:**Moved/Seconded**

That the Graduate Academic Program Subcommittee approve the Calendar changes for the graduate programs in the Faculty of Nursing, as set out in the Summary provided to the Committee, and as recommended by the GAPS Calendar Working Group.

Carried**MOTION 2:****Moved/Seconded**

That the Graduate Academic Program Subcommittee approve the Calendar changes for the graduate programs in the Faculty of Science, as set out in the document provided to the Committee, and as recommended by the GAPS Calendar Working Group.

Carried**MOTION 3:****Moved/Seconded**

That the Graduate Academic Program Subcommittee approve the Calendar changes for the graduate programs in the Faculty of Veterinary Medicine, as set out in the Summary provided to the Committee, and as recommended by the GAPS Calendar Working Group.

Carried**MOTION 4:****Moved/Seconded**

That the Graduate Academic Program Subcommittee approve the Calendar changes for the graduate programs in the Faculty of Kinesiology, as set out in the document provided to the Committee, and as recommended by the GAPS Calendar Working Group.

Carried

MOTION 5:**Moved/Seconded**

That the Graduate Academic Program Subcommittee approve the Calendar changes for the graduate programs in the Cumming School of Medicine, as set out in the Summary provided to the Committee, and as recommended by the GAPS Calendar Working Group.

Carried**MOTION 6:****Moved/Seconded**

That the Graduate Academic Program Subcommittee approve the Calendar changes for the graduate programs in the School of Architecture, Planning and Landscape, as set out in the document provided to the Committee, and as recommended by the GAPS Calendar Working Group.

Carried**5. Recommendation of Changes to Section F.3.1 *Academic Standing* and Section F.3.2 *Unsatisfactory Standing* in the University Calendar**

Documentation for this item was circulated with the Agenda. Angelique Saweczko, Registrar presented this item.

Highlights:

- The proponent reported that the proposed changes to Sections F.3.1 *Academic Standing* and F.3.2 *Unsatisfactory Standing* in the University Calendar will clarify the definitions for the various academic standings in both sections and also clarify the procedures related to admissions, re-admissions and progression in-program
- The Committee learned that the feedback from the past Committee meeting was incorporated into the proposed changes and, in response to questions, it was explained that the language in the Calendar sections is being made more explicit to eliminate confusion and notations on transcripts for undergraduate students will be added for additional clarity
- The Committee discussed the proposed changes and suggested further revision of the language around; academic standing matters outlining the decisions beyond progression; a student's standing for eligibility to progress in their program; student record notations; and the language associated with "suspensions"

MOTION:**Moved/Seconded**

That the Graduate Academic Program Subcommittee recommend that the Academic Planning and Priorities Committee approve the changes to Sections F.3.1 *Academic Standing* and F.3.2 *Unsatisfactory Standing* in the University Calendar, as set out in the document provided to the Committee, with the requested amendments.

Carried**6. Recommendation of Changes to Section P. Tuition and General Fees in the University Calendar**

Documentation for this item was circulated with the Agenda. Angelique Saweczko, Registrar presented this item.

Highlights:

- The proponent provided an overview of the proposed changes to Section P. *Tuition and General Fees* in the University Calendar, noting that the revisions reflect updated information and a reorganization of the sub-sections for better flow and to ensure alignment with other governance documents
- The Committee learned that there were inconsistencies in the Calendar that are being corrected and the proposed changes will ensure clarity, full disclosure and transparency in the wording related to the fees and the collection of the fees
- The Committee reviewed and discussed the proposed changes and, in response to questions, it was explained that the updated tuition and fees have been approved by the Board of Governors and reflect the changes in government regulations. The Committee then suggested two minor amendments to strengthen the proposal; an additional Visiting Students Researchers category; and the addition of a link related to the payment plan for graduate students.

MOTION:**Moved/Seconded**

That the Graduate Academic Program Subcommittee recommend that the Academic Planning and Priorities Committee approve the changes to Section P. *Tuition and General Fees* in the University Calendar, as set out in the document provided to the Committee, with the requested amendments.

Carried

7. Recommendation of Changes in the Graduate Chapter of the University Calendar:

1. **Section P. Statement of Intellectual Honesty**
2. **Section Q. Statement on the Principles of Conduct**
3. **Section R. Student Academic Misconduct**
4. **Section S. Integrity in Scholarly Activity**

Documentation for this item was circulated with the Agenda. Angelique Saweczko, Registrar presented this item.

Highlights:

- The proponent provided an overview of the proposed changes to Sections P. *Statement of Intellectual Honesty*, Q. *Statement on the Principles of Conduct*, R. *Student Academic Misconduct* and S. *Integrity in Scholarly Activity*, noting that the proposed changes will replace the wording in these sections with web links to the appropriate sections in the University Calendar, and ensure that all sections that relate to conduct, integrity and free expression are aligned in the University Calendar

MOTION:**Moved/Seconded**

That the Graduate Academic Program Subcommittee recommend that the Academic Planning and Priorities Committee approve the changes to Sections P. *Statement of Intellectual Honesty*, Q. *Statement on the Principles of Conduct*, R. *Student Academic Misconduct* and S. *Integrity in Scholarly Activity* in the Graduate Chapter of the University Calendar, effective for the 2020-2021 Calendar, as set out in the document provided to the Committee.

Carried**8. Status of Program Approvals Report**

Documentation for this item was circulated with the Agenda for information only.

9. Other Business**Approval of the Changes to Section A.5 Offer of Admission in the Graduate Calendar**

Documentation for this item was circulated with the Agenda. Robin Yates presented this item.

Highlights:

- The proponent provided an overview of the proposed changes to Section A.5 *Offer of Admission*, noting that the implementation of a non-refundable admission deposit would apply to all students that are admitted to course-based graduate certificate and diploma programs

- In response to questions, the proponent explained that the proposed admission deposit would not apply to students in thesis-based programs and that, if a student chooses not to attend the desired program, the deposit would be reallocated towards initiatives designed to support students
- The Committee discussed the rationale for the proposed changes, noting that there is a demand for the admission deposit from an increasing number of graduate programs and, that the admission deposit would secure a spot for students in the graduate program and facilitate the program planning
- The Committee recommended that the proposal move forward to the Academic Planning and Priorities Committee for approval with an amendment in the wording for the admission deposit to reflect the removal of the word “degree”

MOTION:**Moved/Seconded**

That the Graduate Academic Program Subcommittee recommend that the Academic Planning and Priorities Committee approve the Calendar changes to Section A.5 *Offer of Admission* in the Graduate Calendar, as set out in the document provided to the Committee, with the requested amendments.

Carried**10. Adjournment****Moved/Seconded**

That the Graduate Academic Program Subcommittee adjourn the February 17, 2021 meeting.

Carried

The meeting was adjourned at 2:55 p.m.

Susan Belcher
Secretary