



General Faculties Council
GRADUATE ACADEMIC PROGRAM SUBCOMMITTEE
Approved Minutes

Meeting #51
March 18, 2020, 2:00 p.m.

Teleconference/A167

Voting Members

Paul Mains, Academic Co-Chair
Mohamed Abdelsamie - arrived during Item 4
Jalel Azaiez
Jim Brandon
Jim Field
David Paskevich – arrived during Item 4
Angelique Saweczko*
Michael Sideris
Jewel Spangler

Regrets

Francine Smith
Robin Yates, Co-Chair

Guests

George Colpitts, Professor, Department of History, Faculty of Arts – present for Item 4
Melanee Thomas, Associate Professor & Graduate Program Director, Department of Political Science, Faculty of Arts – present for Item 4
Kelly Hogle, Program Support Proposal Specialist, Office of the Provost – present for Item 4

*in person

Non-Voting Members

Christine Johns
Louise Wells

Secretary

Susan Belcher

Scribe

Jyoti Myers

Observers

Jaclyn Carter, Governance and Student Appeals Office
Coordinator
Gillian Robinson, Senior Director, Strategic Operations,
Graduate Studies

The Academic Co-Chair called the meeting to order at 2:00 p.m. and confirmed quorum.

1. Approval of the Agenda

Moved/Seconded

That the Agenda for the March 18, 2020 Graduate Academic Program Subcommittee meeting be approved.

Carried

2. Remarks of the Co-Chair and the Academic Co-Chair

The Academic Co-Chair made no remarks.

3. Approval of the February 19, 2020 Meeting Minutes

Documentation for this item was circulated with the Agenda.

Moved/Seconded

That the Minutes of the Graduate Academic Program Subcommittee meeting held on February 19, 2020 be approved.

Carried**4. Recommendation of the Creation of a Course-Based Master of Arts in Political Science and Approval of Associated Calendar Changes**

Documentation for this item was circulated with the Agenda. Melanee Thomas and George Colpitts presented this item.

Highlights:

- The proponents reported that the course-based Master of Arts (MA) in Political Science will be offered in conjunction with the thesis-based degree and that the new program will allow students to complete their Master's program in one year instead of two years
- The Committee learned that the course-based MA is designed for students who wish to move towards a Doctor of Philosophy as quickly as possible, and the intensive, course-based program is an ideal option for many students in this regard
- In response to questions the proponents explained that, students seeking an extension for their written papers at the end of their program would fall under the same rules as exist for other programs
- The Committee discussed the proposal and noted that the proposal is lacking pertinent information and that further clarification is required. The Committee requested the proponents amend the proposal and bring it back to the next meeting for further consideration and decision.

Secretary's Note: The motions for this item were withdrawn.

5. Recommendation of Changes to Academic Regulations:

- 1. D.1 Registration**
- 2. D.6 Time Limits**
- 3. K.2 Candidacy**
- 4. M.8 Thesis Examinations**

Documentation for this item was circulated with the Agenda. Jalal Azaiez and Louise Wells presented this item.

Highlights:

- The proponents reported that the proposed changes to the Academic Regulations: D.1 Registration, D.6 Time Limits, K.2 Candidacy and M.8 Thesis Examinations in the Graduate Calendar will be contingent upon recommendation by the Faculty of Graduate Studies Council which will be sought after this meeting due to the timing of the scheduled meetings and to allow the proposal to move forward at pace
- The proponents highlighted the changes, which include:
 - The addition of a statement in the Academic Regulations: Registration section about exceptions to the 12-month registration requirement
 - The addition of a statement in the Time Limits section related to the requirement to withdraw if the maximum time in the program has been exceeded
 - The addition of a note to clarify the requirements for retake examinations in the Candidacy Examination section
 - The addition of a new section in the Thesis Examinations section related to the retake examination process and the requirement to withdraw after a failed retake
- In response to questions, the proponents explained that, in cases of a failed thesis or a failed oral examination, students will be permitted one retake with a new examination, with the added requirement that a revised thesis be submitted prior to the new oral examination. Additionally, the composition of the Examination Committee will remain the same unless the student has received approval from the Graduate Program Director and from the Faculty of Graduate Studies for a different composition.
- The Committee discussed the proposal and suggested that an amendment be added to the regulations to reflect that, in cases where students have received a “Unanimous fail” in their Thesis examination and they wish to retake the examination, they should refer to Section M.9 as the same rules would apply

Moved/Seconded

That the Graduate Academic Subcommittee recommend that the Academic Planning and Priorities Committee approve the revisions to the Academic Regulations D.1 *Registration*, D.6 *Time Limits*, K.2 *Candidacy* and M.8 *Thesis Examinations* in the Graduate Calendar, as set out in the document provided to the Committee, contingent upon the recommendation by the Faculty of Graduate Studies Council, with the requested change.

Carried**6. Approval of Calendar Changes for the Graduate Programs:**

- 1. Faculty of Nursing**
- 2. School of Creative and Performing Arts**
- 3. Haskayne School of Business**

Documentation for this item was circulated with the Agenda. Paul Mains and Louise Wells presented this item.

Highlights:

- The proponents reported that the proposed Calendar changes for the graduate programs in the Faculty of Nursing, the School of Creative and Performing Arts (SCPA) and the Haskayne School of Business (HSB) have been reviewed by the Graduate Academic Program Subcommittee (GAPS) Calendar Working Group and the suggested changes include:
 - A change in Nursing course hours for the stackable certificate
 - The addition of the new Interdisciplinary Creation and Research specialization in the Master of Fine Arts (MFA) in Drama
 - A reduction in the overall course load for the MFA in Drama from 24 units to 18 units
 - An amended statement for the scheduled break in the Masters of Business (MBA) program that reflects generic wording applicable to the three types of MBA cohorts
 - Overall course changes, minor changes to the text of the program descriptions, changes to the degree options, and changes to program-level admission requirements
- There were no questions

MOTION 1:**Moved/Seconded**

That the Graduate Academic Program Subcommittee (GAPS) approve the Calendar changes for the graduate programs in the Faculty of Nursing, as set out in the document provided to the Committee, and as recommended by the GAPS Calendar Working Group.

Carried**MOTION 2:****Moved/Seconded**

That the Graduate Academic Program Subcommittee (GAPS) approve the Calendar changes for the graduate programs in the School of Creative and Performing Arts, as set out in the document provided to the Committee, and as recommended by the GAPS Calendar Working Group.

Carried**MOTION 3:****Moved/Seconded**

That the Graduate Academic Program Subcommittee (GAPS) approve the Calendar changes for the graduate programs in the Haskayne School of Business, as set out in the document provided to the Committee, and as recommended by the GAPS Calendar Working Group.

Carried**7. Status of Program Approvals**

Documentation for this item was circulated with the Agenda for information only.

8. Other Business

There was no other business.

9. Adjournment**Moved/Seconded**

That the Graduate Academic Program Subcommittee adjourn the March 18, 2020 meeting.

Carried

The meeting was adjourned at 3:05 p.m.

Susan Belcher
Secretary