



General Faculties Council  
**GRADUATE ACADEMIC PROGRAM SUBCOMMITTEE**  
Approved Minutes

Meeting # 46

October 16, 2019, 2:00 p.m.

Governors Boardroom A 167

---

***Voting Members***

Robin Yates, Co-Chair  
Paul Mains, Academic Co-Chair  
Mohamed Abdelsamie  
Jalel Azaiez  
Jim Field  
David Paskevich  
Betsy Ritter  
Angelique Saweczko  
Michael Sideris

***Non-Voting Members***

Christine Johns  
Francine Smith  
Tanya Zdorenko

***Secretary***

Susan Belcher

***Scribe***

Jyoti Myers

***Regrets***

Jim Brandon

***Guests***

Lyndsay Campbell, Associate Dean (Research) and Graduate Program Director – present for Item 5  
Sara Fedoruk, Analyst, Planning and Reviews, Office of the Provost – present for Item 5  
Kelly Hogle, Program Support Specialist, Office of the Provost – present for Item 5  
Gillian Robinson, Senior Director, Strategic Operations, Graduate Studies- present for Items 4 - 10

---

The Co-Chair called the meeting to order at 2:01 p.m. and confirmed quorum.

**Approval of the Agenda**

**Moved/Seconded**

That the Agenda for the October 16, 2019 Graduate Academic Program Subcommittee meeting be approved.

**Carried**

**1. Remarks of the Co-Chair and Academic Co-Chair**

The Co-Chair welcomed David Paskevich and returning members to the first meeting of the year.

The Academic Co-Chair made no remarks.



**MOTION 1:****Moved/Seconded**

That the Graduate Academic Program Subcommittee (GAPS) approve the Calendar changes for the graduate programs in the Faculty of Arts, as set out in the Summary provided to the Committee, and as recommended by the GAPS Calendar Working Group.

**Carried****MOTION 2:****Moved/Seconded:**

That the Graduate Academic Program Subcommittee (GAPS) approve the Calendar changes for the graduate programs in the Haskayne School of Business, as set out in the Summary provided to the Committee, and as recommended by the GAPS Calendar Working Group, with the requested amendment.

**Carried****5. Recommendation of the Creation of a general (course-based) Master of Laws**

Documentation for this item was circulated with the Agenda. Lyndsay Campbell presented this item.

**Highlights:**

- The proponent reported the proposed creation of a general (course-based) Master of Laws (LLM) will allow students to complete the LLM without a specialization in Natural Resources, Energy and Environmental Law and that the creation is in response to student demand and the need for this expertise in the marketplace
- The Committee learned that there is a requirement for students to include a research proposal for admission into the general (course-based) LLM. The major research paper requirement will allow students to develop competencies in specific areas of law and other relevant fields that go beyond what they have learned in their JD courses and practical legal training
- In response to questions, it was explained that:
  - The proposed creation will reflect an alignment with similar programs at other Canadian law schools
  - It is anticipated that the addition of the general (course-based) LLM will increase student enrolment in the Faculty of Law
  - The proposed learning outcomes will allow students to demonstrate a depth of understanding of a field of research as defined by the major research paper

- The new program will allow for faculty members who conduct research outside the Natural Resources, Energy and Environment Law specialization area to supervise students in their own distinctive areas of research and obtain research funding for the supervision of graduate students
- The Committee discussed the proposal and in particular, the consultation process with students and faculty and suggested some amendments for clarifying the process of obtaining data and to explain the poll values in the survey metrics

**Moved/Seconded:**

That the Graduate Academic Program Subcommittee recommend that the Academic Planning and Priorities Committee approve the creation of a general (course-based) Master of Laws program in the Faculty of Law, as set out in the proposal provided to the Committee, with the requested amendments to the proposal documents.

**Carried****6. Recommendation of Revisions to the English Language Proficiency Requirements for Admission to Graduate Studies**

Documentation for this item was circulated with the Agenda. Gillian Robinson presented this item.

**Highlights:**

- The proponent reported on the proposed revisions to the English Language Proficiency (ELP) Requirements for Admission to the Faculty of Graduate Studies and the proposed Calendar changes to the relevant sections and explained that the revisions include the addition of the University of Calgary's Academic Communication Certificate (ACC) and the Canadian Academic English Language test (CAEL) as acceptable ways of meeting the ELP requirements
- The Committee learned that:
  - The ACC is an English for Academic Purposes (EAP) certificate program and has a requirement that students obtain a minimum grade of "B+" in each course
  - The CAEL has a requirement that students obtain a minimum overall score of 70 and a minimum score of 60 on each of the comprehension tests
- In response to questions, it was explained that:
  - The changing market conditions and a lack of demand for the International Foundations program have resulted in its closure

- The ACC program is designed as a bridging program to help applicants complete their English requirements and meet the admission requirements in preparation for university studies in Canada
- An international student may be granted conditional admission into a graduate program based upon successful completion of the ACC within one year
- The Committee discussed the criteria for admission into the ACC program and it was confirmed that it is an acceptable test for determining ELP requirements

**MOTION 1:****Moved/Seconded**

That the Graduate Academic Program Subcommittee recommend that the Academic Planning and Priorities Committee approve the revisions to English Language Proficiency requirements for admission to the Faculty of Graduate Studies, as set out in the proposal provided to the Committee.

**Carried****MOTION 2:****Moved/Seconded**

That the Graduate Academic Program Subcommittee approve the proposed changes to the English Language Proficiency (ELP) requirements in the Graduate Calendar, as set out in the document provided to the Committee, contingent upon the Academic Planning and Priorities Committee's approval of the revised ELP requirements.

**Carried****7. Revisions to the Graduate Student Supervision Policy and Procedure**

Documentation for this item was circulated with the Agenda. Robin Yates presented this item.

**Highlights:**

- The proponent provided an overview of the revisions to the Graduate Student Supervision Policy and Procedure and reported that the changes will address conflicting personal relationships between students and supervisors and are in alignment with operating standards and current practices within the Faculty of Graduate Studies
- The Committee discussed the revisions and the wording in the Policy pertaining to disclosure by the supervisor or co-supervisor and noted that a clarification would be required to the specific language in the policy relating to disclosure and the signatures on the recusal plan

- The proponents agreed to amend the Policy to include clarification on the disclosure wording

**8. Corrections in Course Descriptions: 1. Master of Social Work (Faculty of Social Work)  
2. Master of Strategic Studies (Faculty of Arts)**

Documentation for this item was circulated with the Agenda. Tanya Zdorenko presented this item.

Highlights:

- The proponent reported that the corrections in the course descriptions for both the Faculties of Social Work and Arts reflect editorial changes and errors that originated from an earlier Calendar version

**9. 2019-20 GAPS Approved Work Plan**

Documentation for this item was circulated with the Agenda for information only.

**10. Status of Program Approvals**

Documentation for this item was circulated with the Agenda for information only.

**11. Other Business**

There was no other business.

**12. Adjournment**

**Moved/Seconded**

That the Graduate Academic Program Subcommittee adjourn the October 16, 2019 meeting.

**Carried**

The meeting was adjourned at 3:12 p.m.

---

Susan Belcher  
Secretary