



General Faculties Council
GRADUATE ACADEMIC PROGRAM SUBCOMMITTEE
Approved Minutes

Meeting #65, February 16, 2022, 2:00 p.m.

Zoom Platform

Voting Members

Robin Yates, Co-Chair
Amy Dambrowitz – arrived after Item 3
Jocelyn Hayley
Rhiannon Jones
Mary O'Brien
David Paskevich
Alex Paquette
Warren Wilson – joined during Item 5
Michael Wright

Non-Voting Members

Christine Johns
Francine Smith – left after Item 4
Louise Wells

Meeting Secretary

Cherie Tutt

Scribe

Jyoti Myers

Guests

Gopal Achari, Associate Dean, Graduate Studies,
Schulich School of Engineering – present for Item 5

Staff

Tasha Hodzic

Observers

Elizabeth Pando, Program Proposal Specialist, Office of the Provost – present for Item 5
Kelly Kay Spurlock, Analyst, Planning and Reviews, Office of the Provost

Regrets

Kathryn King-Shier, Academic Co-Chair

The Co-Chair called the meeting to order at 2:02 p.m. and confirmed quorum.

1. Approval of the Agenda

Moved/Seconded

That the Agenda for the February 16, 2022 Graduate Academic Program Subcommittee meeting be approved.

Carried

2. Remarks of the Co-Chair

The Co-Chair made no remarks.

3. Approval of the January 19, 2022 Meeting Minutes

Documentation for this item was circulated with the Agenda.

Moved/Seconded

That the Minutes of the Graduate Academic Program Subcommittee meeting held on January 19, 2022 be approved.

Carried**4. Approval of the Calendar Changes for the Graduate Programs:**

- 1. School of Architecture, Planning and Landscape**
- 2. Faculty of Nursing**
- 3. School of Public Policy and Sustainable Energy Development**
- 4. Haskayne School of Business**
- 5. Schulich School of Engineering**
- 6. Interdisciplinary Specializations: Medical Imaging and Reservoir Characterization**

Documentation was circulated with the Agenda. Robin Yates, Dean, Faculty of Graduate Studies and Louise Wells, Graduate Calendar Coordinator presented this item.

Highlights:

- The presenters reported that the proposed substantive Calendar changes for the graduate programs in the School of Architecture, Planning and Landscape (SAPL), the Faculty of Nursing, the School of Public Policy (SPP) and Sustainable Energy Development (SED), the Haskayne School of Business (HSB), The Schulich School of Engineering (SSE) and the Interdisciplinary Specializations: Medical Imaging and Reservoir Characterization include: course changes - modifications, additions, and deletions, minor changes to the text of the program descriptions, changes to degree options, and changes to program-level admission requirements
- In response to questions, the presenters clarified:
 - None of the courses within the Doctor of Design are graded
 - That for the Dual Degree Master of Management/Master of Science, a maximum of three years professional work experience is required by UCalgary and a minimum of 12 months work experience is required by the Technical University of Munich
- The Committee discussed the proposed Calendar changes, and suggested the following clarifications and amendments to the Calendar entries:
 - That the course description for Public Policy 602 be reviewed
 - That the Sustainable Energy Program (SEP) section include a list of the courses which make up the 39 units required

- That the Flexible Grade Option statement for the SEP be rewritten to improve clarity on what courses are eligible for a CG grade and which are not
- The presenters reach out to the Master of Engineering (MEng) thesis-based program contact to confirm if there is intent to suspend/terminate this program or if admissions are only being suspended on a temporary basis
- Wording changes under Section 5 for the course-based MEng and removing reference to “themes” and directing students to the website

Moved/Seconded

That the Graduate Academic Program Subcommittee (GAPS) approve the Calendar changes for the graduate programs in the School of Architecture, Planning and Landscape, as set out in the document provided to the Committee and as recommended by the GAPS Calendar Working Group.

Carried**Moved/Seconded**

That the Graduate Academic Program Subcommittee (GAPS) approve the Calendar changes for the graduate programs in the Faculty of Nursing, as set out in the document provided to the Committee and as recommended by the GAPS Calendar Working Group.

Carried**Moved/Seconded**

That the Graduate Academic Program Subcommittee (GAPS) approve the Calendar changes for the graduate programs in the School of Public Policy and Sustainable Energy Development, as set out in the document provided to the Committee, and as recommended by the GAPS Calendar Working Group.

Carried**Moved/Seconded**

That the Graduate Academic Program Subcommittee (GAPS) approve the Calendar changes for the graduate programs in the Haskayne School of Business, as set out in the document provided to the Committee, and as recommended by the GAPS Calendar Working Group.

Carried

Moved/Seconded

That the Graduate Academic Program Subcommittee (GAPS) approve the Calendar changes for the graduate programs in the Schulich School of Engineering, as set out in the document provided to the Committee, and as recommended by the GAPS Calendar Working Group with the requested amendments.

Carried**Moved/Seconded**

That the Graduate Academic Program Subcommittee (GAPS) approve the Calendar changes for the graduate programs in the Interdisciplinary Specializations: Medical Imaging and Reservoir Characterization, as set out in the document provided to the Committee, and as recommended by the GAPS Calendar Working Group.

Carried**5. Recommendation for the Creation of the Graduate Certificates in Advanced Engineering Practice I and in Advanced Engineering Practice II**

Documentation circulated with the Agenda. Gopal Achari, Associate Dean, Graduate Studies, Schulich School of Engineering presented this item.

Highlights:

- The proponent provided an overview of the proposed creation of two new graduate certificate programs in Advanced Engineering Practice I and Advanced Engineering Practice II. The Committee learned that both certificates are 12-unit graduate level credentials; will allow students to choose from four areas of sub-specializations; and will address the demand for graduate-level credentialing for professional engineers. It was reported that, currently, there are limited opportunities for professional engineers who wish to upskill or re-skill and who do not have the time and resources to commit to a two-year Master of Engineering (M.Eng.) degree.
- In response to questions, it was explained that:
 - The proponent is still developing the sections relating to Equity, Diversity and Inclusion
 - The majority of courses will be offered in the evening to allow working students to take the courses, and that running multiple offerings of courses at different times will only be considered if there is demand
 - The courses offered in the certificates have been streamlined and will give students flexibility and it is not anticipated there will any issues attracting students to these certificates as the sub-specialization areas are in high demand
 - Students will receive assistance from the Internship Office with securing work-integrated learning and internship opportunities
- It was noted that at Faculty of Graduate Studies Council, the sub-specialization in Machine Learning was presented as a sub-specialization in Data Engineering, but that the name has now been changed following consultation with the Faculty of Science
- The Committee discussed: the courses being offered; scheduling of the courses; the intended audience for the certificates; the survey results; and work-integrated learning opportunities

- The Committee suggested the following:
 - That within the staffing section of the proposals, where sessional instructors are mentioned that section 23.2 of the Collective Agreement between the University of Calgary Faculty Association and the Board of Governors be referred to and that any impacts to Alberta Union of Provincial Employees (AUPE) staff are addressed
 - The reference to procedures for Indigenous applicants be updated to align with Faculty of Graduate Studies processes
 - That the program utilize the INTE graduate courses rather than create a new course for the internship

Moved/Seconded

That the Graduate Academic Program Subcommittee recommend that the Academic Planning and Priorities Committee approve the creation of the Graduate Certificate in Advanced Engineering Practice I in the Schulich School of Engineering, effective July 2022, as set out in the proposal provided to the Committee.

Carried**Moved/Seconded**

That the Graduate Academic Program Subcommittee recommend that the Academic Planning and Priorities Committee approve the creation of the Graduate Certificate in Advanced Engineering Practice II in the Schulich School of Engineering, effective July 2022, as set out in the proposal provided to the Committee.

Carried**6. Status of Program Approvals Report**

Documentation was circulated with the Agenda for information only.

7. Other Business

The Committee discussed their availability for a revised meeting schedule for the 2022-2023 meeting year.

8. Motion to Adjourn**Moved/Seconded**

That the Graduate Academic Program Subcommittee adjourn the February 16, 2022.

Carried

The meeting was adjourned at 3:24 p.m.