

**General Faculties Council  
GRADUATE ACADEMIC PROGRAM SUBCOMMITTEE  
AGENDA**

February 15, 2023 10:00 a.m. – 12:00 p.m.

Join Zoom Meeting: [Link](#)

Meeting ID: 941 3364 6018

Passcode: GAPS

Find your local number: [Link](#)

Item	Description	Presenter(s)	Materials	Estimated Time
1.	Approval of the Agenda	Yates	Document	11:00
2.	Remarks of the Co-Chair	Yates	Verbal	
<b>Action Items</b>				
3.	Approval of the January 18, 2023 Meeting Minutes	Yates	Document	11:05
4.	Approval of Calendar and Regulations Changes: A. Faculty of Cumming School of Medicine B. Faculty of Law C. Faculty of Schulich School of Engineering D. Faculty of Arts E. Faculty of Kinesiology F. Faculty of Science, Computational Media Design Program	Yates/Wells	Document	11:10
5.	Graduate Admissions and Regulation Revisions A. Section A.5 Offer of Admission B. Section A.6 Advanced Credit and Course Exemption C. Section R Vacation (Time Off from Studies)	O'Brien/ Wells	Document	11:30
<b>Information Items</b>				
6.	Changes to Section P. <i>Tuition and General Fees</i> in the University Calendar	Dambrowitz	Document	11:40
7.	Status of Program Approvals Report	In-Package Only	Document	-
8.	Other Business	Yates	Verbal	11:50
9.	Adjournment Next Meeting: March 15, 2023, via Zoom	Yates	Verbal	

## Attendance

Graduate Academic Program Subcommittee				
Name	Membership (position)	Appointment Type	Term(s)	Attendance/ Notes
<b>Voting (Quorum = 6)</b>				
Robin Yates	Co-Chair (Vice-Provost and Dean Graduate Studies)	ex-officio	n/a	
Kathryn King-Shier	Academic Co-Chair (Associate Dean Graduate, Faculty of Nursing)	appt by FGS Council	July 1, 2020 – June 30, 2023	
Amy Dambrowitz	Registrar	ex-officio	n/a	
Jocelyn Hayley	Academic Co-Chair of the Academic Program Subcommittee (Department Head, Schulich School of Engineering)	ex-officio	July 1, 2020 – June 30, 2023	
Rhiannon Jones	Associate Librarian, Libraries and Cultural Resources and Haskayne School of Business	appt by GFC Executive Committee	July 1, 2020 – June 30, 2023	
Andy Knight	Professor, Schulich School of Engineering	appt by GFC Executive Committee	July 1, 2022 – June 30, 2025	
Mary O'Brien	Associate Dean (Policy and Program Development) and Professor Faculty of Arts	appt by FGS Council	July 1, 2021- June 30, 2024	
James Steele	Vice-President (Academic), Graduate Students' Association	appt by the GSA	May 1, 2022 – April 30, 2023	
Warren Wilson	Associate Professor, Faculty of Arts	appt by FGS Council	July 1, 2021- June 30, 2024	
Michael Wright	Professor, Haskayne School of Business	appt by GFC Executive Committee	July 1, 2020 – June 30, 2023	
<b>Non-Voting</b>				
Christine Johns	Senior Director (Program Innovation and Planning)	ex-officio	n/a	
Francine Smith	Professor, Cumming School of Medicine	appt by the Faculty Association	December 2021 – June 30, 2023	
Louise Wells	Specialist Graduate Calendar	ex-officio	n/a	
<b>Secretariat Staff</b>				
Courtney McVie	Secretary			
Cherie Tutt	Staff Support			
Holly Lywin	Scribe			
<b>Observers</b>				
Kelly Hoglund	Partner, Program Innovation			
Karen Quinn	Analyst, Planning and Reviews, Provost Office			
Catherine McLeod	Senior Director, Strategic Operations, Faculty of Graduate Studies			
Elizabeth Pando	Partner, Program Innovation			
Jessica Revington	Partner, Program Innovation			