

General Faculties Council  
**CAMPUS AND FACILITIES DEVELOPMENT SUBCOMMITTEE**  
Approved Minutes

Meeting 16  
December 11, 2018, 9:00 a.m.

A167

***Voting Members***

Sasha Tsenkova, Academic Co-Chair  
Linda Dalgetty  
Boris Dragicevic (delegate for Bart Becker)  
Dianne Draper  
Sagar Grewal  
Tom Keenan  
Mohammad Mansouri

***Non-Voting Members***

Ian Mellor

***Secretary***

Susan Belcher

***Scribe***

Elizabeth Sjogren

***Regrets***

Herman Barkema  
Jim Dewald  
Raafat El-Hacha  
Justin Huseby  
Vera Parlac  
David Stewart  
Florentine Strzelczyk, Co-Chair

***Guests***

Jane Ferrabee, University Architect – for Item 3  
Joanne Perdue, Associate Vice-President (Sustainability) – for Item 4

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The Academic Co-Chair called the meeting to order at 9:04 a.m. and confirmed quorum.

**1. Approval of the Agenda**

**Moved/Seconded**

That the Agenda for the December 11, 2018 Campus and Facilities Development Subcommittee meeting be approved.

**Carried**

**2. Remarks of the Academic Co-Chair**

Sagar Grewal, Students' Union representative, was welcomed to his first Campus and Facilities Development Subcommittee meeting.

### **3. Standard for Kitchen and Lounge Spaces**

Documentation for this item was circulated with the Agenda. Boris Dragicevic, Associate Vice-President (Facilities Development), and Jane Ferrabee presented this item.

Highlights:

- The presenters reported that the University's space standards are reviewed every 4-5 years, and that the Standard for Kitchen and Lounge Spaces is currently under review
- The presenters emphasised the need for safety around the use of appliances, particularly with respect to having correct electrical wiring and appropriate ventilation
- The Committee discussed that:
  - The standard states that "the kitchen area should be capable of being enclosed to contain food odors", but some units have deliberately designed their kitchen and lounge spaces as open areas in order to promote interactions
  - The frequency of services, such as compost removal, can be monitored to see if needs are being met, but that Facilities Maintenance does have a budget that it must operate within
  - Some buildings do not have a sufficient number of power outlets to meet current needs, but the prohibition on the use of power bars is for safety reasons and so must be enforced
- The presenters noted that regular workplace inspections are required, and that power usage could be added to the inspection checklist

### **4. Climate Action Plan 2019**

Documentation for this item was circulated with the Agenda. Joanne Perdue presented this item.

Highlights:

- The presenter reported on the implementation of the priorities in the University's Climate Action Plan (CAP), including reducing greenhouse gas emissions and lowering utilities costs
- The presenter reported that the CAP is currently being renewed, and that the four key priorities in the renewed CAP will be: procurement of green power, decarbonization of the main campus district energy system, minimizing emissions in innovative new buildings, and increasing the energy efficiency of existing buildings through retrofitting. The University will focus on behaviour change, and intends to be near carbon neutral by the year 2050.
- The Committee discussed:
  - Whether an individual's consumption, such as Wi-Fi usage and turning on a room's lights, can be monitored. The presenter reported that this has been piloted at other universities, but that privacy is a concern and the University is considering its options for monitoring.
  - Motion sensing devices are valuable for turning out the lights in unoccupied spaces
- The Committee noted that the CAP does not include metrics that could be used to assess behaviour change, and suggested that additional content relating to behaviour change be included in future documents. The presenter reported that the CAP's implementation plan will include specific information, including relating to behaviour change.

## **5. MacKimmie Complex Redevelopment Project - Final Block and Stack**

Documentation for this item was circulated with the Agenda. Boris Dragicevic presented this item.

Highlights:

- The presenter reviewed the finalised stacking and blocking diagrams for the redeveloped MacKimmie Tower, Block, and Link, and reminded the Committee that two floors have been added to the MacKimmie Tower. The presenter specifically reported that the MacKimmie Block will be a student-centred building, with the Hunter Hub for Entrepreneurial Thinking to occupy the fourth floor of the Block, and that MacKimmie Tower will house the Sustainability Resource Centre, Graduate Students' Association, Faculty of Graduate Studies, Faculty of Social Work, UC International, Research Services, Office of Institutional Analysis, Finance and Services, University Relations, Development and Alumni Engagement, and a floor of medium and large meeting rooms.
- In response to questions, it was confirmed that:
  - The project is on track for the aggressive moving of units into the building in the summer
  - The number of floors in the MacKimmie Tower allocated to the Finance and Services units are necessary
  - If the needs of the University change in the future, the assignment of spaces in the MacKimmie complex can be reconfigured

## **6. Update on Capital Projects**

Boris Dragicevic presented this item.

Highlights:

- The MacKimmie complex redevelopment project is progressing well. The MacKimmie Tower should be enclosed soon, and then electrical work will begin. The MacKimmie Link will be demolished soon.
- The design work for the new Matheson Hall is underway, and will include a commercial-sized kitchen and banqueting space. Parking Lot 32 will be dug up in the fall to make way for this project.

## **7. Update on IT Projects**

Linda Dalgetty, Vice-President (Finance and Services), presented this item.

Highlights:

- Information Technologies (IT) is working with Facilities to put in place the technology infrastructure and equipment for the MacKimmie complex project, including network connectivity and audio-visual equipment
- IT will also be working with Faculties to set up the recently-announced Life Sciences Innovation Hub in the Research Park

The Committee discussed common IT needs, such as for video conferencing and webinars, and that reliable connectivity is crucial.

**8. September 18, 2018 Meeting Notes**

Documentation for this item was circulated with the Agenda for information only.

**9. Approved 2018-2019 Campus and Facilities Development Subcommittee Work Plan**

Documentation for this item was circulated with the Agenda for information only.

**10. Other Business**

There was no other business.

**11. Adjournment**

**Moved/Seconded**

That the Campus and Facilities Development Subcommittee adjourn the December 11, 2018 meeting.

**Carried**

The meeting was adjourned at 10:01 a.m.

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Susan Belcher  
University Secretary