General Faculties Council
CAMPUS AND FACILITIES DEVELOPMENT SUBCOMMITTEE
Approved Minutes

Meeting 8
November 29, 2016, 10:00 -11:30 a.m.   A167

Voting Members	*Non-Voting Members*
Kevin McQuillan, Co-Chair	Justin Huseby – arrived during Item 5
Getachew Assefa, Academic Co-Chair	Robert Scorey
Arash Afshar	
John Bertram	*Secretary*
Linda Dalgetty	Susan Belcher
Boris Dragicevic for Bart Becker	
Dianne Draper	*Scribe*
Stephan Guscott	Elizabeth Sjogren
Peter Kusalik	

Regrets
Reda Alhajj
Jessica Ayala
Bart Becker
Tavis Campbell
Nancy Pollock-Ellwand

The Co-Chair called the meeting to order at 10:03 a.m. and confirmed quorum.

1. **Approval of the Agenda**

Moved/Seconded

That the Agenda for the November 29, 2016 Campus and Facilities Development Subcommittee meeting be approved.

                                                                        Carried

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2. **Remarks of the Co-Chair and Academic Co-Chair**

The Co-Chair included the following in his remarks:

- Dianne Draper was welcomed to her first meeting

- Part of the role of the Campus and Facilities Development Subcommittee (CFDS) is to review and provide advice on matters relating to the development or redevelopment of University spaces,

and the use of information technologies for academic purposes, and members of the Committee are encouraged to suggest items of interest for future agendas

The Academic Co-Chair made no remarks.

3. Approval of the September 27, 2016 Meeting Minutes

Documentation for this item was circulated with the Agenda.

> **Moved/Seconded**
>
> That the Minutes of the Campus and Facilities Development Subcommittee meeting held on September 27, 2016 be approved.
>
> **Carried**

4. Recommendation of the Revised 2016-2017 Campus and Facilities Development Subcommittee Work Plan

Documentation for this item was circulated with the Agenda. The Co-Chair presented this item.

Highlights:

- The Co-Chair reported that, at its October 3, 2016 meeting, the Academic Planning and Priorities Committee requested that the CFDS revisit its draft 2016-2017 Work Plan to add timing for the items that had been left indeterminate on the first draft

- The Committee discussed and added expected timing for work plan items 7-12 (Review the Standard for Laboratory Spaces, Review the Standard for Study Spaces, Review the Standard for Assembly Spaces, Review the Plan for MacKimmie Tower, Review the University's Landscape Plan, and Review the Foothills Campus Master Plan)

- In response to a question, it was reported that the space standards are internal University documents, and that the Committee can provide valuable feedback when these are reviewed

> **Moved/Seconded**
>
> That the Campus and Facilities Development Subcommittee (CFDS) recommend that the Academic Planning and Priorities Committee approve the CFDS Work Plan for the 2016-17 academic year, in the form provided to the Committee, with the requested amendments.
>
> **Carried**

5. Update on Information Technologies Projects

Linda Dalgetty, Vice-President (Facilities and Services), presented this item.

Highlights:

- The presenter reported that:
    - Progress toward network segregation continues, with Information Technologies (IT)

setting up new managed spaces and moving individuals and equipment over. This should be completed by March 2017. IT is establishing levels with different degrees of management in order to meet users' needs. Unmanaged devices are not protected as well as managed devices, such as against viruses and malware, and members of the campus community are encouraged to request to have their devices migrated.

- o IT is evaluating the University's six data centres to determine which may need to be closed, and to identify how much data must be kept on campus

- o Research and IT are piloting the Secure Computing initiative in some areas, and it is hoped that this will be broadened in the near future. The Secure Computing initiative is being developed in order to enable researchers to collect, store, analyse, share, and preserve their research data in a secure environment.

- In response to questions, it was noted that:

  - o The University does not have a policy with respect to the management of devices, but is guided by an operating standard

  - o IT recognizes that, while all users need virus and malware protection, it is necessary to strike a balance between protecting users and providing them the flexibility needed to maintain their productivity (e.g. to download certain software). IT is working to identify, and support, users with special needs.

- The Committee discussed that there is hardware in use at the University that is not compatible with current operating system upgrades, and so some computers cannot be moved to the new managed space. The Committee learned that IT is working to provide solutions to these issues.

6. **MacKimmie Complex Redevelopment Project**

Boris Dragicevic, Associate Vice-President (Facilities Development), presented this item.

Highlights:

- The presenter reported that:

  - o The consultants for the MacKimmie Complex redevelopment project were chosen in Spring 2016 and a building condition assessment was conducted in July-Sept 2016. It is being determined how much value is left in the complex, such as the concrete structures.

  - o A daylong planning and design session will be held in December 2016

  - o A construction manager will be selected in December 2016, after which a schedule and budget for the project will be detailed

- In response to a question, it was reported that it is expected that occupants will be moved out of the complex to a temporary decanting space beginning in 2017

- The Co-Chair indicated that the Committee will receive updates on this project over the course of the year

7. **Update on Capital Projects**

Boris Dragicevic, Associate Vice-President (Facilities Development), presented this item.

Highlights:

- The presenter reported that:

    o The grand opening celebration for the Schulich School of Engineering expansion was recently held. The renovation phase is continuing, and should be completed by Fall 2017.

    o The eight projects that recently received funding from the federal Strategic Infrastructure Fund (SIF) program are all progressing on schedule or slightly behind schedule. These projects are progressing quickly because a requirement of the SIF program is that the projects be completed by April 2018.

    o The pre-cast panels that form the veneer of the Social Sciences building are currently under repair so that they are once again securely anchored to the building. This project should be completed in December 2016.

- In response questions, it was reported that:

    o The recent work to the basement floor of the Science A building was a SIF project. A drainage issue was repaired and the space is now ready for repopulation.

    o The concept of centralizing the main campus' shops is still being considered

8. **Update on CAR/FAR Program**

Kevin McQuillan, Deputy Provost, presented this item.

Highlights:

- The presenter reported that:

    o Twelve projects will be executed under this year's Classroom Area Redevelopment-Facilities Areas Redevelopment (CAR-FAR) program. Additional redevelopment project funding comes through the SIF program and unit budgets.

    o Most redevelopment project work begins in May, but some will be started earlier if the spaces are available

- In response to a question, it was confirmed that the CAR-FAR program places a priority on ensuring that there are a number of redevelopment projects funded that will improve the student experience, such as for classrooms and study spaces

- The Committee was encouraged to identify proposals to be submitted to the CAR-FAR program for projects in their units

- In response to an observation that infrastructure project proposals are also submitted to the Students' Union (SU)'s Quality Money program, Stephan Guscott, President of the SU, was invited to speak to the Committee about these projects at a future meeting

9. **Other Business**

There was no other business.

10. **Adjournment**

Moved/Seconded

That the Campus and Facilities Development Subcommittee adjourn the November 29, 2016 meeting.

Carried

The meeting was adjourned at 10:50 a.m.

Susan Belcher
University Secretary