



UNIVERSITY OF  
CALGARY

General Faculties Council  
**CALENDAR AND CURRICULUM SUBCOMMITTEE**  
Approved Minutes

Special Meeting, June 9, 2021, 10:00 – 11:00 a.m.

By Zoom Platform

---

***Voting Members***

Susan Barker, Co-Chair  
Sherry Weaver, Academic Co-Chair  
Melissa Boyce  
Amy Burns  
Nancy Chibry  
Amy Dambrowitz  
Marjan Eggermont  
Ebba Kurz  
Robert McCorkell  
David Paskevich  
Renzo Pereyra  
Meera Singh  
Leslie Reid  
Jason Wiens

***Non-Voting Members***

Carol Hoover  
Kimberley McLeod  
Carol Poland

***Secretary***

Cherie Tutt

***Scribe***

Tasha Hodzic

***Staff***

Elizabeth Sjogren

***Regrets***

Lesley Gerein  
Siu Ming Kwok  
Catherine Laing  
Nickie Nikolaou

***Guests and Observers***

William Bridel, Incoming Associate Dean, Faculty of Kinesiology  
Angie Crowley, Manager, Undergraduate Programs, Werklund School of Education – left after Item 4, returned during Item 6  
Jennifer de Roaldes, Associate Registrar, Admissions and Recruitment  
Ahmad Ghasemloonia, Associate Dean, Academic Programs and Students, Schulich School of Engineering  
Pat Kaip, Manager, Undergraduate Programs, Haskayne School of Business  
Jennifer Logan, Program Coordinator, Cumming School of Medicine  
Maria Soos-Gonczol, Manager, Student Services, Social Work  
Vanessa Wood, Deputy Registrar, Enrolment Services – left during Item 5

---

The Co-Chair called the meeting to order at 10:02 a.m. and confirmed quorum.

**1. Approval of the Agenda****Moved/Seconded**

That the Agenda for the June 9, 2021 Calendar and Curriculum Subcommittee meeting be approved.

**Carried**

**2. Remarks of the Co-Chair and Academic Co-Chair**

The Co-Chair and the Academic Co-Chair made no remarks.

**3. Approval of the May 20, 2021 Calendar and Curriculum Subcommittee Meeting Minutes**

Documentation for this item was circulated with the Agenda.

**Moved/Seconded**

That the Minutes for the May 20, 2021 Calendar and Curriculum Subcommittee meeting be approved.

**Carried**

**4. Recommendation of Changes to the Academic Regulations Section F.1 *Grading System and Transcripts of the University Calendar***

Documentation for this item was circulated with the Agenda. Susan Barker, Vice-Provost (Student Experience), Vanessa Wood, Deputy Registrar, Enrolment Services and Leslie Reid Vice-Provost (Teaching & Learning) presented this item.

Highlights:

- The proponents provided a summary of the changes, which include the addition of a flexible grade option for students, Credit Granted (CG) in the Grading System and Transcripts Academic Regulations. The proponents highlighted the consultations with Associate Deans and Advising to ensure the flexible grading option will support student wellness. It was reported that flexible grading, if approved by the Academic Planning and Priorities Committee, will be available to students for the Fall 2021 term onward and an operational plan for managing the CG grade will be made available to the Faculties.
- The Committee discussed:
  - The rationale for determining the maximum number of CG units that can be taken over the entire degree
  - That flexibility is required at the Faculty level to be able to identify which programs/courses a CG grade could be requested for
  - Whether the CG grade should be unavailable to students who have been found to have committed academic misconduct in the course
  - Challenges with the administration of verifying a student's academic standing and how students will be able to identify which courses are eligible for a CG grade

- In response to questions, it was explained that:
  - Faculties should evaluate which courses the CG grade option could be requested for and any additional requirements or restrictions needed to maintain progression, competency or accreditation requirements
  - Faculties should plan to bring any necessary changes to their Faculty Regulations in relation to the CG grade for approval as part of their Calendar changes for next year, and the Registrar's Office will work with the Faculties on this
- The Committee recommended that:
  - The list of requirements under the second bullet include that students must be in a course or program that permits a CG grade
  - Language be added to specify that students who engaged in academic misconduct will not be eligible to receive the CG grade in the course where the misconduct occurred
  - It be clarified that graduate students registered in undergraduate courses as part of their graduate program will not be eligible for the CG grade

**Moved/Seconded**

That the Calendar and Curriculum Subcommittee recommend that the Academic Planning and Priorities Committee approve the changes to the Academic Regulation *Grading System and Transcripts* to include the Flexible Grade Option (CG Grade), as set out in the document provided to the Committee, with the requested amendments.

**Carried****5. Recommendation of Changes to the Examinations and Test Regulations**

Documentation for this item was circulated with the Agenda. Leslie Reid Vice-Provost (Teaching & Learning) and Susan Barker, Vice-Provost (Student Experience) presented this item.

**Highlights:**

- The proponents provided a summary of the changes, which include minor revisions to the Academic Regulations for Examinations and Test Regulations to allow a Dean flexibility to change the modality of tests and in-class assessments from the course component modality
- The Committee discussed how the changes would apply to the time scheduled to complete online assessments in synchronous classes
- In response to a question, it was explained that the 24-hour window in which students can access and complete a timed online assessment will remain in place and may be reviewed later once the exam centre is able to resume in-person exams

**Moved/Seconded**

That the Calendar and Curriculum Subcommittee recommend that the Academic Planning and Priorities Committee approve the revisions to the *Examination and Tests Academic Regulations*, as presented to the Committee.

**Carried**

## 6. Other Business

### Calendar changes for the Faculty of Veterinary Medicine

Documentation for this item was circulated with the Agenda. Robert McCorkell, Interim Dean, Faculty of Veterinary Medicine, presented this item.

Highlights:

- The proponent provided a summary of the changes, which include a temporary adjustment of courses offered in the fourth year of the Doctor of Veterinary Medicine program to provide an increased amount of online material and reduce the overall amount of time required in practicum settings. It was explained that the changes will be published in the 2021-2022 Temporary COVID 19 Academic Calendar.
- There were no questions

#### **Moved/Seconded**

That the Calendar and Curriculum Subcommittee approve the Calendar revisions for the Faculty of Veterinary Medicine, as set out in the documents provided to the Committee, effective for the 2021-2022 Calendar.

**Carried**

## 7. Adjournment

#### **Moved/Seconded**

The June 9, 2021 meeting of the Calendar and Curriculum Subcommittee was adjourned by consensus.

**Carried**

The meeting was adjourned at 11:00 a.m.

---

Cherie Tutt  
Meeting Secretary