



UNIVERSITY OF
CALGARY

General Faculties Council
CALENDAR AND CURRICULUM SUBCOMMITTEE
Approved Minutes

Meeting #73
April 22, 2021, 9:00 – 11:00 a.m.

By Zoom Platform

Voting Members

Susan Barker, Co-Chair
Sherry Weaver, Academic Co-Chair
Semhar Abraha
Melissa Boyce
Amy Burns
Nancy Chibry – arrived during Item 1
Marjan Eggermont
Ebba Kurz
Siu Ming Kwok
Catherine Laing – arrived during Item 5
David Paskevich
Meera Singh
Leslie Reid
Jason Wiens

Non-Voting Members

Lesley Gerein
Carol Hoover

Secretary

Jaclyn Carter

Scribe

Tasha Hodzic

Staff

Elizabeth Sjogren

Regrets

Robert McCorkell
Nickie Nikolaou
Carol Poland

Guests and Observers

Anna Bogatyrev, Student Advisor & Student Support Coordinator, Schulich School of Engineering – present for Item 4
Rachel Bruce, Manager, Arts Student Centre
Angie Crowley, Manager, Undergraduate Programs, Werklund School of Education
Jennifer de Roaldes, Associate Registrar, Admissions and Recruitment – arrived during Item 2
Ahmad Ghasemloonia, Associate Dean, Academic Programs and Students, Schulich School of Engineering
Christine Johns, Senior Director, Academic & International Strategies - arrived during Item 4
Pat Kaip, Manager, Undergraduate Programs, Haskayne School of Business
Jennifer Logan, Program Coordinator, Cumming School of Medicine
Carrie MacKay, Undergraduate and Graduate Programs Manager, Faculty of Nursing
Jodie McGill, Team Lead, Undergraduate Advising Office, Faculty of Kinesiology
Renzo Pereyra, Incoming SU Vice-President (Academic)
Maria Soos-Gonczol, Manager, Student Services, Faculty of Social Work

The Co-Chair called the meeting to order at 9:02 a.m. and confirmed quorum.

1. Approval of the Agenda

Moved/Seconded

That the Agenda for the April 22, 2021 Calendar and Curriculum Subcommittee meeting be approved.

Carried

2. Remarks of the Co-Chair and Academic Co-Chair

The Co-Chair included the following in her remarks:

- The Associate Deans were asked to identify if their term will be ending with the Calendar and Curriculum Subcommittee (CCS) in advance of the final meeting of the academic year
- Semhar Abraha, outgoing Students' Union (SU) Vice-President (Academic), was thanked for her service on the Committee on this occasion of her last meeting. Renzo Pereyra, incoming SU Vice-President (Academic) was welcomed as an observer.
- A report on the University of Calgary results of the 3M National Student Fellowship

The Academic Co-Chair made no remarks.

3. Approval of the March 18, 2021 Calendar and Curriculum Subcommittee Meeting Minutes

Documentation for this item was circulated with the Agenda.

Moved/Seconded

That the Minutes for the March 18, 2021 Calendar and Curriculum Subcommittee meeting be approved.

Carried

4. Calendar Changes: Schulich School of Engineering

Documentation for this item was circulated with the Agenda. Meera Singh, Associate Dean (Student Affairs) and Ahmad Ghasemloonia, Associate Dean (Academic Programs and Students), Schulich School of Engineering, presented this item.

Highlights:

- The proponents provided a summary of the changes, which include course changes for the program requirements for Mechanical Engineering program with a Minor in Aerospace Engineering and editorial changes associated with the Suspension of Bachelor of Science in Oil and Gas Engineering
- There were no questions

Moved/Seconded

That the Calendar and Curriculum Subcommittee (CCS) approve the Calendar changes for the Schulich School of Engineering, as set out in the Summary provided to the Committee, and as recommended by the CCS Calendar Working Group.

Carried

5. Changes to the Academic Regulations Section E.6 *Recording of Lectures of the University Calendar*

Documentation for this item was circulated with the Agenda. Leslie Reid, Vice-Provost (Teaching and Learning) presented this item.

Highlights:

- The proponent provided a summary of the changes, which include updates to the language specifying audio recordings are for personal academic use and the addition of a link to the consent form. It was noted that an amendment to the submission was recommended from the Teaching and Learning Committee to keep the language as ‘audio’ versus ‘digital’ recording.
- In response to questions, it was explained that:
 - Separate guidelines may be required for graduate students due to the Collective Agreement
 - Instructions could be included in the operating standard for academic staff or in the consent form to destroy any recordings when the course has ended
 - The misuse of recordings is included in the Student Non-Academic Misconduct Policy under prohibited conduct and non-authorized recording of lectures is referenced in section K. *Integrity and Conduct* in the University Calendar
 - Additional follow-up is needed to address recording during a lab
- The Committee discussed:
 - How to streamline the consent process, such as including the release form on D2L
 - Clarifying who can authorize a recording and who can restrict recordings in certain circumstances
 - The need for guidelines for faculties to obtain permission in advance of recording guest presenters
 - If the language could be reframed to specify that recordings are allowed unless specifically stated or recordings are allowed for personal use with exceptions listed
 - The impact that recordings may have on the nature of discussions during lectures and privacy concerns of students with accommodations
 - The need for guidelines and content for digital recording etiquette
- The Committee recommended that ‘Any recording by students is permitted only for the purposes of private study by the individual student’ be revised to ‘Any authorized recording’

Moved/Seconded

That the Calendar and Curriculum Subcommittee recommend that the Academic Planning and Priorities Committee approve the changes to the Academic Regulations Section E.6 *Recording of Lectures of the University Calendar*, as set out in the documents provided to the Committee with the requested amendments.

Carried

6. Draft Flexible Grading Option Regulation

Documentation for this item was circulated with the Agenda. Leslie Reid, Vice-Provost (Teaching and Learning) and Susan Barker, Vice-Provost (Student Experience) presented this item.

Highlights:

- The proponents provided a summary of the changes based on the Committee's feedback from the March 18, 2021 meeting, which include revisions to the time period when the flexible grade option could be elected and reframing the intent of the flexible grading option to support student wellness
- In response to questions, it was explained that:
 - Criteria faculties may use to consider if a course should be excluded from the flexible grading option include professional programs that require a standing grade and pre-requisites required for progression or accreditation
 - The flexible grading option is anticipated to be in the Calendar for Fall 2021
- The Committee discussed:
 - Concerns with the deadline to request the Credit Given (CG) grade at the end of the term and how it would influence a student's effort in the course
 - If the CG grade would be ineligible to exchange students or to students who were found to have engaged in misconduct in a course
 - How the CG grade will be applied to deferred exams, students with a change of program and students taking a minor across faculties
 - The benefits to student wellness that the CG grade option will provide
 - The impacts to students who may not be eligible for the CG grade based on the requirement to be in good academic standing
 - Advising students of the potential impacts a CG grade versus a standing grade will have on their transcript

7. Status of Program Approvals

Documentation for this item was circulated with the Agenda for information only.

8. Other Business

There was no other business.

9. Adjournment

The April 22, 2021 meeting of the Calendar and Curriculum Subcommittee was adjourned by consensus.

The meeting was adjourned at 10:02 a.m.

Jaclyn Carter
Meeting Secretary