



UNIVERSITY OF  
CALGARY

General Faculties Council  
**CALENDAR AND CURRICULUM SUBCOMMITTEE**  
Approved Minutes

Meeting #82  
May 19, 2022, 9:00 – 11:00 a.m.

By Zoom Platform

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***Voting Members***

Susan Barker, Co-Chair  
Sherry Weaver, Academic Co-Chair  
Melissa Boyce  
Amy Burns  
Nancy Chibry  
Shawna Cunningham  
Amy Dambrowitz  
Rick Enns  
Shaziah Jinnah  
Ebba Kurz  
Catherine Laing  
David Monteyne  
Robert McCorkell – arrived during Item 2  
Evaristus Oshionebo – arrived during Item 2  
Leslie Reid  
Meera Singh  
Andrew Szeto

***Non-Voting Members***

Lesley Gerein  
Kimberley McLeod  
Carol Poland

***Meeting Secretary***

Cherie Tutt

***Scribe***

Tasha Hodzic

***Staff***

Holly Lywin  
Elizabeth Sjogren

***Regrets***

William Bridel  
Kirsten Varsek-Ison

***Guests and Observers***

Laura Curiel, Associate Head, Undergraduate Programs, Department of Biomedical Engineering – present for Item 5  
Angie Crowley, Manager, Undergraduate Programs, Werklund School of Education  
Jennifer de Roaldes, Associate Registrar, Admissions and Recruitment  
Carol Hoover, Undergraduate Admin Team Lead, Faculty of Science  
Christine Johns, Senior Director, Academic & International Strategies  
Pat Kaip, Manager, Undergraduate Programs, Haskayne School of Business  
Jennifer Logan, Program Coordinator, Cumming School of Medicine  
Jodie McGill, Team Lead, Undergraduate Advising Office, Faculty of Kinesiology  
Maria Soos-Gonczol, Manager, Student Services, Social Work  
Vanessa Wood, Deputy Registrar

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The Co-Chair called the meeting to order at 9:02 a.m. and confirmed quorum.

### 1. Approval of the Agenda

**Moved/Seconded**

That the Agenda for the May 19, 2022 Calendar and Curriculum Subcommittee meeting be approved.

**Carried**

### 2. Remarks of the Co-Chair and Academic Co-Chair

The Co-Chair included the following in her remarks:

- Shazia Jinnah, Vice-President (Academic), Students' Union, was welcomed to the Calendar and Curriculum Subcommittee (CCS) on this occasion of her first meeting
- The timing of the final CCS meeting allows for items to be recommended from the CCS to the Academic Planning and Priorities Committee before the end of the academic year
- There have been important changes within the University Calendar and challenges surmounted during her tenure as Co-Chair of the CCS
- Members were thanked for their contributions to the Committee

The Academic Co-Chair remarked on the positive leadership of the Co-Chair and the changes she has overseen throughout the University and in the University Calendar.

### 3. Approval of the April 21, 2022 Calendar and Curriculum Subcommittee Meeting Minutes

**Moved/Seconded**

That the Minutes for the April 21, 2022 Calendar and Curriculum Subcommittee meeting be approved.

**Carried**

### 4. Approval of Revisions to the *About the University of Calgary* section of the Calendar

Documentation was circulated with the Agenda. Amy Dambrowitz, Registrar, and Kimberly McLeod, Interim Assistant Registrar, Systems and Scheduling, presented this item.

Highlights:

- The presenters provided a summary of the changes, which include additions, deletions, and restructuring of information in the *About the University of Calgary* section of the Calendar. They highlighted that information in this section may be more appropriately located in other areas of the Calendar or for non-regulatory information on webpages, and noted that much of the current information in this section is outdated.
- In response to a question, it was explained that information on institutional strategies, priorities, and recruitment are not typically sought out in the Calendar and are provided on separate webpages

- The Committee discussed:
  - The rationale for including direction to certain policies and especially the need for students to be clearly directed to the correct policies for circumstances that apply to them
  - The importance of updating the section to ensure students are viewing current information
  - The importance of keeping information about the University's strategies or a link to them within this section
- The Committee recommended that:
  - The listing of specific policies be removed and that the presenters consult with Legal Services regarding the inclusion of a link to the University Legal Services policy page
  - The title for 'Professor Emeriti' be amended to 'Faculty Emeriti' as all ranks including instructors can be granted emeriti status
  - Links to institutional strategies be included and the 'Who's Who' section be removed, as this information is now outlined under the Governance and Leadership section
  - Following further consultation that an update on this item or a revised version of the section should be brought back to the Committee in the Fall term

**Moved/Seconded**

That the Calendar and Curriculum Subcommittee (CCS) approve revisions to the *About the University of Calgary* section of the Calendar, as set out in the document provided to CCS, effective immediately and with the requested amendments.

**Carried****5. Approval of the Calendar Changes for the Schulich School of Engineering (SSE)**

Documentation was circulated with the Agenda. Meera Singh, Associate Dean, Academic and Planning, Student Affairs, Schulich School of Engineering, and Laura Curiel presented this item.

Highlights:

- The presenters provided a summary of the changes, which include the addition of the Department of Biomedical Engineering minor in Digital Engineering information to the Faculty sections of the Calendar
- The Committee had no questions.

**Moved/Seconded**

That the Calendar and Curriculum Subcommittee (CCS) approve the Calendar revisions for the Schulich School of Engineering as set out in the document provided to the CCS and as recommended by the CCS Working Group.

**Carried**

## 6. Recommendation of the Faculty of Arts Indigenous Admissions Pathway Program

Documentation was circulated with the Agenda. Melissa Boyce, Associate Dean Undergraduate Programs and Student Affairs, Faculty of Arts, presented this item.

Highlights:

- The presenter provided a summary of the proposed admission changes to provide an Indigenous admissions pathway for students in the Faculty of Arts. The presenter reported that the development of the Indigenous admission pathway was done in partnership with the Faculty of Science to offer foundational courses for Indigenous students to achieve the required pre-requisites; the foundational courses will be built into the students' four-year program; and Indigenous students will be eligible for third party funding for the foundational courses.
- In response to questions, it was explained that:
  - Students may be able to exceed the faculty's junior limit by up to 6 units with approval from the Associate Dean (AD), and the Faculty of Arts Indigenous Advisor will be meeting with students one on one to guide them on the options available
  - Students admitted into other Faculty's Indigenous admission pathways are eligible to take these foundational courses offered within the Faculties of Arts and Science
  - Once students have completed all required foundational courses, they will be guaranteed admission into a Faculty of Arts degree program of the student's choice and can be admitted into a major program in the Fall or Winter term. For competitive programs, reserve caps would be in place and guaranteed admission would apply with separate GPA requirements.
  - Indigenous students will be part of an annual academic review process and unsuccessful attempts at the foundational courses would require students meet with an Advisor to develop a plan for success, or the AD to find resources and support. Students would not be admitted into a degree program if they do not meet the foundational course requirements.
  - The Indigenous admissions pathway will be available for the Fall 2023 intake
- The Committee discussed that the foundational course curriculum should be developed to include Indigenous ways of knowing and considerations for how assessments will be done
- The Committee recommended that
  - A requirement to meet with an AD be included under academic standing and review if a student is unable to complete a second attempt at a foundational course to discuss options available to them
  - The proposal include associated changes to the admissions section A.5.6.2 *Indigenous Admission Supplementary Process* of the Calendar and the briefing note include reference to the consultation with Michael Hart, Vice-Provost (Indigenous Engagement)

### **Moved/Seconded**

That the Calendar and Curriculum Subcommittee (CCS) recommend that the Academic Planning and Priorities Committee approve the creation of an Indigenous Student Pathway Program for admission into the Faculty of Arts, as set out in the document provided to the CCS, to be available to students applying for Fall 2023 admission, with the requested amendments.

**Carried**

## **7. Recommendation of the Faculty of Science Indigenous Admissions Pathway Program**

Documentation was circulated with the Agenda. Nancy Chibry, Associate Dean Undergraduate Programs and Student Affairs, Faculty of Science, presented this item.

Highlights:

- The presenter provided a summary of the proposed admission changes to provide an Indigenous admissions pathway for students in the Faculty of Science. The proponent reported that the Indigenous admission pathway will include new 200-level courses that will be designed with Indigenous content for Math, Biology, and Chemistry for Indigenous students to achieve the required pre-requisites for admission into the Faculty.
- In response to questions, it was explained that:
  - Students may be able to exceed the faculty's junior limit by up to 6 units with approval from the Associate Dean (AD), and the Faculty of Science Indigenous Advisor will be meeting with students one on one to guide them on the options available
  - The Faculty is forming a committee of Indigenous scholars to review applicants for the Indigenous admissions pathway and students applying will require documentation as outlined under section A.5.6.2 *Indigenous Admission Supplementary Process* of the Calendar
  - The Indigenous admissions pathway may be expanded in the future to allow admission without the requisite high school courses with permission from the Faculty
  - There currently is no anti-requisite for the foundational courses
- The Committee recommended that:
  - A requirement to meet with an AD be included under academic standing and review if a student is unable to complete a second attempt at a foundational course to discuss options available to them
  - The proposal includes associated changes to the admissions section A.5.6.2 *Indigenous Admission Supplementary Process* of the Calendar and include reference to the consultation with Michael Hart, Vice-Provost (Indigenous Engagement)
  - The pre-requisite for Math 20-1 be removed under the Math 212 course

### **Moved/Seconded**

That the Calendar and Curriculum Subcommittee (CCS) recommend that the Academic Planning and Priorities Committee approve the creation of an Indigenous Student Pathway Program for admission into the Faculty of Science, as set out in the document provided to the CCS, to be available to students applying for Fall 2023 admission with the requested amendments.

**Carried**

## **8. Annual Committee Performance Review and Review of the CCS Terms of Reference**

Documentation was circulated with the Agenda. Susan Barker, Vice-Provost (Student Experience) and Co-Chair, CCS, presented this item.

Highlights:

- The Co-Chair asked the Committee to review and provide feedback on the CCS Terms of Reference and the performance of the Committee over the year
- The Committee discussed the composition of the CCS membership, specifically whether a member appointed by the Office of Indigenous Engagement should be added and possibly aligning the term of membership on the Committee with the term of the appointment of individual Associate Deans

**9. Calendar Changes for Graduate Programs in the School of Architecture, Planning and Landscape**

Documentation for this item was circulated with the Agenda for information only.

**10. Other Business**

There was no other business.

**11. Adjournment**

**Moved/Seconded**

That the Calendar and Curriculum Subcommittee adjourn the May 19, 2022 meeting.

**Carried**

The meeting was adjourned at 11:02 a.m.

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Cherie Tutt  
Meeting Secretary