



UNIVERSITY OF  
CALGARY

General Faculties Council  
**CALENDAR AND CURRICULUM SUBCOMMITTEE**  
Approved Minutes

Meeting #79  
January 20, 2022, 9:00 – 11:00 a.m.

By Zoom Platform

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***Voting Members***

Susan Barker, Co-Chair  
Sherry Weaver, Academic Co-Chair  
Melissa Boyce – left after Item 4  
William Bridel  
Amy Burns  
Nancy Chibry  
Shawna Cunningham – arrived during Item 6  
Amy Dambrowitz  
Ebba Kurz  
Robert McCorkell  
Evaristus Oshionebo  
Leslie Reid  
Meera Singh – arrived during Item 4

***Non-Voting Members***

Lesley Gerein  
Carol Poland – arrived during Item 2

***Meeting Secretary***

Cherie Tutt

***Scribe***

Tasha Hodzic

***Regrets***

Rick Enns  
Catherine Laing  
Kimberley McLeod  
Renzo Pereyra  
Andrew Szeto  
Kirsten Varsek-Ison

***Guests and Observers***

Rachel Bruce, Manager, Academic Programs, Faculty of Arts  
Angie Crowley, Manager, Undergraduate Programs, Werklund School of Education  
Jennifer de Roaldes, Associate Registrar, Admissions and Recruitment  
Ahmad Ghasemloonia, Associate Dean, Academic Programs and Students, Schulich School of Engineering  
Kelly Hogle, Partner, Program Innovation, Office of the Provost – present for Item 7  
Pat Kaip, Manager, Undergraduate Programs, Haskayne School of Business  
Erin Kaipainen, Associate Director (Experiential & Work-Integrated Learning), Taylor Institute for Teaching and Learning – present for Item 7  
Jennifer Logan, Program Coordinator, Cumming School of Medicine  
Carrie MacKay, Undergraduate and Graduate Programs Manager, Faculty of Nursing  
Jodie McGill, Team Lead, Undergraduate Advising Office, Faculty of Kinesiology  
Christopher Naugler, Associate Dean (Undergraduate Medical Education), Cumming School of Medicine – arrived during Item 7  
Maria Soos-Gonczol, Manager, Student Services, Social Work  
Lisa Stowe, Director (Experiential Education) Taylor Institute for Teaching and Learning – present for Item 7  
Vanessa Wood, Deputy Registrar

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The Co-Chair called the meeting to order at 9:01 a.m. and confirmed quorum.

**1. Approval of the Agenda**

**Moved/Seconded**

That the Agenda for the January 20, 2022 Calendar and Curriculum Subcommittee meeting be approved.

**Carried**

*Secretary's Note: The Agenda was reordered to present Item 4 before Item 2.*

**2. Remarks of the Co-Chair and Academic Co-Chair**

The Co-Chair reported on the rescheduling of the English 30-1 and 30-2 entry requirements planning session and informed the Committee of upcoming announcements for drop deadlines and fees for the Winter 2022 term.

The Academic Co-Chair made no remarks.

**3. Approval of the December 16, 2021 Calendar and Curriculum Subcommittee Meeting Minutes**

Documentation was circulated with the Agenda.

**Moved/Seconded**

That the Minutes for the December 16, 2021 Calendar and Curriculum Subcommittee meeting be approved.

**Carried**

**4. Calendar Changes for the Faculty of Arts**

Documentation was circulated with the Agenda. Melissa Boyce, Associate Dean (Undergraduate Programs and Student Affairs), Faculty of Arts presented this item.

Highlights:

- The proponent provided a summary of the change to revise the course title for Archaeology 399, from 'Ethnohistory of Africa' to a more appropriate and respectful title 'African Historical Archaeology'
- The Committee recommended that the Calendar be reviewed to identify any additional references of 'Ethnohistory'
- There were no questions

**Moved/Seconded**

That the Calendar and Curriculum Subcommittee (CCS) approve the Calendar changes for the Faculty of Arts, as set out in the documents provided to the CCS, effective for the 2022-2023 Calendar.

**Carried****5. Calendar Changes for the Schulich School of Engineering**

Documentation was circulated with the Agenda. Meera Singh, Associate Dean, Student Affairs and Academic & Planning, Schulich School of Engineering, presented this item.

Highlights:

- The proponent provided a summary of the changes, which include changes to Faculty information regulations and program details; course additions, deletions and description changes; pre-requisite changes for undergraduate level courses required in the Energy Engineering program which would take effect for the Spring 2022 term
- The Committee recommended that the numbering for the 'Complementary Studies' footnotes be reviewed for accuracy

**Moved/Seconded**

That the Calendar and Curriculum Subcommittee (CCS) approve the Calendar revisions for the Schulich School of Engineering, as set out in the documents provided to the CCS, and as recommended by the CCS Calendar Working Group, effective for the 2022-2023 Calendar, with a Spring 2022 effective date for the Energy Engineering program courses, with the requested amendment.

**Carried****6. Calendar Changes for the Faculty of Veterinary Medicine**

Documentation was circulated with the Agenda. Robert McCorkell, Associate Dean, Academic, Faculty of Veterinary Medicine, presented this item.

Highlights:

- The proponent provided a summary of the changes, which include incorporating permanent changes from the temporary COVID-19 Regulations; revisions to Faculty information and regulations to align with current practices and guidelines and the website, specifically for admission eligibility and English Language Proficiency (ELP); and updates to course descriptions and hours
- The Committee recommended that:
  - An amendment be made to section 3.6 *Appeals Process* to remove detailed information and to simply refer students to the Faculty Appeals Procedure for the Faculty of Veterinary Medicine
  - That the proponent seek guidance on the Equity, Diversity and Inclusion language in the Eligibility section under 3.1 *Admissions* from the Office of Equity, Diversity and Inclusion

**Moved/Seconded**

That the Calendar and Curriculum Subcommittee (CCS) approve the Calendar revisions for the Faculty of Veterinary Medicine, as set out in the documents provided to CCS, and as recommended by the CCS Calendar Working Group effective for the 2022-2023 Calendar, with the requested amendment.

**Carried****Moved/Seconded**

That the Calendar and Curriculum Subcommittee (CCS) recommend that the Academic Planning and Priorities Committee approve the changes to Admissions processes and requirements to the Doctor of Veterinary Medicine program, as set out in the documents provided to CCS, and as recommended by the CCS Calendar Working Group effective for the 2022-2023 Calendar.

**Carried****7. Creation of a Flexible Undergraduate Work-Integrated Learning Course**

Documentation was circulated with the Agenda. Leslie Reid, Vice-Provost, Teaching and Learning, Kelly Hoglund, Erin Kaipainen and Lisa Stowe, presented this item.

**Highlights:**

- The presenters reported on the development of a flexible, undergraduate, work-integrated learning (WIL) course that will be offered for 3 units of academic credit at the University. The presenters highlighted that the WIL course will be offered to students across campus to develop WIL skills through their work or volunteer experience with professional and personal development-related learning activities.
- In response to questions, it was explained that:
  - Each student will have an individual work or volunteer experience with professional and personal development-related learning activities and critical reflection, but will work with the instructor and other students in the course on goals and skill development
  - The intent is that the WIL course will be offered through the Office of Experiential Learning (OEL); however, Faculties may develop their own WIL course based on this model
  - The WIL course will not be a required course for students, though this course may appeal to students already in a work placement and students seeking skills development or career exploration
- The Committee discussed:
  - The possibility for collaboration between this WIL course and existing experiential learning courses and programs
  - Supports in place to ensure students have a quality experience, such as peer mentoring and career services
  - The administrative home for the WIL course
  - The potential for reputational risks associated with external placements and the administrative work involved in evaluating students in external settings

**8. Revisions to the Faculty of Nursing Immunization Requirements**

Documentation was circulated with the Agenda for information only.

**9. Status of Program Approvals**

Documentation was circulated with the Agenda for information only.

**10. Other Business**

There was no other business.

**11. Adjournment**

**Moved/Seconded**

That the Calendar and Curriculum Subcommittee adjourn the January 20, 2022 meeting.

**Carried**

The meeting was adjourned at 10:02 a.m.

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Cherie Tutt  
Meeting Secretary