



General Faculties Council  
**CALENDAR AND CURRICULUM SUBCOMMITTEE**  
Approved Minutes

Meeting #77  
November 18, 2021, 9:00 – 11:00 a.m.

By Zoom Platform

***Voting Members***

Susan Barker, Co-Chair  
Sherry Weaver, Academic Co-Chair  
Melissa Boyce  
William Bridel  
Amy Burns  
Nancy Chibry  
Shawna Cunningham – arrived during Item 2  
Amy Dambrowitz  
Rick Enns  
Ebba Kurz  
Catherine Laing  
Robert McCorkell  
Evaristus Oshionebo  
Renzo Pereyra  
Leslie Reid  
Meera Singh  
Andrew Szeto

***Non-Voting Members***

Lesley Gerein  
Kimberley McLeod  
Carol Poland  
Kirsten Varsek-Ison

***Meeting Secretary***

Cherie Tutt – left during Item 4  
Elizabeth Sjogren

***Scribe***

Tasha Hodzic

***Guests and Observers***

John Brown, Dean, School of Architecture, Planning and Landscape – present for Item 5  
Rachel Bruce, Manager, Arts Student Centre – left during Item 5  
Angie Crowley, Manager, Undergraduate Programs, Werklund School of Education  
Ahmad Ghasemloonia, Associate Dean, Academic Programs and Students, Schulich School of Engineering  
Carol Hoover, Undergraduate Admin Team Lead, Faculty of Science  
Pat Kaip, Manager, Undergraduate Programs, Haskayne School of Business  
Jennifer Logan, Program Coordinator, Cumming School of Medicine  
Mary O’Brien, Associate Dean, Faculty of Graduate Studies – present for Item 4  
Maria Soos-Gonczol, Manager, Student Services, Social Work  
Vanessa Wood, Deputy Registrar

The Co-Chair called the meeting to order at 9:03 a.m. and confirmed quorum.

**1. Approval of the Agenda**

**Moved/Seconded**  
That the Agenda for the November 18, 2021 Calendar and Curriculum Subcommittee meeting be approved.  
**Carried**

## **2. Remarks of the Co-Chair and Academic Co-Chair**

The Co-Chair included the following in her remarks:

- The Indigenous Student Bridging Pathway for the Schulich School of Engineering, the Rural Community Entry Route and the Indigenous Community Entry Route for the Faculty of Nursing were approved by the Academic Planning and Priorities Committee (APPC). The APPC amended the Faculty of Nursing Indigenous Community Entry Route to be approved as a pilot and a permanent entry route will be considered at a future date.
- Due consideration of equity, diversity and inclusion and Indigenous engagement and appropriate consultation on this should be clearly outlined in briefing notes and proposal documents submitted to the Committee
- The University has an updated process to address requests for informal accommodations and resources are available on the University's website
- In response to questions, it was explained that:
  - An informal accommodation should be documented by the instructor as a student may be de-registered if an informal accommodation is not known. The Faculty of Graduate Studies is developing an attestation form for this purpose, and additional information will be provided on the process for documenting informal accommodations once available.
  - The Vice-Provost (Student Experience) (VPSE) is overseeing formal accommodation requests related to the vaccine mandate on the basis of protected grounds. Students seeking medical exemptions should be directed to Student Accessibility Services (SAS) and course-related accommodations can be requested through the course instructor or Associate Dean.
  - The VPSE is processing a high volume of accommodation requests, and students requesting accommodations late may not be guaranteed an accommodation approval before the January 1, 2022 deadline. Requested extensions to the January 1, 2022 deadline will be reviewed on a case-by-case basis.
  - Communications will be sent to academic staff on what will be occurring for the vaccination requirements beginning January 1, 2022

The Academic Co-Chair made no remarks.

## **3. Approval of the October 21, 2021 Calendar and Curriculum Subcommittee Meeting Minutes**

Documentation for this item was circulated with the Agenda.

**Moved/Seconded**

That the Minutes for the October 21, 2021 Calendar and Curriculum Subcommittee meeting be approved.

**Carried**

#### **4. Addition of Credential Laddering and Laddering Credit to the Glossary of Terms in the University Calendar**

Documentation for this item was circulated with the Agenda. Mary O'Brien, Associate Dean, Faculty of Graduate Studies, presented this item.

Highlights:

- The proponent provided a summary of the changes, which provide consistent definitions of Credential Laddering and Laddering Credit in the University Calendar across graduate and undergraduate programs. The proponent reported that the Graduate Academic Program Subcommittee (GAPS) requested an amendment to the Calendar entry to remove the quotation marks around the words 'stackable credential' in the definition of Credential Laddering.
- There were no questions

#### **Moved/Seconded**

That the Calendar and Curriculum Subcommittee (CCS) approve revisions to the Glossary of Terms in the University Calendar, as set out in the document provided to the CCS, effective for the 2022-2023 Calendar, with the reported amendment.

**Carried**

#### **5. Changes to the Faculty Regulations for Flexible Grade Option, Credit Granted (CG) Course Exemptions and Deviations**

Documentation for this item was circulated with the Agenda. Amy Dambrowitz, Registrar, presented this item.

Highlights:

- The proponent provided an overview of the requirements for the CG course exemptions
- The Committee members each provided a summary and rationale from their Faculty for the courses that permit or are exempted from CG grades which include exempting courses required for admission and transfers, assessment, specializations or concentrations, research honors, awards, group work and exempting CG grades from professional programs due to the impact to accreditation, internship or employment prospects
- In response to questions, it was explained that:
  - The submitted changes for Faculty Regulations and course exceptions will be effective for the Fall 2021 term
  - The approval of CG grades is currently being managed centrally through the Registrar's office, however, changes to the CG application process can be made such as to provide a Faculty with the ability to approve its students' CG grade applications or for the Registrar's office to report to a Faculty its students applying for CG grades so that advising prior to approval can occur
  - Due to the potential implications with the Schulich School of Engineering's (SSE) accreditation with the Canadian Engineering Accreditation Board (CEAB), the SSE has chosen not to allow CG grades until consultation and guidance from the CEAB can be provided on the admissibility of CG grades

- Students transferring into Social Work programs who have already met the CG grade limit will not be eligible to receive any CG grades in Social Work courses
- The Committee discussed the benefit for Faculties to conduct individual advising with students when applying for a CG grade and the potential for more courses to be eligible for a CG grade once additional advising processes are in place
- The Committee requested that:
  - The submission for the Cumming School of Medicine be amended to include the specified list of MDSC, HSOC and CORE courses to be exempt from the CG grade, in addition to limiting CG grades for BHSc students to Senior and Open Options
  - The submission for the Faculty of Science be amended to specify the list of courses to be exempt from the CG grade
  - The submission for the Werklund School of Education be amended to remove the specificity that students may apply this grading option to a maximum of three 3-unit EDUC courses

#### **Moved/Seconded**

That the Calendar and Curriculum Subcommittee (CCS) approve the revisions to the Faculty Regulations relating to the Credit Granted grade (CG) in the University Calendar for the:

- Faculty of Arts
- Cumming School of Medicine
- Haskayne School of Business
- Faculty of Law
- Faculty of Nursing
- School of Architecture, Planning and Landscape
- Faculty of Science
- Schulich School of Engineering
- Faculty of Social Work
- Faculty of Veterinary Medicine
- Werklund School of Education

as set out in the documents provided to the Committee, effective for the 2021-2022 Calendar, with the requested amendments.

**Carried**

#### **6. Calendar Changes for the Faculty of Arts**

Documentation for this item was circulated with the Agenda. Melissa Boyce presented this item.

Highlights:

- The proponent provided a summary of the changes, which include Calendar revisions for the addition of the BA in Language and Culture and the suspension of the BA in German, Italian Studies and Russian. Calendar updates were also made to the Department of Classics and Religion following its curriculum review which include course additions, deletions, changes to field of study and changes to course titles, descriptions, hours and pre-requisites.
- There were no questions

**Moved/Seconded**

That the Calendar and Curriculum Subcommittee (CCS) approve the Calendar revisions for the Faculty of Arts, as set out in the documents provided to the CCS, effective for the 2022-2023 Calendar.

**Carried****7. Calendar Changes for the Haskayne School of Business**

Documentation for this item was circulated with the Agenda. Shery Weaver presented this item.

Highlights:

- The proponent provided a summary of the changes, which include course additions, deletions, numbering changes, removal of concentrations due to suspension, revisions to the required number of work terms for the Co-operative Education program and minor editorial changes
- There were no questions

**Moved/Seconded**

That the Calendar and Curriculum Subcommittee (CCS) approve the Calendar changes for the Haskayne School of Business, as set out in the documents provided to the CCS, and as recommended by the CCS Calendar Working Group, effective for the 2022-2023 Calendar.

**Carried****8. Calendar Changes for the Faculty of Science**

Documentation for this item was circulated with the Agenda. Nancy Chibry presented this item.

Highlights:

- The proponent provided a summary of the changes, which include editorial changes, course additions and deletions and prerequisite changes to the courses required to complete the Neuroscience degree
- In response to a question, it was explained that Computer Science courses are available to Software Engineering students only and any remaining spots will have a registration cap for students with a Computer Science minor

**Moved/Seconded**

That the Calendar and Curriculum Subcommittee (CCS) approve the Calendar revisions for the Faculty of Science, as set out in the documents provided to the CCS, and as recommended by the CCS Calendar Working Group, effective for the 2022-2023 Calendar.

**Carried**

**9. Revisions to the 2022-2026 Academic Schedules and Draft Academic Schedule for 2026-2027**

Documentation for this item was circulated with the Agenda. Amy Dambrowitz presented this item.

Highlights:

- The presenter reported on the revisions to the 2022-2026 Academic Schedules and the proposed 2026-2027 Academic Schedule, highlighting that the changes reflect the addition of the National Day for Truth and Reconciliation as a non-instruction day and term start and end dates were revised to provide better continuity for scheduling
- In response to a question, it was confirmed that final examinations in the Winter 2025 Academic Schedule will not be scheduled over the Easter weekend

**10. Implementation Update for the Approved Calendar Changes for the Faculty of Kinesiology**

Documentation for this item was circulated with the Agenda for information only.

**11. Status of Program Approvals**

Documentation for this item was circulated with the Agenda for information only.

**12. Other Business**

The Co-Chair reported on an invitation for an upcoming planning session in early December to discuss entry requirements using English 30-1 and 30-2 and encouraged the Committee members to attend if available.

**13. Adjournment****Moved/Seconded**

The Calendar and Curriculum Subcommittee adjourn the November 18, 2021 meeting.

**Carried**

The meeting was adjourned at 10:40 a.m.

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Elizabeth Sjogren  
Meeting Secretary