



UNIVERSITY OF
CALGARY

General Faculties Council
CALENDAR AND CURRICULUM SUBCOMMITTEE
Approved Minutes

Meeting #70
January 21, 2021, 9:00 – 11:00 a.m.

By Zoom Platform

Voting Members

Susan Barker, Co-Chair
Sherry Weaver, Academic Co-Chair
Melissa Boyce
Amy Burns
Nancy Chibry
Marjan Eggermont
Lesley Gerein
Ebba Kurz
Siu Ming Kwok
Catherine Laing
Robert McCorkell
Nickie Nikolaou
David Paskevich
Leslie Reid
Angelique Saweczko
Meera Singh
Jason Wiens

Non-Voting Members

Carol Crooks
Lesley Gerein
Carol Poland

Secretary

Jaclyn Carter

Scribe

Tasha Hodzic

Staff

Elizabeth Sjogren

Regrets

Semhar Abraha

Guests and Observers

Assad Ali-Baik, Students Union Vice-President (Student Life)
John Brown, Dean, School of Architecture, Planning and Landscape – present for Item 4
Rachel Bruce, Manager, Arts Student Centre
Angie Crowley, Manager, Undergraduate Programs, Werklund School of Education
Jennifer de Roaldes, Associate Registrar, Admissions and Recruitment – present for Item 8
Christine Johns, Senior Director, Academic & International Strategies
Pat Kaip, Manager, Undergraduate Programs, Haskayne School of Business
Jennifer Logan, Program Coordinator, Cumming School of Medicine
Carrie MacKay, Undergraduate and Graduate Programs Manager, Faculty of Nursing
Jodie McGill, Team Lead, Undergraduate Advising Office, Faculty of Kinesiology
Maria Soos-Gonczol, Manager, Student Services, Social Work
Vanessa Wood, Deputy Registrar, Enrolment Services

The Co-Chair called the meeting to order at 9:01 a.m. and confirmed quorum.

1. Approval of the Agenda

Moved/Seconded

That the Agenda for the January 21, 2021 Calendar and Curriculum Subcommittee meeting be approved with the requested amendment.

Carried

2. Remarks of the Co-Chair and Academic Co-Chair

The Co-Chair included the following in her remarks:

- Highlighted the ongoing work of the Committee to address the impacts of COVID-19, provided an update on restrictions for international travel to remain in place until June 30, 2021 and noted that the Spring and Summer terms will continue with hybrid delivery
- Congratulated Angelique Saweczko on her appointment as University Registrar at the University of Toronto

The Academic Co-Chair made no remarks.

3. Approval of the November 30, 2020 and December 17, 2020 Calendar and Curriculum Subcommittee Meeting Minutes

Documentation for this item was circulated with the Agenda.

Moved/Seconded

That the Meeting Minutes for the November 30, 2020 and December 17, 2020 Calendar and Curriculum Subcommittee meetings be approved.

Carried

4. Calendar Changes: School of Architecture Planning and Landscape

Documentation for this item was circulated with the Agenda. John Brown, Dean, School of Architecture, Planning and Landscape, presented this item.

Highlights:

- The proponent provided a summary of the changes, which include changing the acronym of UNIV 511 to SUST 511 to align with its affiliation to the Embedded Certificate in Sustainability Studies
- In response to a question, it was explained that UNIV 511 will be deleted and replaced by SUST 511 in the Calendar

Moved/Seconded

That the Calendar and Curriculum Subcommittee (CCS) approve the Calendar revisions for the School of Architecture, Planning and Landscape (SAPL), as set out in the documents provided to the Committee and as recommended by the CCS Calendar Working Group, effective for the 2021-2022 Calendar, contingent on SAPL Faculty Council approval.

Carried

5. Calendar Changes: Faculty of Arts

Documentation for this item was circulated with the Agenda. Melissa Boyce, Associate Dean, Faculty of Arts presented this item.

Highlights:

- The proponent provided a summary of the changes, which include the suspension of the Minor in Sonic Arts due to low enrolment and the suspension of three concentrations in the Sociology program for the Bachelor of Arts (BA) and BA Honours degrees in Sociology
- In response to questions, it was explained that:
 - Students currently enrolled in the Minor of Sonic Arts will be able to complete the minor
 - While the concentrations in Sociology are being suspended, the topics are not being removed and will be offered to all students in the major

Moved/Seconded

That the Calendar and Curriculum Subcommittee (CCS) approve the Calendar revisions for the Faculty of Arts Minor in Sonic Arts, as set out in the document provided to the Committee, effective for the 2021-2022 Calendar.

Carried

Moved/Seconded

That the Calendar and Curriculum Subcommittee (CCS) approve the Calendar revisions for the Faculty of Arts concentrations in the Bachelor of Arts (BA) and BA Honours Sociology programs, as set out in the documents provided to the Committee, effective for the 2021-2022 Calendar

Carried

6. Calendar Changes: Faculty of Science

Documentation for this item was circulated with the Agenda. Nancy Chibry, Associate Dean, Faculty of Science, presented this item.

Highlights:

- The proponent provided a summary of the changes, which include editorial changes for new courses, additional contact hours in mathematics due to engineering requirements and revisions to the required number of units completed to participate in the Faculty Internship program
- The Committee recommended minor editorial changes

Moved/Seconded

That the Calendar and Curriculum Subcommittee (CCS) approve the Calendar revisions for the Faculty of Science, as set out in the documents provided to the Committee, effective for the 2021-2022 Calendar, with a May 3, 2021 effective date for new courses, with the requested amendment.

Carried

7. Calendar Changes: Faculty of Law

Documentation for this item was circulated with the Agenda. Nickie Nikolaou, Associate Dean, Faculty of Law, presented this item.

Highlights:

- The proponent provided a summary of the changes, which include the implementation of the Foreign Trained Lawyers Program that is being offered as a post-bachelor's certificate for internationally trained lawyers
- In response to a question, it was explained that students will need to be recognized by the National Committee on Accreditation (NCA) of the Federation of Law Societies of Canada for admission to the program. The program will be competitive and meeting the minimum requirements will not guarantee admission.

Moved/Seconded

That the Calendar and Curriculum Subcommittee (CCS) approve the Calendar revisions for the Faculty of Law, as set out in the documents provided to the Committee, and as recommended by the CCS Calendar Working Group, effective immediately.

Carried

8. Recommendation of Changes to Section A.8 Special Admission Categories and A.14 Admission to Open Studies (Degree holder and Non-Degree holder) in the University Calendar

Documentation for this item was circulated with the Agenda. Jennifer de Roaldes, Associate Registrar, Admissions and Recruitment, presented this item.

Highlights:

- The proponent provided a summary of the changes, which include removal of the requirement for students to submit official documents for admission to open studies, revisions to the supplementary application for admissions to the Indigenous Students Access Program (ISAP) and separating admission requirements for Degree holder and Non-Degree holders for open studies
- In response to a question, it was explained that transcripts will be requested for students applying to higher level courses and would be required for transfer students from outside of Alberta or international students
- The Committee recommended a minor change to the language under Admissions Requirements of section of A.8.4 and that information be provided on the ISAP webpage on how students can prepare for their meeting with an ISAP Advisor

Moved/Seconded

That the Calendar and Curriculum Subcommittee recommend that the Academic Planning and Priorities Committee approve the changes to sections A.8 *Special Admission Categories* and A.14 *Admission to Open Studies (Degree holder and Non-Degree holder)* in the University Calendar, as set out in the document provided to the Committee, with the requested amendment.

Carried

9. Discussion of Changes to Section F.3.1 Academic Standing and F.3.2 Unsatisfactory Standing in the University Calendar

Documentation for this item was circulated with the Agenda. Angelique Saweczko, Registrar, presented this item.

Highlights:

- The proponent provided a summary of the changes, which include further revisions based on the Committee's feedback from the December 17, 2020 meeting
- The Committee discussed:
 - Language revisions to the definition of 'good standing'
 - Clarifying language for the academic probation period and removal of the disciplinary probation notation from transcripts
 - Clarifying the differences between Required to Withdraw (RTW) from a program versus a faculty
 - Adding language on how suspension for non-academic misconduct would appear on transcripts

10. Recommendation of Changes to Important Notice and Disclaimer Section in the University Calendar

Documentation for this item was circulated with the Agenda. Angelique Saweczko presented this item.

Highlights:

- The proponent provided a summary of the changes, which include revisions based on the Committee's feedback at the December 17, 2020 meeting and feedback received from Legal Services
- The Committee recommended minor editorial changes

Moved/Seconded

That the Calendar and Curriculum Subcommittee recommend that the Academic Planning and Priorities Committee approve the changes to the *Important Notice and Disclaimer* section in the University Calendar, as set out in the document provided to the Committee, with the requested amendment.

Carried

11. Recommendation of Flexible Grading for the Winter 2021 Term

Documentation for this item was circulated with the Agenda. Angelique Saweczko presented this item.

Highlights:

- The proponent provided a summary of the changes, which include the option to use a CR grade for one course completed during the Winter 2021 term under specified conditions
- The Committee discussed:
 - The impacts of CR grades on courses with higher units and setting a unit limit on courses eligible for the CR option
 - Allowing faculties to recommend which courses are eligible for a CR grade to reduce impacts on accreditation and progression

- In response to a question, it was explained that eligible courses for the CR option include 3-unit courses offered over the both the Fall and Winter terms
- The Committee recommended that:
 - Full year courses offered over the Fall and Winter terms be excluded and that the CR option be limited to courses with a maximum of three units
 - Withdraw the motion for the Committee members to discuss the proposal with their faculties and to schedule a special CCS meeting

Secretary's Note: The motion was withdrawn.

12. Discussion on Changes to Section P. Tuition and General Fees in the University Calendar

Documentation for this item was circulated with the Agenda. Angelique Saweczko presented this item.

Highlights:

- The Committee was asked to provide feedback on the proposed changes, which include updates to the tuition and fees tables based on the Board-approved rates, addition of new programs and associated fees, clarification in the general fees section on fee calculation and removal of language related to the market modifier
- In response to questions, it was explained that:
 - International fees for the Doctor of Medicine (MD) are listed on the Board-approved tables by default
 - Graduate fee structures have been equalized across all years and now include a higher tuition rate for the first year and a lower rate for subsequent years
 - Third party and UPass fees for the Spring and Summer terms are based on the number of units taken
 - A differential fee may be applied at the program level for courses
- The Committee recommended clarification of language on when the differential fee would apply

13. Status of Program Approvals

Documentation for this item was circulated with the Agenda for information only.

14. Other Business

There was no other business.

15. Adjournment

Moved/Seconded

The January 21, 2021 meeting of the Calendar and Curriculum Subcommittee was adjourned by consensus.

Carried

The meeting was adjourned at 10:48 a.m.

Jaclyn Carter
Meeting Secretary