



UNIVERSITY OF  
CALGARY

General Faculties Council  
**CALENDAR AND CURRICULUM SUBCOMMITTEE**  
Approved Minutes

Meeting #67  
October 22, 2020, 9:00 – 11:00 a.m.

By Zoom Platform

---

***Voting Members***

Susan Barker, Co-Chair  
Sherry Weaver, Academic Co-Chair  
Semhar Abraha – arrived during Item 6  
Melissa Boyce  
Amy Burns  
Nancy Chibry  
Marjan Eggermont  
Lesley Gerein  
Ebba Kurz  
Siu Ming Kwok  
Catherine Laing  
Robert McCorkell  
Nickie Nikolaou  
David Paskevich  
Leslie Reid  
Angelique Saweczko  
Meera Singh  
Jason Wiens

***Non-Voting Members***

Carol Crooks  
Carol Poland

***Secretary***

Jaclyn Carter

***Scribe***

Tasha Hodzic

***Guests and Observers***

Rachel Bruce, Manager, Arts Student Centre  
Angie Crowley, Manager, Undergraduate Programs, Werklund School of Education  
Jennifer de Roaldes, Associate Registrar, Admissions and Recruitment – present for Item 7  
Christine Johns, Senior Director, Academic & International Strategies – left during Item 7  
Pat Kaip, Manager, Undergraduate Programs, Haskayne School of Business  
Jennifer Logan, Program Coordinator, Cumming School of Medicine  
Carrie MacKay, Undergraduate and Graduate Programs Manager, Faculty of Nursing  
Jodie McGill, Team Lead, Undergraduate Advising Office, Faculty of Kinesiology  
Elizabeth Sjogren, Governance Coordinator, University Secretariat  
Maria Soos-Gonczol, Manager, Student Services, Social Work  
Vanessa Wood, Deputy Registrar, Enrolment Services

---

The Co-Chair called the meeting to order at 9:02 a.m. and confirmed quorum.

### 1. Approval of the Agenda

Susan Barker, Vice-Provost (Student Experience) and Co-Chair, Calendar and Curriculum Subcommittee (CCS), requested that Angelique Saweczko, Registrar, provide an update on diploma exams during Other Business (Item 10).

**Moved/Seconded**

That the Agenda for the October 22, 2020 Calendar and Curriculum Subcommittee meeting be approved.

**Carried**

### 2. Remarks of the Co-Chair and Academic Co-Chair

The Co-Chair included the following in her remarks:

- Welcomed Meera Singh, Associate Dean, Student Affairs, Schulich School of Engineering to the CCS and congratulated Robert McCorkell on his appointment as Interim Dean, Faculty of Veterinary Medicine
- Highlighted the Co-Chair, Academic Co-Chair and Secretariat are available to support members with items that may need to be brought to the CCS or Academic Planning and Priorities Committee

The Academic Co-Chair commented on the role the CCS and other committees play in connecting faculties and units to the work of the University.

### 3. Approval of the September 16, 2020 Special Meeting Minutes

Documentation for this item was circulated with the Agenda.

**Moved/Seconded**

That the Minutes of the Calendar and Curriculum Subcommittee special meeting held on September 16, 2020 be approved.

**Carried**

### 4. Calendar Changes: Haskayne School of Business

Documentation for this item was circulated with the Agenda. Sherry Weaver, Associate Dean, Undergraduate Program, Haskayne School of Business, presented this item.

Highlights:

- The proponent provided a summary of the changes, which include editorial changes and:
  - Deletion of the Business and Environment courses and subject code, as the course content is available in other concentrations
  - Addition of courses for the Embedded Certificates in Entrepreneurial Thinking and Leadership Studies
  - Creation of a new course in Supply Chain Management, and a new course in Finance for the

student-run venture capital fund

- There were no questions

**Moved/Seconded**

That the Calendar and Curriculum Subcommittee approve the Calendar changes for the Haskayne School of Business, as set out in the documents provided to the Committee, effective for the 2021-2022 Calendar.

**Carried**

**5. Calendar Changes: Faculty of Kinesiology**

Documentation for this item was circulated with the Agenda. David Paskevich, Associate Dean (Academic), Faculty of Kinesiology, presented this item.

Highlights:

- The proponent provided a summary of the changes, which include editorial changes and:
  - Notation for the Pedagogy Concentration suspension in the Bachelor of Kinesiology (BKIN-PED) and Combined Bachelor of Kinesiology/Bachelor of Education (BKIN-PED/BED) until formal suspension and termination is approved
  - Clarifying required participation in activities for Dance Education (DCED)
- The Committee recommended that:
  - Under Section 3.3 Transfer Credit from Other Institutions, revise reference to Section B.12 to A.12 in the entry
  - Under Section 4.2.8 Combined Program, revise 'No major other than the Bachelor of Commerce (BComm) will be considered by Haskayne School of Business' to 'Any Bachelor of Commerce (BComm) concentration may be taken with this program'
  - Revise Section 3.6 Appeals process to include reference to the Faculty Appeals Committee Procedure.

**Moved/Seconded**

That the Calendar and Curriculum Subcommittee (CCS) approve the Calendar revisions for the Faculty of Kinesiology, as set out in the documents provided to the Committee, effective for the 2021-2022 Calendar, with the requested amendments.

**Carried**

**6. Calendar Changes: Faculty of Science**

Documentation for this item was circulated with the Agenda. Nancy Chibry, Associate Dean (Undergraduate), Faculty of Science, presented this item.

Highlights:

- The proponent provided a summary of the changes, which include adding Recommended Course

Sequences to the Undergraduate Science Centre website and removing them from the Calendar, revisions to courses antirequisites, updates related to the termination of the Applied and Environmental Geology program and editorial changes to Faculty regulations

- In response to questions, it was explained that:
  - The Co-operative Education office sets the regulations for internship terms under Section 2.4 of the Calendar. With increased focus on experiential learning, the Committee should consider discussion with the appropriate stakeholders to determine if the terms for co-operative education and internships should be revised.
  - The term 'weighted' is referenced in the admissions regulations for graded units and not for CR grades, and a definition could be added to the Glossary of Terms in the Calendar for clarification
  - A CR/F grade in a course would not normally be used in GPA calculations, as the calculations would include the recent graded courses. It is anticipated that the pandemic will have a long-term impact on GPA calculations resulting from the Winter 2020 term grades.
- The Committee recommended that 'graded units' be used as standard terminology across faculties.

#### **Moved/Seconded**

That the Calendar and Curriculum Subcommittee (CCS) approve the Calendar revisions for the Faculty of Science, as set out in the documents provided to the Committee, and as recommended by the CCS Calendar Working Group, effective for the 2021-2022 Calendar, with the requested amendment.

**Carried**

### **7. Revisions to Undergraduate Admission Requirements and Associated Calendar Changes**

Documentation for this item was circulated with the Agenda. Jennifer de Roaldes, Associate Registrar, Admissions and Recruitment, presented this item.

Highlights:

- The proponent provided a summary of the changes, which include:
  - Revisions to the undergraduate admission requirements in response to COVID-19 changes to high school grading systems and examinations. These changes will allow the Registrar to support students who present with CR grades and allow the Registrar to work with students on a case by case basis.
  - Changes to the English Language Proficiency Requirements to continue to temporarily accept the Duolingo English Language Test to accommodate the continued closure of testing centres as a result of COVID-19
  - Revisions to the International High School Admissions, removing the requirement to present an SAT or ACT test score as a result of COVID-19 limitations and US institutions moving to make the SAT and ACT test optional
- In response to a question, it was explained that Duolingo now includes sub scores to capture written and verbal proficiency. Validation of the metrics from Duolingo is ongoing and the Faculty of Graduate Studies is also in discussions to review their admissions requirements, as students have been restricted from accessing TOEFL.

**MOTION 1****Moved/Seconded**

That the Calendar and Curriculum Subcommittee recommend that the Academic Planning and Priorities Committee approve the changes to section A.5 Undergraduate Admission Requirements in the University Calendar, as set out in the document provided to the Committee, effective for the 2020-2021 Calendar.

**Carried****MOTION 2****Moved/Seconded**

That the Calendar and Curriculum Subcommittee recommend that the Academic Planning and Priorities Committee approve the changes to section A.11 English Language Proficiency in the University Calendar, as set out in the document provided to the Committee, effective for the 2020-2021 Calendar.

**Carried****MOTION 3****Moved/Seconded**

That the Calendar and Curriculum Subcommittee recommend that the Academic Planning and Priorities Committee approve the changes to section A.5.2 International High School Admission in the University Calendar, as set out in the document provided to the Committee effective for the 2020-21 Calendar.

**Carried****8. Recommendation of the 2020-21 CCS Work Plan**

Documentation for this item was circulated with the Agenda. Susan Barker, Vice-Provost (Student Experience) and Co-Chair, Calendar and Curriculum Subcommittee (CCS) presented this item.

**Highlights:**

- The Co-Chair reported on the recommended business of the Committee for the 2020-2021 meeting year. It was noted that additional reactive work is anticipated and there may be unexpected additions to the work plan.
- The Committee recommended that the Work Plan include an item to reflect the ongoing work of the Committee resulting from COVID-19 and emerging events as well as revise the schedule to move September's items to a later date

**Moved/Seconded**

That the Calendar and Curriculum Subcommittee (CCS) recommend that the Academic Planning and Priorities Committee approve the CCS Work Plan for the 2020-2021 academic year, as set out in the document provided to the Committee with the requested amendments.

**Carried**

### **9. Status of Program Approvals**

Documentation for this item was circulated with the Agenda for information only.

### **10. Other Business**

Angelique Saweczko, Registrar provided an update to the Committee regarding diploma exams, which included:

- The Ministry of Education (MOE) has announced that the November diploma exams will be optional
- The University of Calgary's regulations do not state that students are required to submit diploma exam grades for admissions and will use grades for admissions as reported by the MOE.
- Students have been encouraged to discuss their options with their advisor to determine if they should write the diploma exam
- The University of Calgary has worked with the MOE to arrange to hold the diploma exams on campus

### **11. Adjournment**

**Moved/Seconded**

The October 22, 2020 meeting of the Calendar and Curriculum Subcommittee was adjourned by consensus.

**Carried**

The meeting was adjourned at 10:19 a.m.

---

Jaclyn Carter  
Meeting Secretary