



UNIVERSITY OF  
CALGARY

General Faculties Council  
**CALENDAR AND CURRICULUM SUBCOMMITTEE**  
Approved Minutes

Meeting #66  
August 10, 2020, 2:00 – 3:00 p.m.

Zoom

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***Voting Members***

Susan Barker, Co-Chair, left after item 3  
Sherry Weaver, Academic Co-Chair  
Semhar Abraha  
Melissa Boyce  
Amy Burns  
Marjan Eggermont  
Ebba Kurz  
Siu Ming Kwok  
Catherine Laing  
Robert McCorkell  
David Paskevich  
Leslie Reid  
Angelique Saweczko  
U.T. Sundararaj  
Jason Wiens

***Non-Voting Members***

Lesley Gerein

***Secretary***

Jaclyn Carter

***Scribe***

Tasha Hodzic

***Regrets***

Nickie Nikolaou  
Nancy Chibry  
Carol Crooks  
Carol Poland

***Guests and Observers***

Angie Crowley, Manager - Undergraduate Programs, Werklund School of Education  
Christine Johns, Senior Director, Academic & International Strategies  
Pat Kaip, Manager, Undergraduate Programs, Haskayne School of Business  
Jennifer Logan, Program Coordinator, Cumming School of Medicine  
Carrie MacKay, Undergraduate and Graduate Programs Manager, Faculty of Nursing  
Jodi McGill, Team Lead, Undergraduate Advising Office, Faculty of Kinesiology  
Maria Soos-Gonczol, Manager, Student Services, Social Work

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The Co-Chair called the meeting to order at 2:00 p.m. and confirmed quorum.

### 1. Approval of the Agenda

**Moved/Seconded**

That the Agenda for the August 10, 2020 Calendar and Curriculum Subcommittee meeting be approved.

**Carried**

### 2. Remarks of the Co-Chair and Academic Co-Chair

The Co-Chair included the following in her remarks:

- Welcomed new members to the Calendar and Curriculum Subcommittee (CCS) and thanked everyone for attending the special meeting
- Updated the Committee on the changes to Section G. *Examinations and Tests* in the University Calendar that were approved by the Academic Planning and Priorities Committee in June

The Academic Co-Chair made no remarks.

### 3. Calendar Changes: Haskayne School of Business

Documentation for this item was circulated with the Agenda. Sherry Weaver, Associate Dean (Undergraduate Program), Haskayne School of Business presented this item.

Highlights:

- The proponent provided a summary of the changes, which include adjustments to the course descriptions for the Embedded Certificates in Entrepreneurship and Leadership Studies that were previously brought forward to CCS. Both certificates have capstone and leadership course options for students from faculties other than the Haskayne School of Business.
- In response to a question, it was explained that common courses can be programmed for academic advisors once the patterns of the common courses taken are available. Course descriptions in the Calendar provide links to the full list of common courses.
- The Committee recommended that:
  - The course outline for ENTI 529 be revised to the undergraduate outline to align with the current academic regulations for appeals, and that the faculty outline the criteria for team grades and clarify if a peer review template will be used
  - The faculty amend the ENTI 529 Calendar notes to remove information on limited enrollment as this will be managed with reserved capacities and does not need to be part of the Calendar entry

**Moved/Seconded**

That the Calendar and Curriculum Subcommittee approve the Calendar entries for Leadership Studies 401, Leadership Studies 501, and Entrepreneurship and Innovation 529, as set out in the documents provided to the Committee and as recommended by the Haskayne Faculty Council, effective for the 2021-2022 Calendar as amended.

**Carried**

#### **4. Calendar Changes: Faculty of Veterinary Medicine**

Documentation for this item was circulated with the Agenda. Robert McCorkell, Associate Dean, Faculty of Veterinary Medicine presented this item.

Highlights:

- The proponent provided a summary of the changes, which include revisions to course hours, course numbers and delivery format for experiential learning courses to accommodate the COVID-19 restrictions in years one to three of the Doctor of Veterinary Medicine program

##### **Moved/Seconded**

That the Calendar and Curriculum Subcommittee approve the Calendar revisions for the Faculty of Veterinary Medicine, as set out in the documents provided to the Committee and as recommended by the Faculty of Veterinary Medicine Council, effective for the 2020-2021 Calendar.

**Carried**

#### **5. Calendar Changes: Schulich School of Engineering**

Documentation for this item was circulated with the Agenda. U.T. Sundararaj, Associate Dean, Academic and Planning and Student Affairs presented this item.

Highlights:

- The proponent provided a summary of the changes, which include a change of description for prerequisites to Energy and Environment Engineering (ENEE) 355 to account for the previously approved change from a specialization to a minor in ENEE and prerequisite to admission in the minor

##### **Moved/Seconded**

That the Calendar and Curriculum Subcommittee (CCS) approve the Calendar changes for the Schulich School of Engineering, as set out in the documents provided to the Committee, and as recommended by the CCS Calendar Working Group, effective for the 2020-2021 Calendar.

**Carried**

#### **6. Update to Undergraduate General Fees**

Documentation for this item was circulated with the Agenda. Angelique Saweczko, Registrar, presented this item.

Highlights:

- The presenter reported on changes to section P.1.1 *Undergraduate Tuition and General Fees* in the University Calendar to provide clarity on which fees are being assessed for the Fall 2020 term, including creating a new section for fees collected by third parties, such as the Students' Union and Graduate Students' Association, and removing UPass fees for the Fall 2020 term

#### **7. Other Business**

There was no other business.

**Adjournment**

**Moved/Seconded**

The August 10, 2020 meeting of the Calendar and Curriculum Subcommittee was adjourned by consensus.

**Carried**

The meeting was adjourned at 2:41 p.m.

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Jaclyn Carter  
Meeting Secretary