



General Faculties Council
Calendar and Curriculum Subcommittee
Approved Minutes

Thursday, October 17, 2024, 9:00 a.m.
Meeting #100

A167/Zoom

Voting Members

Amy Dambrowitz, Co-Chair
Melissa Boyce, Academic Co-Chair
Fabiola Aparicio-Ting*
Alberto de Salvatierra
Cari Din
Catherine Heggerud* – left during Item 7
Meera Singh
Zahra Shajani
Erin Spring
Mindi Summers
Dan Wilson* – arrived during Item 1
Gail Zuk*
Jessie Dinh
Andrew Szeto – arrived during Item 5
Wendy Benoit – left during Item 7

Non-Voting Members

Christina Furtado
Emma Lockyer*
Carol Poland
Vanessa Wood

Meeting Secretary

Michelle Speta

Scribe

Vanessa Kozielec

Regrets

Rebecca Archer/John Remnant
Shawna Cunningham
Verity Turpin

Resource Personnel & Observers

Rachel Bruce, Manager, Academic Programs, Faculty of Arts
Jennifer de Roaldes, Associate Registrar, Information, Admissions and Recruitment
Sarah Ha, Undergraduate Program Specialist, School of Architecture, Planning and Landscape
Constance Heshka, Manager, Undergraduate & Graduate Programs, Faculty of Kinesiology
Carol Hoover, Specialist, Teaching & Learning, Haskayne School of Business*
Christine Johns, Associate Deputy Provost, Provost's Office
Pat Kaip, Manager, Undergraduate Student Services, Haskayne School of Business
Caitlin Karpetz, Team Lead, Undergraduate Science Centre
Jennifer Logan, Program Coordinator, Bachelor of Health Science, Cumming School of Medicine
Mikhail Elizakov, Interim Manager, Undergraduate Programs in Education, Werklund School of Education

Guests

Catherine Laing, Interim Dean, Faculty of Nursing – present for Item 7
Carrie MacKay, Director of Faculty Operations, Faculty of Nursing – present for Item 7
Jolene Maude, Assistant Registrar, Undergraduate Admissions – Item 7
Andrew Showalter, Coordinator, Indigenous Initiatives and Reconciliation, Faculty of Law – present for Item 6*

**Attended virtually*

Secretary's Note: In accordance with the General Faculties Council (GFC) Bylaws Section 8.2, the motion box and "Carried" denotation serves as the entry in the minutes that the Chair of the meeting declared the motion carried.

The Co-Chair called the meeting to order at 9:04 a.m. and confirmed quorum.

1. Meeting Opening

1.1. Approval of the Agenda

Moved/Seconded

That the Agenda for the October 17, 2024 Calendar and Curriculum Subcommittee be approved.

Carried

1.2. Traditional Land Acknowledgement

The Academic Co-Chair provided the Traditional Land Acknowledgement.

1.3. Remarks of the Co-Chair

The Co-Chair included the following in her opening remarks:

- The University of Calgary Open House will be on October 26, 2024, and we are anticipating 10,000 visitors.
- The University mascot, "Rex," has been visiting high schools to encourage attendance from prospective students.
- Fall Convocation is coming up on November 13-14, 2024, and will include three ceremonies for the first time in the history of Fall Convocation.
- The official Fall 2024 enrolment count is 38,176 students, which reflects strong growth in domestic student enrolment from recent program expansions. There was also an 11% year-over-year expansion in Indigenous student enrolment that can be attributed to improvements to admission pathways.
- A reminder that the tuition consultation process is currently underway.

2. Approval of the September 19, 2024 Meeting Minutes

Documentation was circulated with the Agenda.

Moved/Seconded

That the Calendar and Curriculum Subcommittee approve the September 19, 2024 meeting minutes.

Carried

3. Approval of the Faculty of Kinesiology 2025-2026 Calendar Revisions

Documentation was circulated with the Agenda. Cari Din, Associate Dean, Faculty of Kinesiology, presented this item.

Highlights:

- The presenter explained that the proposed revisions to the four Kinesiology (KNES) courses (311, 331, 367, and 467) are primarily to update course hours and descriptions.
- The presenter explained that in KNES 311, students were required to book “lab” time in the gym, which is no longer feasible due to growing enrolment. The weekly lab hour is no longer needed as the course will now focus on learning theory in the classroom setting.
- The reverse change is required for KNES 331, as the course is experiential learning focused and over time, informally became gym-based. As such, the course hours have been adjusted from three hours of lecture to one hour of lecture, and two hours of lab time.
- Previously, KNES 367 included a practicum component in a one-hour weekly tutorial session. However, as there are three other dedicated practicum courses offered by the Faculty that provide a more fulsome experiential learning experience, the KNES 367 tutorial component is being removed to decrease student workload in this course.
- Formalizing the language of “practical sessions” to “labs” for KNES 467 clarifies they are action sessions where students will apply the strategies for crucial skills in practice, such as injury prevention.
- In response to questions, it was explained that:
 - The PAR-Q is a questionnaire students are required to complete to assess the ability to meet courses’ physical education participation requirements. Placing this information in Section 3.3 *Registration* provides students with earlier notice of the PAR-Q requirement, which was previously communicated only in course outlines.
 - There currently is a note about participation in all activities being mandatory in the Calendar which had to be moved to Section 3.3. *Registration* due to the space restrictions of new calendar software.
- The Committee expressed appreciation for the thought given to learning spaces and hours for the benefit of students.

Moved/Seconded

That the Calendar and Curriculum Subcommittee (CCS) approve the proposed Calendar revisions for the Faculty of Kinesiology, effective for the 2025-2026 Academic Calendar, as recommended by the CCS Calendar Working Group and as set out in the document provided to the Committee.

Carried

4. Approval of the Haskayne School of Business 2024-2025 Calendar Revisions

Documentation was circulated with the Agenda. Catherine Heggerud, Associate Dean, Haskayne School of Business, presented this item.

Highlights:

- The presenter explained that the proposed revisions are required editorial updates following internal restructuring in the Haskayne School of Business.
- The presenter explained that the Business School contact information in the Calendar requires updating because the undergraduate program advising services was combined with the graduate program advising services in July 2024, and thus, relocated to Mathison Hall 424.
- The presenter explained that effective May 1, 2024, the Commerce Undergraduate Society and the Haskayne Students' Association merged to become one umbrella student organization for Haskayne undergraduate students under the Commerce Undergraduate Society (CUS) name, as both fulfilled the same function.
- The presenter reported an amendment to the 'Undergraduate Student Information' phone number, which will be revised from "403.220.6593" to "403.220.5685."

Moved/Seconded

That the Calendar and Curriculum Subcommittee (CCS) approve the proposed Calendar revisions for the Haskayne School of Business, effective immediately for the 2024-2025 Academic Calendar, as recommended by the CCS Calendar Working Group and as set out in the document provided to the Committee, with the reported amendment.

Carried

5. Approval of the Haskayne School of Business Faculty Regulation Change for the Grade Point Average (GPA) Calculation

Documentation was circulated with the Agenda. Catherine Heggerud, Associate Dean, Haskayne School of Business (HSB), presented this item.

Highlights:

- The presenter explained that the proposed Faculty regulation change and associated Calendar revisions, effective for the November 2025 convocation, will clarify how the grade point average (GPA) is calculated for "With Distinction" or "First Class Honours" for combined degree students in the Haskayne School of Business.
- The presenter explained that the HSB was previously counting Bachelor of Commerce courses to calculate GPA on the last appropriate number of units, regardless of the Faculty in which the courses were taken. The proposed revisions will provide transparency for students and staff, and will align with other Faculties' practices for students pursuing combined degrees.
- The presenter explained that the Faculty regulation change allows for system-generated GPA calculations, which will be significantly more efficient than the manual GPA calculations currently required to extract courses that are only applicable to the second degree.

- In response to questions, it was explained that students who successfully complete the Bachelor of Commerce (non-Honours) program with a GPA of at least 3.60 over the last 90 units of the 120 units applicable to the degree will have “With Distinction” entered on their permanent record. For a combined degree, the GPA will be calculated over the last 90 units applicable to the combined degree.

Moved/Seconded

That the Calendar and Curriculum Subcommittee (CCS) approve the proposed change to the Haskayne School of Business Faculty Regulations on the grade point average calculation effective November 2025, and the associated Calendar revisions effective immediately for the 2024-2025 Academic Calendar, as recommended by the CCS Calendar Working Group and as set out in document provided.

Carried**6. Approval of the Faculty of Law Calendar Entry for the Concentration in Aboriginal and Indigenous Law within the Juris Doctor (JD) Program**

Documentation was circulated with the Agenda. Dan Wilson, Associate Dean, Faculty of Law, and Andrew Showalter, Coordinator, Indigenous Initiatives and Reconciliation, Faculty of Law, presented this item.

Highlights:

- The presenters explained that the proposed Calendar entry is for the Concentration in Aboriginal and Indigenous Law for the Juris Doctor (JD) program, which was approved by the Academic Planning and Priorities Committee in May 2024 for Winter 2025 implementation.
- Students can submit a Change of Program request for the concentration after completing their first year of the JD program. Admittance to the concentration is dependent on satisfactory performance in all required first year JD courses.
- In response to questions, it was explained that the language of “at least” was used in reference to credits earned for Law 400 and Law 594 because this is templated text from the CourseDog calendar software.

Moved/Seconded

That the Calendar and Curriculum Subcommittee (CCS) approve the proposed Faculty of Law Calendar entry for the Concentration in Aboriginal and Indigenous Law within the Juris Doctor (JD) Program, effective immediately for the 2024-2025 Academic Calendar, as recommended by the CCS Calendar Working Group and as set out in the document provided to the Committee.

Carried**7. Lottery-based Admission for the Faculty of Nursing Undergraduate Programs**

Documentation was circulated with the Agenda. Catherine Laing, Interim Dean, Faculty of Nursing, Carrie MacKay, Director of Faculty Operations, Faculty of Nursing, Jennifer de Roaldes, Associate Registrar, Information, Admissions and Recruitment, Jolene Maude, Assistant Registrar, Undergraduate Admissions, and Amy Dambrowitz, Registrar presented this item for discussion.

Highlights:

- The presenters explained that the proposal to implement a lottery-based admission process aims to address the Canada-wide problem of high attrition in the field of Nursing combined with oversubscribed programs. The high entrance averages (>90%) that are currently required for admission may be excluding students who truly want to be nurses, and high academic achievement does not necessarily mean an applicant has the broader skills needed to thrive in the profession.
- The presenters explained that a lottery-based admission process would broaden the number of students that are eligible for admission as it will enable all applicants who meet the required courses and an adjusted competitive admission average to be entered into the lottery for random selection, until all seats are filled.
- The intention is also to reduce stress for prospective students who are passionate about nursing but cannot meet the required GPA for admission for a variety of reasons. For example, the current required entrance averages may privilege students who can afford private tutoring or do not have to take on part-time jobs.
- The presenters noted that this would be a permanent change, not a pilot, given the significance of the change, and that it will be proposed for Fall 2026 implementation to give prospective students as much advance notice as possible.
- The Rural Community Route and the Indigenous admission pathways will not be affected by this change.
- In response to questions, it was explained that:
 - The Faculty is planning longitudinal tracking to determine impacts of the change on attrition rates of professional nurses, as well as on student success in the program, through metrics such as grades, and numbers of students on academic probation or Required To Withdraw (RTW).
 - Historical data on student success in first-year courses relative to entrance GPA will be used to determine the minimum GPA for entering the lottery.
 - Students from equity-deserving groups would apply through the regular lottery, but could also choose to apply through the Equitable and Inclusive Admission Process in parallel.
 - Essay-based questions (e.g., asking students to provide information on their volunteer experience) are not being considered for admissions as they are prohibitively resource-intensive. Moreover, this style of question raises the concern that students will focus on “saying the right thing to get in”, which creates the very types of barriers that the Faculty is seeking to mitigate. Nursing programs across Canada are moving away from the Casper situational judgement test for similar reasons.
 - A return of service agreement for students admitted through the lottery is not under consideration.
- The Committee expressed appreciation for the consideration given to applicant mental health and that shifting emphasis away from grades has the potential to amplify learning. However, it was noted that there could also be possible negative mental health impacts for applicants from the element of chance that is inherent to a lottery-based process.

8. Program Approvals Status Report

Documentation was circulated with the Agenda for information only. Questions can be directed to the Program Innovation Hub.

9. Other Business

There was no other business.

10. Adjournment

The meeting was adjourned by consensus at 10:13 a.m.

Michelle Speta
Associate Secretary