



UNIVERSITY OF  
CALGARY

General Faculties Council  
**ACADEMIC PROGRAM SUBCOMMITTEE**  
Approved Minutes

May 8, 2023 from 2:00 p.m. – 4:00 p.m.

Governors Boardroom A167

***Voting Members***

Leslie Reid, Co-Chair  
Jocelyn Hayley, Academic Co-Chair  
Sandra Amin\*  
Amy Burns  
Amy Dambrowitz  
Ryan Hamilton

***Regrets***

Lorelli Nowell  
Kathryn King-Shier  
Jason Wiens

***Invited Guests***

Melissa Boyce, Associate Dean, Undergraduate & Student, Faculty of Arts – present for Items 5 & 6  
Paul Chastko, Associate Professor, Department of History, Faculty of Arts – present for Items 5 & 6  
Ebba Kurz, Associate Dean Undergraduate Health & Science Education, Cumming School of Medicine – present for Items 7 & 8

***Resource Personnel***

Rachel Bruce, Manager, Arts Student Centre – present for Items 5 & 6  
Elizabeth Pando, Partner, Program Innovation – present for Items 5 & 6  
Jessica Revington, Program Proposal Assistant – present for item 7 & 8  
Karen Quinn, Analyst, Planning and Reviews, Provost Office\*

*\*Attended via Zoom*

***Non-Voting Members***

Christine Johns  
Justine Wheeler

***University Secretary***

Courtney McVie

***Meeting Secretary***

Cherie Tutt

***Scribe***

Holly Lywin

The Co-Chair called the meeting to order at 2:06 p.m. and confirmed quorum.

**1. Approval of the Agenda**

**Moved/Seconded**

That the Agenda for the May 8, 2023 Academic Program Subcommittee meeting be approved.

**Carried**

## **2. Remarks of the Co-Chair and Academic Co-Chair**

The Co-Chair welcomed Sandra Amin to her first Committee meeting as the new Student Union Vice President, Academic representative for 2023-2024.

## **3. Approval of the March 6, 2023 Meeting Minutes**

Documentation was circulated with the Agenda.

### **Moved/Seconded**

That the Minutes of the Academic Program Subcommittee meeting held on March 6, 2023 be approved.

**Carried**

## **4. Program Proposal Planning Session Discussion**

The Committee reviewed and discussed the proposals scheduled for the meeting.

## **5. Recommendation of the Suspension and Eventual Termination of the Latin American Studies Programs**

Documentation was circulated with the Agenda. Melissa Boyce and Paul Chastko presented the item.

Highlights:

- The presenters provided an overview of the proposed suspension and eventual termination of the Major, Co-op, and Minor Latin American Studies Programs explaining the rationale was due to sustainability challenges and the move to an embedded certificate (item 6) will provide a high-quality offering in Latin American Studies.
- The Committee had no questions

### **Moved/Seconded**

That the Academic Program Subcommittee recommend that the Academic Planning and Priorities Committee approve the suspension, effective July 1, 2024, and eventual termination of the Bachelor of Arts in Latin American Studies, Bachelor of Arts in Latin American Studies with Co-operative Education, and the Minor in Latin American Studies as set out in the proposal provided to the Committee, effective immediately.

**Carried**

## **6. Recommendation of the Creation of an Embedded Certificate in Latin American Studies**

Documentation was circulated with the Agenda. Melissa Boyce and Paul Chastko presented the item.

Highlights:

- The presenters provided an overview of the proposed creation of an Embedded Certificate in Latin American Studies that emerges from the termination of the Major, Co-op, and Minor. It was explained that replacing the Major and Minor programs with an Embedded Certificate allows the Faculty of Arts to continue providing high-quality Latin American Studies courses that allow students from all majors to undertake this area of study. It was highlighted that the changes aim to attract more students, create a more streamlined program, and become financially sustainable.
- In response to questions, a typo in the Program Requirements section regarding course units was acknowledged. As well, it was clarified that Archaeology (ARCH) 325 purposefully has a broad course description, and although it focuses on ancient Aztec civilization, it is believed to have relevant content for the Embedded Certificate.
- The Committee discussed the collaborations with the Department of Archaeology, Faculty of Arts, Haskayne School of Business, and the Werklund School of Education and noted the many different routes that allow for multiple learner pathways into this Embedded Certificate program
- The Committee commended the Faculty and Department for listening to feedback and adapting the programs to be sustainable, while continuing to meet student needs
- The Committee recommended an editorial correction within the Program Requirements section to reflect that no more than 6 units may in the same discipline, and at least 3 units must be at the 400 level or higher

### **Moved/Seconded**

That the Academic Program Subcommittee recommend that the Academic Planning and Priorities Committee approve the creation of an Embedded Certificate in Latin American Studies, as set out in the proposal provided to the Committee, with the requested amendment.

**Carried**

## **7. Recommendation for the Termination of the Minor in Adapted and Therapeutic Physical Activity Termination**

Documentation was circulated with the Agenda. Ebba Kurz presented the item.

Highlights:

- The presenter provided an overview of the proposed termination of the Minor in Adapted and Therapeutic Physical Activity, which is only open to Kinesiology students. The presenter explained that due to dwindling student interest, limited faculty capacity, and a change to the education requirements for a career in adaptive physical activity or disability studies, the Cumming School of Medicine is proposing the termination of this Minor.
- In response to questions, it was explained that the Faculty of Kinesiology is fully supportive of the proposal as students can gain access to similar knowledge through the Minor in Community

Rehabilitation and Disability Studies and there has been limited student interest for some time

**Moved/Seconded**

That the Academic Program Subcommittee recommend that the Academic Planning and Priorities Committee approve the termination of the Minor in Adapted and Therapeutic Physical Activity, Cumming School of Medicine, as set out in the proposal provided to the Committee, effective immediately.

**Carried****8. Recommendation of the Suspension and Termination of the Bachelor of Community Rehabilitation and Disability Studies (Distance Pathway)**

Documentation was circulated with the Agenda. Ebba Kurz presented the item.

Highlights:

- The presenter provided the rationale for the proposed suspension and termination of the Bachelor of Community Rehabilitation (BCR) and Disability Studies (Distance Route) including limitations caused by a lack of breadth of required University of Calgary online courses, the dependence on sessional hires, and the need to reallocate resources to support an increasing interest in the on-campus route. It was also noted that it has been difficult to identify and support distance-based community partners, which is a key part of the BCR program.
- The Committee expressed concern over the remaining eight students in the program, and it was explained that they are being supported on a case-by-case basis to ensure they can complete their program requirements and graduate. The suspension and termination are being proposed as students this model is unsustainable model and students are not receiving the quality student experience expected of a UCalgary program.
- In response to questions, it was explained that the core courses will be taught online and will include students from the on-campus route
- The Committee discussed the different factors contributing to the proposed suspension and termination and suggested they warrant further discussion at the institutional level regarding online learning options

**Moved/Seconded**

That the Academic Program Subcommittee recommend that the Academic Planning and Priorities Committee approve the Fall 2023 suspension and eventual termination of the Bachelor of Community Rehabilitation and Disability Studies (Distance Route), Cumming School of Medicine, as set out in the proposal provided to the Subcommittee.

**Carried****9. Annual Committee Performance Review and Review of the APS Terms of Reference**

Documentation was circulated with the Agenda. Leslie Reid and Jocelyn Reid presented this item.

## Highlights:

- The Committee was given an opportunity to provide feedback on the 2022-2023 meeting year and the Terms of Reference of the Committee. The members expressed their appreciation for the welcoming and inclusive environment created during the discussions, the ability to have respectful disagreements, and the pre-discussion before proponents present, all of which contribute to a positive tone and more comprehensive discussions.
- The Program Proposal Team's efforts were also recognized, and it was felt that the presenters this year were better organized and prepared
- The Committee discussed the different focuses of the Academic Program Committee (APS) and the Academic Planning and Priorities Committee (APPC) to consider ways to prepare proponents better and strengthen collaboration between the two committees. A key suggestion was to appoint a designate from the APS who would focus on ensuring robust questions about equity, diversity, inclusion, and accessibility (EDIA) as well as reconciliation and Indigenous engagement in the Committee's work. In addition, it was proposed that the Co-Chair report back on feedback received by the proponents at the APPC.
- The Committee also reviewed ways to ensure APPC is more aware of the level of expert consultation, collaboration, dialogue, and developmental growth that go into a proposal. To achieve this and make it more consistent with graduate proposals, it was suggested that development documents from the Decision Support Team (DST) be included with all proposals.
- The Co-Chair informed the Committee that a comprehensive review of the General Faculties Council Standing Committee Terms of References (ToRs) will be happening in 2023-2024 and members were encouraged to bring forward any feedback on the ToRs and any operational pieces from this academic year to the Co-Chairs and to copy the Secretariat

**10. Status of Program Approvals**

Documentation for this item was circulated with the Agenda for information only.

**11. Other Business**

Jocelyn Haley, outgoing Academic Co-Chair, and Kathryn King-Shier, Lorelli Nowell, Jason Wiens, and Justine Wheeler, were all thanked for their service and contributions to the Committee, on this occasion of their last meeting.

**12. Adjournment****Moved/Seconded**

That the Academic Program Subcommittee adjourn the May 8, 2023 meeting.

**Carried**

The meeting was adjourned at 3:36 p.m.

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Courtney McVie  
Meeting Secretary