



UNIVERSITY OF
CALGARY

General Faculties Council
ACADEMIC PROGRAM SUBCOMMITTEE
Approved Minutes

October 24, 2022, 2:00 p.m.

via Zoom

Voting Members

Leslie Reid, Co-Chair
Jocelyn Hayley, Academic Co-Chair
Amy Burns
Amy Dambrowitz
Ryan Hamilton
Kathryn King-Shier
Shazia Jinnah Morsette
Lorelli Nowell

Non-Voting Members

Christine Johns
Justine Wheeler

Meeting Secretary

Cherie Tutt

Scribe

Holly Lywin

Regrets

Jason Wiens

Guests and Observers

Nancy Chibry, Associate Dean (Undergraduate), Faculty of Science
Gretchen Greer, Manager, Office of Health & Medical Education Scholarship, Cumming School of Medicine – present for Item 7
Cari Gulbrandsen, Undergraduate Program Director, Faculty of Social Work – present for Item 6
Kelly Hoglund, Partner, Program Innovation – present for Item 5
Christian Jacob, Head, Department of Computer Science – present for Item 5
Christopher Naugler, Associate Dean, Undergraduate Medical Education, Cumming School of Medicine – present for Item 7
Elizabeth Pando, Program Innovation Specialist, Office of the Provost - present for Item 3
Ellen Perrault, Dean, Faculty of Social Work – present for Item 6
Jim Stallard, Professor (Teaching) Department of Mathematics and Statistics – present for Item 5
Jessica Revington, Program Proposal Assistant – present for Item 5, 6, and 7
Kelly Kay Spurlock, Analyst, Planning and Reviews, Provost Office
Tony Ware, Head, Department of Mathematics and Statistics – present for Item 5
Leanne Wu, Assistant Professor (Teaching), Department of Computer Science – present for Item 5
Gail Zuk, Associate Dean (Undergraduate), Faculty of Social Work – present for Item 6

The Co-Chair called the meeting to order at 2:02 p.m. and confirmed quorum.

1. Approval of the Agenda

Moved/Seconded

That the Agenda for the October 24, 2022 Academic Program Subcommittee meeting be approved.

Carried

2. Remarks of the Co-Chair and Academic Co-Chair

The Co-Chair highlighted for the Committee the proposals scheduled for the meeting and how Equity, Diversity, Inclusion, and Accessibility (EDIA) and the Indigenous Strategy can relate to program development.

3. Program Proposal Planning Session Discussion

The Committee reviewed and discussed the proposals scheduled for the meeting.

4. Approval of the September 12, 2022 Meeting Minutes

Documentation was circulated with the Agenda.

Moved/Seconded

That the Minutes of the Academic Program Subcommittee meeting held on September 12, 2022 be approved.

Carried

5. Creation of the Bachelor of Science in Data Science

Documentation was circulated with the Agenda. Tony Ware, Leanne Wu, Jim Stallard, Christian Jacob, and Nancy Chibry presented the item.

Highlights:

- The presenters provided an overview of the new Bachelor of Science (BSc) Data Science program proposal noting that the program will give students skills to make thoughtful and informed decisions when analysing data. The program will be unique to Alberta and complementary to existing programs on campus. The presenters further noted that the program is transdisciplinary by offering core courses in mathematics, statistics, computer science, and data science.
- In response to questions, it was explained that:
 - Students who graduate with a BSc in Data Science could apply for a graduate degree in Statistics or Computer Science
 - Funding for this program will be provided through a government expansion program

- As there will be common first year courses offered, students could start in the first year or transfer into the program in the second year
- Administrative oversight will be shared by the programs and clear Terms of Reference will be drafted to outline decision making responsibility

The Committee discussed that although the co-directors from each program have a demonstrated history of working well together, that it is important to have detailed Terms of Reference to ensure that future decisions are made effectively.

- The Committee suggested that the proponents:
 - Add an explanation for why the program has chosen certain modalities for delivering courses
 - ⊖ Consider the future development of a combined degree, such as a Combined BSc in Data Science and a Bachelor of Commerce
 - Adjust the proposal to allow students to complete a minimum of 18 units at the 300 level or above (or, alternately, in senior level courses), as the 400 level is not readily achievable for the concentrations listed, based on the necessary prerequisites
 - The proposal should highlight how EDIA is embedded in standalone courses and that the five ethical learning outcomes be further emphasized
- The Committee recommended the proposal to the Academic Planning and Priorities Committee (APPC) provided that further consultation with the Registrar's office on the program structure, in particular the concentrations, be completed prior to submitting to APPC

Moved/Seconded

That the Academic Program Subcommittee (APS) recommend that the Academic Planning and Priorities Committee (APPC) approve the creation of the Bachelor of Science in Data Science as set out in the proposals provided to the APS with further consultation with the Registrar's office on program structure prior to submitting to the APPC.

Carried

6. Program Redesign for the Bachelor of Social Work (BSW)

Documentation was circulated with the Agenda. Cari Gulbrandsen, Ellen Perrault, and Gail Zuk presented this item.

Highlights:

- The presenters provided an overview of the comprehensive Bachelor of Social Work (BSW) redesign that will streamline the curriculum, address trends in the discipline, and better align with the strategic goals developed by the Canadian Association for Social Work Education (CASWE) and the Faculty's strategic priorities. Additionally, the changes simplify modality processes, entry points, and offer multiple delivery locations. Additionally, the redesign provides an intentional bridge from the bachelor's program to master's and doctorate learning.
- The presenters reported some further changes, which are anticipated to the proposal following further review at the Faculty, including admissions changes
- In response to a question, it was confirmed that there is a team in place to review any issues with the Francophone program, and that offering this option to students is required by the Faculty's accrediting

body

- The Committee expressed its appreciation for the proposal's robust EDIA, Indigenous, and ethical considerations
- The Committee discussed how fully online students may have difficulty finding online electives. It was agreed that there is a growing demand for online electives from current and new students and that the University may need to consider a strategy to offer more Faculty of Arts and Faculty of Science courses online to address this challenge.
- It was suggested by the Committee that the proposal include further information about second-year and fourth-year student supports

Moved/Seconded

That the Academic Program Subcommittee (APS) recommend that the Academic Planning and Priorities Committee (APPC) approve the proposed program redesign for the Bachelor of Social Work (BSW) program in the Faculty of Social Work, as set out in the proposal provided to the Committee.

Carried

7. Load Change for the Undergraduate Medical Education (UME) Program

Documentation was circulated with the Agenda. Gretchen Greer and Christopher Naugler presented the Item.

Highlights:

- The proponent provided an overview of the proposal to redesign the Undergraduate Medical Education (UME) curriculum that was necessitated by changes in how the existing course load is recorded by the Ministry of Advanced Education. Last years proposed program load change is the result of a major curricular redesign. The UME program is a three-year continuous program that provides its students with the knowledge, skills, and competencies required for successful practice as a physician. The changes include, increasing the number of teaching weeks in Year 1 from 35 to 48 weeks; decreasing the number of teaching weeks in Year 2 from 38 to 23 weeks; and increasing the number of teaching weeks in Year 3 from 58 to 60 weeks.
- The Committee noted a serious issue with the diagram describing the proposed structure and noted that the current diagram indicates a course being included in both year 1 and year 2, and this is not possible. The presenters reported that it is likely that the diagram is incorrect and agreed to review this further with the Office of the Registrar.
- The Committee agreed that if the structure cannot be corrected in collaboration with the Registrar's Office, the proposal will have to come back to for another review
- The Committee recommended that the presenters provide a similar overview of UME's history when they present the proposal to the APPC

Moved/Seconded

That the Academic Program Subcommittee (APS) recommend that the Academic Planning and Priorities Committee approve the proposed load change for the Undergraduate Medical Education (UME) program in the Cumming School of Medicine, pending successful consultation with the Registrar's Office prior to the Academic Planning and Priorities Committee.

Carried

8. Status of Program Approvals

Documentation for this item was circulated with the Agenda for information only.

9. Other Business

There was no other business.

10. Adjournment

Moved/Seconded

That the Academic Program Subcommittee adjourn the October 24, 2022 meeting.

Carried

The meeting was adjourned at 4:02 p.m.

Cherie Tutt
Meeting Secretary