



UNIVERSITY OF  
CALGARY

General Faculties Council  
**ACADEMIC PROGRAM SUBCOMMITTEE**  
Approved Minutes

Meeting #59  
October 4, 2021, 2:00 p.m.

By Zoom platform

***Voting Members***

Leslie Reid, Co-Chair  
Jocelyn Hayley, Academic Co-Chair  
Karen Benzies  
Amy Dambrowitz  
Kathryn King-Shier  
Lorelli Nowell  
Renzo Pereyra – arrived during Item 1  
Jason Wiens

***Non-Voting Members***

Christine Johns  
Justine Wheeler

***Meeting Secretary***

Elizabeth Sjogren

***Scribe***

Tasha Hodzic

***Regrets***

Ryan Hamilton

***Guests and Observers***

Sherry Weaver, Associate Dean (Undergraduate Program), Haskayne School of Business – present for Item 5  
Kelly Hogle, Program Proposal Specialist – present for Item 5  
Elizabeth Pando, Program Proposal Specialist, Office of the Provost – present for Item 5

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The Co-Chair called the meeting to order at 2:03 p.m. and confirmed quorum.

1. **Approval of the Agenda**

**Moved/Seconded**

That the Agenda for the October 4, 2021 Academic Program Subcommittee meeting be approved.

**Carried**

2. **Remarks of the Co-Chair and Academic Co-Chair**

The Co-Chair and the Academic Co-Chair had no remarks.

**3. Program Proposal Planning Session**

The Committee reviewed and pre-discussed the proposal scheduled for the meeting.

**4. Approval of the September 20, 2021 Meeting Minutes**

Documentation for this item was circulated with the Agenda.

**Moved/Seconded**

That the Minutes of the Academic Program Subcommittee meeting held on September 20, 2021 be approved.

**Carried****5. Approval of the Changes to the Bachelor of Commerce Cooperative Education Program**

Documentation for this item was circulated with the Agenda. Sherry Weaver presented this item.

Highlights:

- The proponent provided an overview of the proposal to change the number of required work terms in the Bachelor of Commerce Co-operative Education Program, which reduces the number of required work terms from 3-4 to 2-4 work terms. It was noted that the majority of students are able to secure full-time jobs after two work terms, and the proposed change would bring the program in alignment with other Faculty internship programs and U15 Institutions and provide flexibility for students to enroll in exchange or certificate programs.
- In response to questions, it was explained that:
  - The data for the reported dropout rate of 10% was collected from the Student Centre and historical data for students who discontinued the program after 2 work terms
  - The rationale for the 3-4 work terms was intended to add one year to a degree program and was similar to other internship lengths at the time it was implemented
- The Committee discussed the impacts for student progression when taking successive work terms, and the options available to students to take courses in the Spring and Summer terms as well as senior level courses being offered in the evenings
- The Committee suggested that the documentation be revised to clarify that the work terms are proposed to change from 3-4 work terms to 2-4 work terms, that tables be added to compare the current work terms to the revised work terms and a link to the Experiential Learning Plan be included

**Moved/Seconded**

That the Academic Program Subcommittee recommend that the Academic Planning and Priorities Committee approve the change to the Bachelor of Commerce Cooperative Education Program, as set out in the proposal provided to the Committee with the requested amendments.

**Carried**

**6. Revisions to the Academic Program Subcommittee Terms of Reference**

Documentation for this item was circulated with the Agenda for information only.

**7. Status of Program Approvals**

Documentation for this item was circulated with the Agenda for information only.

**8. Other Business**

There was no other business.

**9. Adjournment**

**Moved/Seconded**

That the Academic Program Subcommittee adjourn the October 4, 2021 meeting.

**Carried**

The meeting was adjourned at 2:39 p.m.

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Elizabeth Sjogren  
Meeting Secretary