



Voting Members

Leslie Reid, Co-Chair *
Jim Brandon, Academic Co-Chair
Kevin Dang
Jocelyn Hayley
Peggy Hedges
Mary O'Brien
Angelique Saweczko – arrived after Item 3

Non-Voting Members

Christine Johns
Karen Then

Secretary

Susan Belcher

Scribe

Elizabeth Sjogren

Regrets

Isabelle Barrette-Ng
Paul Mains

Guests

Allen Habib, Department of Philosophy – present for Item 5
Kim Johnston, Associate Dean, Teaching and Learning & Academic and Planning, Schulich School of Engineering – present for Item 7
Pat Kaip, Manager - Undergraduate Programs, Haskayne School of Business – present for Item 4
JoAnne MacDonald, Associate Dean (Academic), University of Calgary in Qatar – present for Item 8 *
Virginia Tumas, Associate Dean (Undergraduate Programs and Student Affairs), Faculty of Arts – present for Items 5 and 6
Sherry Weaver, Associate Dean, Undergraduate Programs, Haskayne School of Business – present for Item 4
Deborah White, Dean, University of Calgary in Qatar – present for Item 8

Observers

Sara Fedoruk, Analyst, Planning and Reviews, Office of the Provost – left after Item 8
Kelly Hoglund, Program Support Specialist, Office of the Provost – present for Items 4-8

* by telephone

The Academic Co-Chair called the meeting to order at 2:03 p.m. and confirmed quorum.

1. Approval of the Agenda

Moved/Seconded

That the Agenda for the December 16, 2019 Academic Program Subcommittee meeting be approved.

Carried

2. Remarks of the Co-Chair and Academic Co-Chair

The Co-Chair and Academic Co-Chair thanked the members for their time spent in preparation for this meeting, and wished members a restful holiday season.

3. Approval of the October 7, 2019 Meeting Minutes

Documentation for this item was circulated with the Agenda.

Moved/Seconded

That the Minutes of the Academic Program Subcommittee meeting held on October 7, 2019 be approved.

Carried

4. Recommendation of the Name Change for the Concentration in the Bachelor of Commerce, from General to Business

Documentation for this item was circulated with the Agenda. Sherry Weaver and Pat Kaip presented this item.

Highlights:

- The proponents provided an overview of the proposal from the Haskayne School of Business (HSB) to change the name of the Faculty's generalist business concentration from "General" to "Business"
- In response to questions, it was reported that:
 - The HSB has been communicating with students about this change for some time, and will continue to do so
 - Students currently in the program may change to the new concentration name, but students who have already graduated may not
 - A proposal to change the name of a concentration does not require Ministerial approval
- The Committee discussed how the change of the concentration name to "Business" is a better descriptor of the broad-based business education received by students, and will be more meaningful to industry and employers
- The Committee suggested that the proponents expand the proposal's consultation section to indicate which specific stakeholders have been consulted

Moved/Seconded

That the Academic Program Subcommittee recommend that the Academic Planning and Priorities Committee approve a change of name of the Concentration in the Bachelor of Commerce, from General to Business, effective September 2020, as set out in the proposal provided to the Committee, with the suggested amendment to the proposal documents.

Carried

5. Recommendation of the Creation of a Law and Philosophy Concentration within the BA/BA Honours Philosophy)

Documentation for this item was circulated with the Agenda. Virginia Tumas and Allen Habib presented this item.

Highlights:

- The proponents gave an overview of the proposal to create a Law and Philosophy concentration within the Bachelor of Arts (BA) and BA Honours degrees, highlighting that offering the credential does not require any new departmental resources.
- The Committee discussed:
 - How frequently the concentration's required courses will be offered
 - That the courses associated with this concentration are not low enrolment courses, even though the number of students choosing the concentration will be relatively low, because the courses can be taken by students from outside the program
 - The options available to students, including combined and double major degree programs
 - When the concentration will become available to students
- The Committee requested:
 - A correction to the table setting out the projected enrolment
 - That the title "Law and Philosophy" be used consistently throughout the proposal

Moved/Seconded

That the Academic Program Subcommittee recommend that the Academic Planning and Priorities Committee approve the creation of a concentration in Law and Philosophy in the Bachelor of Arts (BA) and BA Honours degrees in Philosophy, as set out in the proposal provided to the Committee.

Carried

6. Recommendation of the Creation of a Cooperative Education Route in Psychology Degree Programs

Documentation for this item was circulated with the Agenda. Virginia Tumas presented this item.

Highlights:

- The proponent gave an overview of the proposal to create a co-operative education route for students in the Department of Psychology, and noted that this will be available to students in all four of the Department's undergraduate degree programs
- In response to questions, it was reported that:
 - Students are responsible for finding their co-op placement, with the assistance of the Faculty advisors, and so the size of the Department of Psychology should not be an issue
 - The co-operative education program is being reviewed as part of curriculum review
 - The University will be using Orbis software to manage experiential learning programs institution-wide in 2020

- The Committee discussed:
 - That co-operative programs are now managed centrally by the Faculty of Arts, and that the Department of Psychology would like to add this as an option for its students
 - That co-operative education can be spilt across terms, but an internship is normally undertaken in a consecutive block
 - The possibility that additional Faculty resources may be needed if participation in co-operative programs grows significantly

Moved/Seconded

That the Academic Program Subcommittee recommend that the Academic Planning and Priorities Committee approve the creation of the Co-operative Education (Co-op) route for students registered in the Bachelor of Arts (BA) and Bachelor of Science (BSc) and BA Honours and BSc Honours in Psychology, as set out in the proposal provided to the Committee, with the requested additions to the proposal documents.

Carried**7. Recommendation of the Creation of a Minor in Aerospace Engineering**

Documentation for this item was circulated with the Agenda. Kim Johnston presented this item.

Highlights:

- The proponent gave an overview of the proposal to create a minor program in Aerospace Engineering, which will be offered to students in the Bachelor of Science in Engineering programs in Mechanical Engineering, Electrical Engineering, Software Engineering and Geomatics Engineering
- In response to questions, it was reported that:
 - It is intended for students to apply for admission to the aerospace engineering minor during their first year, as space is limited and there may not be opportunity to apply later
 - The Faculty is exploring possibilities, such as merging similar courses, in order to free up resources to create new courses
- The Committee discussed:
 - Whether the hiring of new academic staff members and the creation of new courses will be possible during this period of austerity
 - The admission essay, and whether students receive feedback if they are not admitted to the program
 - The concern about whether the Faculty has the resources, such as specialized equipment, to support this program
- The Committee suggested that:
 - The budget section of the proposal be expanded, and in particular include a description that some hiring and launching of new courses could be postponed until funding is established
 - The description of the application process be revised, for clarity

Moved/Seconded

That the Academic Program Subcommittee recommend that the Academic Planning and Priorities Committee approve the creation of a Minor in Aerospace Engineering, as set out in the proposal provided to the Committee, with the requested amendments to the proposal documents.

Carried**8. Recommendation of Curriculum Changes for the Bachelor of Nursing Regular Track and Post-Diploma Bachelor of Nursing Programs (Qatar)**

Documentation for this item was circulated with the Agenda. Deborah White and JoAnne MacDonald presented this item.

Highlights:

- The proponents reported that the University of Calgary in Qatar (UCQ) offers a successful Bachelor of Nursing program via Regular Track and Post-Diploma pathways, and then briefly reviewed the proposed curriculum revisions
- In response to questions, it was reported that:
 - These programs are funded by the State of Qatar, and so will not be impacted by any budget decisions made by the provincial government of Alberta
 - The completion time for students will not change as a result of the curriculum changes
- The Committee discussed the proposal and, in particular:
 - The value of experience-based learning
 - The proposed course sequencing

Moved/Seconded

That the Academic Program Subcommittee recommend that the Academic Planning and Priorities Committee approve the curriculum revisions to the Bachelor of Nursing program, including both the Regular Track and Post-Diploma pathways, offered by the University of Calgary in Qatar, as set out in the proposal provided to the Committee, effective for the Fall 2020 intake.

Carried**9. Revised Academic Program Subcommittee Terms of Reference**

Documentation for this item was circulated with the Agenda. Christine Johns, Senior Director - Academic and International Strategies, presented this item.

The presenter explained that, following the approval of the new University of Calgary Non-credit Professional and Continuing Education Credentials Framework by the General Faculties Council (GFC) in June 2019, the Program Proposal Approval Process was revised by GFC in November 2019 to align with the new framework. Under the revised Program Proposal Approval Process, non-credit certificate and diploma program proposals will now move directly from the Decision Support Team to the Academic Planning and Priorities Committee. The Committee's Terms of Reference has been revised accordingly.

10. Status of Program Approvals

Documentation for this item was circulated with the Agenda for information only.

11. Other Business

There was no other business.

12. Adjournment

Moved/Seconded

That the Academic Program Subcommittee adjourn the December 16, 2019 meeting.

Carried

The meeting was adjourned at 3:42 p.m.

Susan Belcher
University Secretary