



UNIVERSITY OF  
CALGARY

General Faculties Council  
**ACADEMIC PROGRAM SUBCOMMITTEE**  
Approved Minutes

Meeting #63  
March 7, 2022, 2:00 p.m.

By Zoom platform

***Voting Members***

Leslie Reid, Co-Chair  
Jocelyn Hayley, Academic Co-Chair  
Karen Benzies  
Amy Dambrowitz  
Ryan Hamilton  
Lorelli Nowell  
Renzo Pereyra

***Non-Voting Members***

Christine Johns  
Justine Wheeler

***Meeting Secretary***

Elizabeth Sjogren

***Scribe***

Tasha Hodzic

***Regrets***

Kathryn King-Shier  
Jason Wiens

***Guests and Observers***

Hieu Van Ngo, Associate Dean, Teaching and Learning, Faculty of Social Work and Academic Director, Office of Equity, Diversity and Inclusion – present for Items 4 and 5  
Michael Hart, Vice-Provost, Indigenous Engagement – present for Items 4 and 5  
Kelly Hoglund, Program Proposal Specialist – present for Items 4 and 5  
Elizabeth Pando, Program Proposal Specialist, Office of the Provost – present for Items 4 and 5  
Jessica Revington, Program Proposal Assistant, Office of the Provost – present for Items 4 and 5

The Co-Chair called the meeting to order at 2:04 p.m. and confirmed quorum.

**1. Approval of the Agenda**

**Moved/Seconded**

That the Agenda for the March 7, 2022 Academic Program Subcommittee meeting be approved.

**Carried**

## 2. Remarks of the Co-Chair and Academic Co-Chair

The Co-Chair highlighted for the Committee the discussions scheduled for the meeting and how Equity, Diversity and Inclusion (EDI) and the Indigenous Strategy can relate to program development.

An update was provided to the Committee on the status of the guidelines for EDI and Indigenous Engagement related to Program Development, which will be brought to the Committee for feedback.

## 3. Approval of the January 17, 2022 Meeting Minutes

Documentation was circulated with the Agenda.

### **Moved/Seconded**

That the Minutes of the Academic Program Subcommittee meeting held on January 17, 2022 be approved.

**Carried**

## 4. Discussion on Equity, Diversity and Inclusion (EDI) Related to Program Proposal Development

Hieu Van Ngo presented this item.

Highlights:

- The Committee was given an opportunity to discuss program proposal development and the relation to institutional principles on Equity Diversity and Inclusion (EDI). The presenter highlighted that:
  - During program development, EDI considerations may include who has access to the decision making in the process, which groups are represented in consultations and what principles will be used to engage stakeholders, as well as reflecting if there may be unintended consequences with the program or changes to the program
- In response to questions, it was explained that:
  - Meaningful consultation should reflect on the context of the program and who's voices are important for the program
  - Relationships should be respectful and nurtured over time with groups being engaged with for consultation on program development
- The Committee discussed:
  - That engagement approaches between stakeholders may differ and the importance to empower stakeholders during consultations
  - The significance of building on-going relationships, and considering the kinds of relationships being cultivated between academic units, community partners and students

**5. Discussion on Indigenous Engagement Related to Program Proposal Development**

Michael Hart presented this item.

Highlights:

- The Committee received a presentation on the University's Indigenous Strategy and its connection to curriculum and program development. The presenter highlighted that:
  - The path of transformation includes parallel paths and processes for Indigenous ways of knowing, doing, connecting and being that can be considered in program development
  - Program proposals should identify related recommendations from the Indigenous Strategy and demonstrate commitment to the recommendations through the program's vision, objectives, framework, policies, content, and curriculum
- The Committee discussed:
  - Available resources through the Taylor Institute for Teaching and Learning as well as potential training through the First Nations principles of ownership, control, access, and possession (OCAP)
  - How the presentations key concepts and guiding principles for program development can be further shared with other groups of the University's governance system

**6. Status of Program Approvals**

Documentation was circulated with the Agenda for information only.

**7. GFC and GFC Standing Committees Meeting Schedules for 2022-2023 and 2023-2024**

Documentation was circulated with the Agenda for information only.

**8. Other Business**

There was no other business.

**9. Adjournment****Moved/Seconded**

That the Academic Program Subcommittee adjourn the March 7, 2022 meeting.

**Carried**

The meeting was adjourned at 3:05 p.m.

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Elizabeth Sjogren  
Meeting Secretary