



UNIVERSITY OF  
CALGARY

General Faculties Council  
**GRADUATE ACADEMIC PROGRAM SUBCOMMITTEE**  
Approved Minutes

October 19, 2022, 10:00 a.m.

Zoom

***Voting Members***

Robin Yates – arrived during Item 4A  
Kathryn King-Shier  
Amy Dambrowitz – arrived during Item 4B  
Jocelyn Hayley  
Rhiannon Jones  
Andy Knight  
Mary O’Brien  
James Steele  
Michael Wright

***Non-Voting Members***

Christine Johns -arrived during Item 2B  
Francine Smith  
Louise Wells

***Meeting Secretary***

Cherie Tutt

***Scribe***

Holly Lywin

***Regrets***

Warren Wilson

***Guests***

*Dave Anderson, Graduate Program Director, Precision Health Program – present for item 7*

***Observers***

Elizabeth Pando, Partner, Program Innovation – present for Item 7  
Kelly Hoglund, Partner, Program Innovation  
Kelly Kay Spurlock, Analyst, Planning and Reviews, Provost Office  
Jessica Revington, Partner, Program Innovation – present for Item 8

The Co-Chair called the meeting to order at 10:02 a.m. and confirmed quorum.

**1. Approval of the Agenda**

**Moved/Seconded**

That the amended Agenda for the October 19, 2022 Graduate Academic Program Subcommittee meeting be approved.

**Carried**

**2. Remarks of the Co-Chair and Academic Co-Chair and Committee Orientation**

The Co-Chair and the Academic Co-Chair noted that graduate course-based program enrollment is increasing faster than thesis-based program enrollment. UCalgary will continue efforts to grow both programs. Tuition

conversations have started for 2023/24 academic year with an increasing positive trend in all students and indigenous numbers (over 3%).

### 3. Approval of the September 21, 2022 Meeting Minutes

**Moved/Seconded**

That the Minutes for the September 21, 2022 Graduate Academic Program Subcommittee meeting be approved.

**Carried**

### 4. A. Calendar Changes for the Graduate Programs: Quantum Computing

Documentation was circulated with the Agenda. Louise Wells, Specialist Graduate Calendar presented this item.

Highlights:

- The presenters provided an overview of Graduate Quantum Computing proposed Calendar changes to Section 5: Course Requirements, to add clarification for students
  - As recommended by the Registrar's Office, Quantum 691 description outlines that the hours are structured as an intensive 72hr/ two-week course
  - The final version of the proposal is with the Ministry for approval
- In response to questions, the presenter clarified:
  - That it is not uncommon to list hours for internships
  - "Five years or beginning or completing the credential" is standard calendar wording to ensure currency of knowledge. Additionally, "Recognized institution" is also standardized language used by the Faculty of Graduate Studies.
- The Committee suggested the use of the term, "may affect" used on page 11 under "NOTE" was too subtle and suggested the presenter find clearer language

**Moved/Seconded**

That the Graduate Academic Program Subcommittee (GAPS) approve the new Calendar entry for the Quantum Computing graduate program, as set out in the document provided to the GAPS, with the proposed amendments and as recommended by the GAPS Calendar Working Group.

**Carried**

### 4. B. Calendar Changes for the Graduate Programs: Sustainable Energy Development

Documentation was circulated with the Agenda. Louise Wells presented this item.

Highlights:

- The presenters provided an overview of the proposed new calendar entries for the Graduate Sustainable Energy Development (SEDV) in which the requirements are removed for three siloed pollution courses and three courses are deleted (SEDV 607, 609, and 611). Additionally, the proposal updated course

descriptions and changed the way the courses are laid out. It was noted that these updates do not affect the 42-unit course load.

- In response to questions, the Chair and presenter explained that Graduate Awards Competition are only open to thesis based graduate students. Restrictions were added because most of the course-based applications do not include competitive research awards, making them unsuccessful. Over the last five years, 100-200 course based student applied but only two were successful. Faculties are encouraged to create their own guidelines that are relevant to the area of study and adjudicate these awards with experts within the faculties. This acknowledges the reality of the award criteria and sets course-based students up to spend their time on award applications that they can compete for.
- The Committee suggested:
  - That the rationale for the Graduate Awards Competition be clarified
  - A small editorial change to ensure that the 601 and 603 course listings
  - That the term “elective” be removed as the 6 units from 698 or 699 courses are required not elective
  - Item number 10 should remove the word “expected” from the sentence “encouraged and expected” to clarify requirements

**Moved/Seconded**

That the Graduate Academic Program Subcommittee (GAPS) approve the Calendar changes for the Sustainable Energy Development graduate program, as set out in the document provided to the GAPS, with the proposed amendments, and as recommended by the GAPS Calendar Working Group.

**Carried**

**5. A. Approval of Changes to Graduate Admissions: Section A.1 Qualifications and Academic Regulation**

Documentation was circulated with the Agenda. Mary O’Brien and Louise Wells presented this item.

Highlights:

- The presenters provided an overview of the proposed clarifying statements added within the Graduate Admissions section to ensure graduate students from outside North America recognize that the Master’s Thesis programs do not have marks included in their GPA

**Moved/Seconded**

That the Graduate Academic Program Subcommittee approve the changes to Section **A.1 Qualifications** of the Graduate Chapter of the Calendar, as set out in the document provided to the Committee, effective for the 2023-2024 Calendar.

**Carried**

**5. B. Approval of Changes to Graduate Admissions: Section O. Appeals**

Documentation was circulated with the Agenda. Mary O'Brien and Louise Wells presented this item.

Highlights:

- The presenters noted that the changes proposed to the Graduate Admissions Appeals section were straightforward link additions and clarification to processes

**Moved/Seconded**

That the Graduate Academic Program Subcommittee approve the changes to Section **O. Appeals** of the Graduate Chapter of the Calendar, as set out in the documents provided to the Committee, effective for the 2023-2024 Calendar.

**Carried**

**6. Recommendation of the Termination of the Nurse Practitioner Post-Master's Diploma and the Combined Master of Nursing/Nurse Practitioner Post-Master's Diploma**

Documentation was circulated with the Agenda. Katherine King-Shier, Associate Dean of Research, Faculty of Nursing, presented this item.

Highlights:

- The presenter provided an overview of the proposal to terminate the Nurse Practitioner Post-Master's Diploma and the Combined Master of Nursing/Nurse Practitioner Post-Master's Diploma:
  - The Ministry approved the suspension in 2021 due to the lack of staff capacity to teach
  - Low enrollment
  - Outdated elements within the programs
- The Nursing Faculty will move to an online post-licensure model that is established by Alberta Health Services and the Canadian Council of Registered Nurse Regulators (CCRN) accreditation body

**Moved/Seconded**

That the Graduate Academic Program Subcommittee recommend that the Academic Planning and Priorities Committee approve the termination of the Nurse Practitioner Post-Master's Diploma and the Combined Master of Nursing/Nurse Practitioner Post-Master's Diploma, effective December 30, 2022, as set out in the proposal provided to the committee.

**Carried**

Kathryn King-Shier abstained

**7. Recommendation of a Change in Course Requirements in the Master of Precision Health**

Documentation was circulated with the Agenda. Dave Anderson presented this item.

Highlights:

- The presenter provided an overview of the proposed changes to the course requirements in the Master of Precision Health. Updates were directed by feedback from early students in the program, and include:
  - Changes include the elimination of one three-unit course, MDPR 680. This results in 36 program

units to 33 program units. MDPR 680 has been made redundant, as its elements have been embedded into MDPR 681. This change in units makes the course-based masters more consistent with others offered at UCalgary and does not affect the student's ability to achieve program level outcomes. To increase consistency, concepts and key deliverables were embedded in experimental learning and integrated into MDPR 681.

- Students prefer more intensive model to maintain consistent 10-12hrs per week
- The Committee expressed appreciation for the presenter's leadership in Precision Health and academic student experience improvements.
- In response to questions, the presenter clarified the decrease in units was calculated based on a projected retention rate of 50%, but the first cohort had 80%
- It was clarified to the Committee that they are not approving Calendar changes only program changes at this time. However, the Committee still recommended:
  - Inclusion of information regarding the CG grades "may negatively impact" statement needs to be clarified as it may not be applicable in this instance
  - It was clarified for the Committee that further review of the Calendar language will be conducted prior to it coming back to the Committee for approval
- The Committee expressed concern over and the format of the year-long course. A Fall to Winter course can be detrimental if students can't complete the Winter semester due to unforeseen circumstances. These students will lose credit for whole year. It was suggested that the proposal add, "completed both sections during a certain time" to protect students.

**Moved/Seconded**

That the Graduate Academic Program Subcommittee recommend that the Academic Planning and Priorities Committee approve the Change in course requirements in the Master of Precision Health degree program, as set out in the proposal provided to the Committee with the requested clarifications.

**Carried****8. Status of Program Approvals**

Documentation was circulated with the Agenda for information only. Questions can be directed to the Program Innovation and Planning office.

**9. Other Business**

There was no other business.

**10. Adjournment****Moved/Seconded**

That the Graduate Academic Program Subcommittee adjourn the October 19, 2022 meeting.

**Carried**

The meeting was adjourned at 11:20 a.m.

Cherie Tutt  
Meeting Secretary