

General Faculties Council
GRADUATE ACADEMIC PROGRAM SUBCOMMITTEE
AGENDA

May 23, 2023 10:00 a.m. – 12:00 p.m.

Join Zoom Meeting: [Link](#)
Meeting ID: 941 3364 6018
Passcode: GAPS
Find your local number: [Link](#)

Item	Description	Presenter(s)	Materials	Estimated Time
1.	Approval of the Agenda	Yates	Document	10:00
2.	Remarks of the Co-Chairs	Yates/ King-Shier	Verbal	-
Action Items				
3.	Recommendation of the Creation of the Specialization in Biostatistics within the Master of Science (MSc) (course-based) in Mathematics and Statistics	Deardon/ Kopciuk	Document	10:10
4.	Master of Engineering in Biomedical Engineering A. Recommendation of the Restructuring of the Master of Engineering in Biomedical Engineering from Thesis-based to Course-based B. Recommendation of the Termination of the Master of Engineering in Biomedical Engineering (thesis-based)	Kallos/Priest	Document	10:30
Discussion				
5.	Changes to M.1. <i>Supporting Documentation and the Use of a Statutory Declaration</i>	Turpin/Wood	Document	10:50
6.	Annual Committee Performance Review and Review of the GAPS Terms of Reference	Yates/ King Shier	Document	11:10
Information Items				
7.	Other Business	Yates	Verbal	11:25
8.	Adjournment Next Meeting: October 18, 2023	Yates	Verbal	

Attendance

Graduate Academic Program Subcommittee				
Name	Membership (position)	Appointment Type	Term(s)	
Voting (Quorum = 6)				
Robin Yates	Co-Chair (Vice-Provost and Dean Graduate Studies)	ex-officio	n/a	
Kathryn King-Shier	Academic Co-Chair (Associate Dean Graduate, Faculty of Nursing)	appt by FGS Council	July 1, 2020 – June 30, 2023	
Amy Dambrowitz	Registrar	ex-officio	n/a	
Jocelyn Hayley	Academic Co-Chair of the Academic Program Subcommittee (Department Head, Schulich School of Engineering)	ex-officio	July 1, 2020 – June 30, 2023	
Rhiannon Jones	Associate Librarian, Libraries and Cultural Resources and Haskayne School of Business	appt by GFC Executive Committee	July 1, 2020 – June 30, 2023	
Andy Knight	Professor, Schulich School of Engineering	appt by GFC Executive Committee	July 1, 2022 – June 30, 2025	
Mary O'Brien	Associate Dean (Policy and Program Development) and Professor Faculty of Arts	appt by FGS Council	July 1, 2021- June 30, 2024	
Kirsten Neprily	Vice-President (Academic), Graduate Students' Association	appt by the GSA	May 1, 2023 – April 30, 2024	
Warren Wilson	Associate Professor, Faculty of Arts	appt by FGS Council	July 1, 2021- June 30, 2024	
Michael Wright	Professor, Haskayne School of Business	appt by GFC Executive Committee	July 1, 2020 – June 30, 2023	
Non-Voting				
Christine Johns	Senior Director (Program Innovation and Planning)	ex-officio	n/a	
Francine Smith	Professor, Cumming School of Medicine	appt by the Faculty Association	December 2021 – June 30, 2022	
Louise Wells	Lead - Graduate Calendar, Policy and Program Development	ex-officio	n/a	
Secretariat Staff				
Courtney McVie	Secretary			
Cherie Tutt	Meeting Secretary			
Holly Lywin	Scribe			
Invited Guests				
Rob Deardon	Associate Professor, Biostatistics, Department of Mathematics and Statistics – attending for Item 3			
Michael Kallos	Professor and Head, Department of Biomedical Engineering, Schulich School of Engineering – attending for Item 4			
Kelly Hoglund	Partner, Program Innovation, Program Office - attending for Item 3			
Karen Kopciuk	Adjunct Associate Professor, Department of Mathematics and Statistics, Faculty of Science – attending for Item 3			
Elizabeth Pando	Program Innovation Partner, Program Office – attending for Item 4			
Jeff Priest	Assistant Dean, Mechanical and Manufacturing Engineering, Schulich School of Engineering – attending for Item 4			
Anthony Ware	Head, Department of Mathematics and Statistics, Faculty of Science – attending for Item 3			
Jingjing Wu	Graduate Program Director, Mathematics and Statistics, Faculty of Science – attending for Item 3			

Resource Personnel		
Jaclyn Carter	ITL Consultant, Taylor Institute	
Kelly Hoglund	Partner, Program Innovation	
Catherine McLeod	Senior Director, Strategic Operations, Faculty of Graduate Studies	
Elizabeth Pando	Partner, Program Innovation	
Jessica Revington	Partner, Program Innovation	
Karen Quinn	Analyst, Planning and Reviews, Provost Office	