



**General Faculties Council  
GRADUATE ACADEMIC PROGRAM SUBCOMMITTEE  
AGENDA**

November 16, 2022 10:00 a.m. – 12:00 p.m.

Join Zoom Meeting: [Link](#)

Meeting ID: 964 7398 4783

**Passcode: GAPS**

Find your local number: [Link](#)

| Item                     | Description   | Presenter(s)          | Materials | Estimated Time |
|--------------------------|---|-----------------------|-----------|----------------|
| 1.                       | Approval of the Agenda  | Yates                 | Document  | 10:00          |
| 2.                       | Chair Opening Remarks   | Yates/King-Shier      | Verbal    |                |
| <b>Action Items</b>      |   |                       |           |                |
| 3.                       | Approval of the October 19, 2022 Meeting Minutes  | Yates                 | Document  | 10:05          |
| 4.                       | Recommendation of a change in course requirements and approval of the related Calendar changes for the Software Engineering Specialization in the course-based Master of Engineering in Electrical and Computer Engineering | Priest/Fapojuwo       | Document  | 10:10          |
| 5.                       | Approval of the Calendar Changes for Graduate Programs:<br><br>School of Public Policy<br><br>Werklund School of Education<br><br>Schulich School on Engineering  | Yates/ Wells          | Document  | 10:30          |
| 6.                       | Recommendation of Changes to Graduate Admissions Section: A.3 Admission Categories, Qualifying Students   | O'Brien/ Wells/ Yates | Document  | 10:45          |
| <b>Discussion Items</b>  |   |                       |           |                |
| 7.                       | Changes to the Academic Regulations Section G. Examinations and Tests   | Wood/Dambrowitz       | Document  | 10:55          |
| <b>Information Items</b> |   |                       |           |                |
| 8.                       | Status of Program Approvals Report  | In-Package Only       | Document  | -              |
| 9.                       | Other Business  | Yates                 | Verbal    | 11:10          |

|     |  |       |        |  |
|-----|--|-------|--------|--|
| 10. | Adjournment<br>Next Meeting: December 14, 2022, via Zoom | Yates | Verbal |  |
|-----|--|-------|--------|--|

### Attendance

| Graduate Academic Program Subcommittee |  |                                 |                               |   |
|--|--|---------------------------------|-------------------------------|---|
| Name                                   | Membership (position)  | Appointment Type                | Term(s)                       | Attendance/<br>Notes  |
| <b>Voting (Quorum = 6)</b>             |  |                                 |                               |   |
| Robin Yates                            | Co-Chair (Vice-Provost and Dean Graduate Studies)  | ex-officio                      | n/a                           |   |
| Kathryn King-Shier                     | Academic Co-Chair (Associate Dean Graduate, Faculty of Nursing)  | appt by FGS Council             | July 1, 2020 – June 30, 2023  |   |
| Amy Dambrowitz                         | Registrar  | ex-officio                      | n/a                           |   |
| Jocelyn Hayley                         | Academic Co-Chair of the Academic Program Subcommittee (Department Head, Schulich School of Engineering) | ex-officio                      | July 1, 2020 – June 30, 2023  |   |
| Rhiannon Jones                         | Associate Librarian, Libraries and Cultural Resources and Haskayne School of Business                    | appt by GFC Executive Committee | July 1, 2020 – June 30, 2023  |   |
| Andy Knight                            | Professor, Schulich School of Engineering  | appt by GFC Executive Committee | July 1, 2022 – June 30, 2025  |   |
| Mary O'Brien                           | Associate Dean (Policy and Program Development) and Professor Faculty of Arts                            | appt by FGS Council             | July 1, 2021- June 30, 2024   |   |
| James Steele                           | Vice-President (Academic), Graduate Students' Association  | appt by the GSA                 | May 1, 2022 – April 30, 2023  |   |
| Warren Wilson                          | Associate Professor, Faculty of Arts   | appt by FGS Council             | July 1, 2021- June 30, 2024   | <i>Oct &amp; Nov – class conflict will try to come late</i> |
| Michael Wright                         | Professor, Haskayne School of Business   | appt by GFC Executive Committee | July 1, 2020 – June 30, 2023  |   |
| <b>Non-Voting</b>                      |  |                                 |                               |   |
| Christine Johns                        | Senior Director (Program Innovation and Planning)  | ex-officio                      | n/a                           |   |
| Francine Smith                         | Professor, Cumming School of Medicine  | appt by the Faculty Association | December 2021 – June 30, 2023 |   |
| Louise Wells                           | Specialist Graduate Calendar   | ex-officio                      | n/a                           |   |

| <b>Secretariat Staff</b> |  |            |
|--------------------------|--|------------|
| Cherie Tutt              | Meeting Secretary  |            |
| Holly Lywin              | Scribe   |            |
| <b>Guests</b>            |  |            |
| Jeffrey Priest           | Assistant Dean, MEng, Schulich School of Engineering                                 | For item 4 |
| Abraham Fapojuwo         | Associate Head (Graduate Studies), Department of Electrical and Software Engineering | For item 4 |
| <b>Observers</b>         |  |            |
| Kelly Hoglund            | Partner, Program Innovation  |            |
| Kelly Kay Spurlock       | Analyst, Planning and Reviews, Provost Office  |            |
| Catherine McLeod         | Senior Director, Strategic Operations, Faculty of Graduate Studies                   |            |
| Elizabeth Pando          | Partner, Program Innovation  |            |
| Jessica Revington        | Partner, Program Innovation  |            |