



General Faculties Council  
**CALENDAR AND CURRICULUM SUBCOMMITTEE**  
Approved Minutes

December 15, 2022, 9:00 – 11:00 a.m.

By Zoom Platform

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***Voting Members***

Verity Turpin, Co-Chair  
Sherry Weaver, Academic Co-Chair  
Rebecca Archer  
Melissa Boyce  
William Bridel  
Amy Burns  
Nancy Chibry  
Shawna Cunningham – joined during Item 5  
Amy Dambrowitz  
Ebba Kurz  
Catherine Laing  
Shaziah Jinnah Morsette  
Evaristus Oshionebo  
Leslie Reid  
Meera Singh  
Gail Zuk

***Non-Voting Members***

Lesley Gerein  
Kimberley McLeod  
Carol Poland  
Kirsten Varsek-Ison – joined during item 6

***University Secretary***

Courtney McVie

***Meeting Secretary***

Cherie Tutt

***Scribe***

Holly Lywin

***Regrets***

David Monteyne  
Andrew Szeto

***Guests***

John Brown, Dean, School of Architecture, Planning and Landscape – Present for Item 6

***Observers***

Rachel Bruce, Manager, Arts Student Centre  
Caitlin Karpetz, Undergrad Admin Team Lead, Undergraduate Science Centre, Faculty of Science  
Ahmad Ghasemloonia, Associate Professor (Teaching), Mechanical & Manufacturing Eng  
Sarah Ha, Undergraduate Program Specialist, School of Architecture, Planning and Landscape  
Carol Hoover, Specialist, Course Demand and Scheduling, Haskayne School of Business  
Pat Kaip, Manager, Undergraduate Student Services, Haskayne School of Business  
Jennifer Logan, Program Coordinator, O'Brien Centre for the BHSc, Cumming School of Medicine  
Maria Soos-Gonczol, Manager, Student Services, Social Work  
Vanessa Wood, Deputy Registrar

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The Co-Chair called the meeting to order at 9:04 a.m. and confirmed quorum.

### 1. Land Acknowledgement

Amy Burns, Associate Dean, Undergraduate Programs, Werklund School of Education, provided the territorial acknowledgement.

### 2. Approval of the Agenda

**Moved/Seconded**

That the Agenda for the December 15, 2022 Calendar and Curriculum Subcommittee meeting be approved.

**Carried**

### 3. Remarks of the Co-Chairs

The Co-chair provided an update on the Calendar CourseDog Project

### 4. Approval of the November 17, 2022 Meeting Minutes

Documentation was circulated with the Agenda. Verity Turpin, Co-Chair (Vice-Provost, Student Experience), presented this item.

**Moved/Seconded**

That the Minutes for the November 17, 2022 Calendar and Curriculum Subcommittee meeting be approved, with the requested amendment.

**Carried**

### 5. Approval of Calendar Changes for Haskayne School of Business

Documentation was circulated with the Agenda. Sherry Weaver presented this item.

#### Highlights:

- The presenters provided an overview of the proposed Calendar changes for the for Haskayne School of Business explaining that the changes were minor and included:
  - Addition of pre-term course requirements to ensure students understand concepts along with deletion of other pre-term work to ensure students complete courses related to Co-op registration
  - Clarifying language, editorial corrections, updated course descriptions, and addition of reference links
  - Addition of courses to increase flexibility and removal of courses that are no longer offered

- There were no questions

**Moved/Seconded**

That the Calendar and Curriculum Subcommittee (CCS) approve the Calendar changes for the Haskayne School of Business, as set out in the document provided to the Committee, and as recommended by the CCS Calendar Working Group, effective for the 2023-24 Calendar.

**Carried****6. Approval of Calendar Changes for the School of Architecture, Planning and Landscape**

Documentation was circulated with the Agenda. John Brown presented this item.

Highlights:

- The presenter provided an overview of the proposed Calendar changes including for the School of Architecture, Planning and Landscape (SAPL). It was explained that the significant changes include information for the new Bachelor of Design in City Innovation (BDCI) program, which was approved by the Academic Planning and Priorities Committee and Advanced Education to commence in Fall 2023.
- The changes include details on admissions for the BDCI, courses and requisite changes and an outline of BDCI requirements and processes
- In response to a question, it was explained that the junior limit within the BDCI program requirements includes both junior course units for SAPL and external Faculties to allow students exploration in their program

**Moved/Seconded**

That the Calendar and Curriculum Subcommittee (CCS) approve the Calendar changes for the School of Architecture, Planning and Landscape, as set out in the document provided to the Committee, and as recommended by the CCS Calendar Working Group, effective for the 2023-24 Calendar.

**Carried****7. Approval of Calendar Changes for the Faculty of Science**

Documentation was circulated with the Agenda. Nancy Chibry, Associate Dean (Undergraduate), Faculty of Science, presented this item.

Highlights:

- The presenter provided an overview of the proposed Calendar changes which included, updates to course pre-requisites and anti-requisites, creation of several new courses, updates to course descriptions and course titles, clarifications regarding the Honours Change of Program (COP); changing 'Co-Op' to 'Internship'; replacing '12 units' with '12 graded units' and additional content regarding use of Credit Granted (CG) grades
- In response to a question, the presenters noted an editorial amendment in the briefing note

**Moved/Seconded**

That the Calendar and Curriculum Subcommittee (CCS) approve the Calendar changes for the Faculty of Science, as set out in the documents provided to the Committee, and as recommended by the CCS Calendar Working Group, effective for the 2023-2024 Calendar.

**Carried****8. Approval of Calendar Changes for the Faculty of Arts**

Documentation was circulated with the Agenda. Melissa Boyce presented this Item.

Highlights:

- The presenters provided an overview of the proposed Calendar changes to add the Co-operative Education (Co-op) option for Art History and the proposed prerequisite change to University (UNIV) 304 that will increase student access to the course and reduce administrative burden
- There were no questions

**Moved/Seconded**

That the Calendar and Curriculum Subcommittee (CCS) approve the Calendar Changes to add the Co-operative Education (Co-op) option for Art History to the Summary of Degree Programs and Section 4.7 Art and Art History, as summarized in the proposal provided to the committee, effective Fall 2023.

**Carried****Moved/Seconded**

That the Calendar and Curriculum Subcommittee (CCS) approve the prerequisite change to University (UNIV) 304, as set in the documents provided to the Committee, effective for the 2022-2023 Calendar.

**Carried****9. Status of Program Approvals Report**

Documentation was circulated with the Agenda for information only. Questions can be directed to the Program Innovation and Planning Office.

**10. Other Business**

There was no other business.

**11. Adjournment**

**Moved/Seconded**

That the Calendar and Curriculum Subcommittee adjourn the December 15, 2022 meeting.

**Carried**

The meeting was adjourned at 9:38 a.m.

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Cherie Tutt  
Meeting Secretary