

**General Faculties Council
CALENDAR & CURRICULUM SUBCOMMITTEE
AGENDA**

April 20, 2023, 9:00 – 11:00 a.m.

Join Zoom Meeting: [Link](#)
Meeting ID: 942 3102 1022
Passcode: CCS
Find your local number: [Link](#)

	Description	Presenter	Materials	Time
1.	Territorial Acknowledgement	Laing	Verbal	9:00
2.	Approval of the Agenda	Weaver	Document	
3.	Remarks of the Academic Co-Chair	Weaver	Verbal	9:05
Action Items				
4.	Approval the February 16, 2023 Meeting Minutes	Turpin	Document	9:10
5.	Approval the Changes to the Section P.2.4: <i>Delinquent Student Accounts</i>	Wood	Document	9:15
6.	Approval the Changes to Tuition and Fees Section P.4.11: <i>International Students</i>	Wood/ MacKenzie	Document	9:25
7.	Approval of Changes to the Academic Regulations Section C: <i>Open Studies, Registration Standing and Appeals</i>	Wood	Document	9:35
Information Items				
8.	Calendar Software Update: Introducing CourseDog	McCleod	PowerPoint	9:45
9.	GFC and GFC Standing Committees Meeting Schedule for 2024-2025, Revisions to the 2023-2024 Meeting Schedule, and Modality	Turpin	Document	9:55
10.	Status of Program Approvals Report	In-Package Only	Document	-
11.	Other Business	Turpin	Verbal	10:00
12.	Adjournment Next Meeting: May 18, 2023	Weaver	Verbal	

Attendance

Calendar and Curriculum Subcommittee				
Name	Membership (position)	Appointment Type	Term(s)	
Voting (Quorum = 9)				
Verity Turpin	Co-Chair (Vice-Provost, Student Experience)	ex-officio	n/a	
Sherry Weaver	Academic Co-Chair	appt by the HSB	July 1, 2015 – June 30, 2023	
Melissa Boyce	Associate Dean, Undergraduate & Student	appt by the Faculty of Arts	July 1, 2020 – Jun 30, 2027	
William Bridel	Associate Dean - Academic	appt by the Faculty of Kinesiology	July 1, 2021 – Jun 30, 2024	
Amy Burns	Associate Dean; Undergraduate Programs in Education	appt by the WSE	July 1, 2018 – Jun 30, 2024	
Nancy Chibry	Associate Dean, Undergraduate & Student	appt by the Faculty of Science	July 1, 2017 – Jun 30, 2024	
Shawna Cunningham	Director, ii' taa'poh'to'p Indigenous Strategy	member of the academic staff, named by the APPC	July 1, 2021 – June 30, 2024	
Amy Dambrowitz	Registrar	ex-officio	n/a	
Shaziah Jinnah Morsette	Students' Union Vice-President (Academic)	appt by the Students Union	May 1, 2022 – April 30, 2023	
Ebba Kurz	Associate Dean Undergraduate Health & Science Education	appt by the Cumming School of Medicine	July 1, 2013 – Jul 31, 2023	
Catherine Laing	Associate Dean, Undergraduate Programs	appt by the Faculty of Nursing	July 1, 2018 –	
Rebecca Archer	Associate Deans Curriculum, Faculty of Veterinary Medicine	appt by the Faculty of Veterinary Medicine	July 1, 2018 – Aug 31, 2027	
Evaristus Oshionebo	Associate Dean - Academic	appt by the Faculty of Law	July 1, 2021 –	
Leslie Reid	Vice-Provost Teaching and Learning	appt by the Provost	July 1, 2018 – June 30, 2023	
Meera Singh	Associate dean	appt by the SSE	July 1, 2020 – Dec 31, 2023	
Andrew Szeto	Director, Mental Health Strategy	member of the academic staff, named by the APPC	July 1, 2021 – June 30, 2024	
Gail Zuk	Associate Dean Undergrad	appt by the Faculty of Social work	July 1, 2022 –	
Non-Voting				
Lesley Gerein	Senior Specialist, Academic Advising	ex-officio	n/a	
Kimberley McLeod	Associate Registrar & Director, Systems and Policy	ex-officio	n/a	
Carol Poland	Calendar Editor	ex-officio	n/a	
Kirsten Varsek-Ison	Representative of the Senior Advisor Group	appt by the CCS Co-Chairs	July 1, 2021 – June 30, 2023	
Secretariat Staff				
Courtney McVie	Secretary			
Cherie Tutt	Meeting Secretary			
Holly Lywin	Scribe			
Invited Guests				
Michelle MacKenzie	Assistant Registrar, Enrolment Services			
Vanessa Wood	Deputy Registrar			
Resource Personnel				
Rachel Bruce	Manager, Arts Student Centre			
Jaclyn Carter	ITL Consultant, Taylor Institute			
Caitlin Karpetz	Undergrad Admin Team Lead, Undergraduate Science Centre, Faculty of Science			
Angie Crowley	Manager, Undergraduate Programs, Werklund School of Education			
Jennifer de Roaldes	Associate Registrar, Admissions and Recruitment			
Ahmad Ghasemloonia	Associate Professor (Teaching), Mechanical & Manufacturing Eng			
Sarah Ha	Undergraduate Program Specialist, School of Architecture, Planning and Landscape			
Kelly Høglund	Partner, Program Innovation			
Carol Hoover	Specialist, Course Demand and Scheduling, Haskayne School of Business			
Carrie McKay	Manager, Undergraduate and Graduate Programs, Faculty of Nursing			
Pat Kaip	Manager, Undergraduate Student Services, Haskayne School of Business			
Jennifer Logan	Program Coordinator, O'Brien Centre for the BHSc, Cumming School of Medicine			
Jodie McGill	Manager, Undergraduate and Graduate Programs, Faculty of Kinesiology			

Calendar and Curriculum Subcommittee			
Name	Membership (position)	Appointment Type	Term(s)
Resource Personnel cont...			
Yvonne Murphy	Faculty Administrative Support, Undergraduate Science Centre, Faculty of Science		
Elizabeth Pando	Partner, Program Innovation		
Jessica Revington	Program Proposal Assistant		
Maria Soos-Gonczol	Manager, Student Services, Social Work		
Amy Warren	Associate Deans Curriculum, Faculty of Veterinary Medicine (attends as observer if Rebecca Archer is unavailable)		
Karen Quinn	Analyst, Planning and Reviews, Provost Office		
Visiting Observers			
Sandra Amin	Incoming SU VP Academic 2023-24		
Colson Buchanan	Student Union, Policy Analyst		