



**General Faculties Council  
ACADEMIC PROGRAM SUBCOMMITTEE  
AGENDA**

January 22, 2024, 2:30 pm - 4:00 pm

**\*\*2:30pm start time\*\***

Location: AD 167 (Governors Boardroom)/Zoom

Zoom Meeting ID: [942 6111 1274](#)

Passcode: APS

Item	Description	Presenter(s)	Materials	Estimated Time
1.	Traditional Land Acknowledgment	Dambrowitz	Verbal	2:30
	Approval of the Agenda	Burns	Document	
2.	Remarks of the Co-Chairs	Burns	Verbal	2:35
<b>Action Items</b>				
3.	Approval of the November 6, 2023 Minutes	Benoit/Burns	Document	2:45
4.	Recommendation for the Addition of a Practical Experience Requirement (PER) to the Graduation Requirements for Engineering Majors	Singh/Rosehart	Document	2:50
5.	Recommendation for the Creation of the Bachelor of Science (BSc) in Energy Science and the Minor in Energy Science, Faculty of Science	Wheatley/ Hastings-Simon	Document	3:15
<b>Information Items</b>				
6.	Status of Program Approvals Report	In-Package Only	Document	-
7.	Other Business	Benoit/Burns	Verbal	3:45
8.	Adjournment	Benoit/Burns	Verbal	4:00
	<b>Next Meeting: March 4, 2024</b>			

## MEMBERSHIP LIST &amp; ATTENDANCE

GFC ACADEMIC PROGRAM SUBCOMMITTEE				Quorum = 5
Name	Appointment Type	Position and/or Faculty	Term	Attendance/ Notes
<b>Voting Members</b>				
<b>Wendy Benoit</b>	Co-Chair	Interim Vice-Provost, Teaching & Learning	<i>ex-officio</i>	
<b>Amy Burns</b>	Academic Co-Chair	Named and appointed by GFC Executive Committee	July 1, 2022 – June 30, 2025	
<b>Getachew Assefa</b>	GFC Member appointed by GFC Executive Committee	School of Architecture, Landscape and Planning	July 1, 2023 – June 30, 2026	
<b>Cari Gulbrandsen</b>	Appointed by GFC Executive Committee	Faculty of Social Work	July 1, 2023 – June 30, 2026	
<b>Samantha Thrift</b>		Faculty of Arts	July 1, 2023 – June 30, 2026	
<b>Leanne Wu</b>		Faculty of Science	July 1, 2023 – June 30, 2026	
<b>Amy Dambrowitz</b>	Registrar		<i>ex-officio</i>	
<b>Qiao Sun</b>	Academic Co-Chair of the Graduate Academic Program Subcommittee		July 1, 2023 – June 30, 2026	
<b>Sandra Amin</b>	Appointed by the SU	Vice-President Academic, Students' Union	May 1, 2023– April 30, 2024	
<b>Non-Voting Members</b>				
<b>Christine Johns</b>	Senior Director, Program Innovation and Planning		<i>ex-officio</i>	
<b>Leighton Wilks</b>	TUCFA Representative	Haskayne School of Business	July 1, 2023– June 30, 2024	
<b>Secretariat Staff</b>				
<b>Courtney McVie</b>	University Secretary			
<b>Michelle Speta</b>	Meeting Secretary			
<b>Holly Lywin</b>	Scribe			
<b>Invited Guests</b>				
<b>Bill Rosehart</b>	Dean, Schulich School of Engineering – attending for Item 4			
<b>Meera Singh</b>	Senior Associate Dean (Academic), Schulich School of Engineering – attending for Item 4			
<b>Sara Hastings-Simon</b>	Associate Professor (Department of Earth, Energy, and Environment), Faculty of Science – attending for Item 5			
<b>Bronwen Wheatley</b>	Assistant Professor, Teaching (Department of Chemistry), Faculty of Science – attending for Item 5			
<b>Nancy Chibry</b>	Associate Dean (Undergraduate Programs and Student Affairs), Faculty of Science – attending for Item 5			
<b>Joanne Fung</b>	Experience Learning Coordinator, Faculty of Science – attending for Item 5			
<b>Resource Personnel/Observers</b>				
<b>Jaclyn Carter</b>	ILT Consultant, Taylor Institute			
<b>Elizabeth Pando</b>	Program Innovation Partner, Program Innovation Hub			
<b>Jessica Revington</b>	Program Proposal Assistant, Program Innovation Hub			