



UNIVERSITY OF
CALGARY

GENERAL FACULTIES COUNCIL

Approved Minutes

Meeting #588

Thursday, February 14, 2019, 1:30

Science Theatre 147

Voting Members

E. McCauley, Chair	A. dela Cruz	J. Lock	J. Revington
D. Marshall, Vice-Chair	J. Dewald	K. Lukowiak	I. Rontu
O. Alp	S. Eaton	B. Maini	W. Rosehart
J. Baker for P. Rogers	R. Ellaway	M. Mansouri	B. Saifeddine
S. Barker	J. Ellis	D. Moynaugh	A. Saweczko
B. Barton	E. Favaro	A. Murray	J. Sieppert
M. Bauer	S. Franceschet	G. Nelson	R. Sigurdson
T. Beattie	M. Gillies	M. O'Brien	D. Sinasac
B. Becker	P. Gimby	B. Paris	D. Slater
J. Bergerson	C. Graham for L. Rigg	N. Peters	D. Sumara
I. Brodie	S. Grewal	R. Peters	A. Timm
A. Buret	W. Hartwell	Q. Pittman	H. Warsame
E. Burgess	M. Hynes	L. Radtke	J. Watson Hamilton
E. Carr	M. Iskander	S. Raj	S. Weaver
M. Chin	F. Jalilehvand	R. Ramdhaney	M. Whelan
L. Dalgetty	J. Jenkins	L. Reid	B. Wylant
S. Davidson	D. Kenyon	M. Reid	R. Yates

Guests

D. Book, Legal Counsel – present for Item 9
K. Jackson, University General Counsel – present for Item 10

Observers

S. Ally, Policy Analyst, Students' Union
C. Deacon, Manager of Institutional Communications, University Relations
M. Hart, Vice-Provost (Indigenous Engagement)
M. Lopes, Vice-President (External), Graduate Students' Association
S. McKenzie, Faculty Association
J. Ruwanpura, Vice-Provost (International)
F. Strzelczyk, Deputy Provost

Secretary

S. Belcher

Scribe

E. Sjogren

The Chair called the meeting to order at 1:31 p.m. and confirmed quorum.

1. Conflict of Interest Declaration

No conflicts were declared.

2. Remarks of the Chair

The Chair included the following in his remarks:

- Andre Buret, Interim Vice-President (Research), and Robin Yates, Interim Dean and Vice-Provost (Graduate Studies), were welcomed to their first General Faculties Council (GFC) meeting in their new roles
- In anticipation of the forthcoming federal budget, which is expected to include funding for Work Integrated Learning (WIL), the University is developing WIL opportunities
- Kirsty Duncan, federal Minister of Science and Sport, was on campus this week as part of broad consultations with colleges and universities regarding the Athena SWAN (Scientific Women's Academic Network) program. The Canadian government is developing a charter and awards program aimed at advancing the careers of people in underrepresented groups, including women, people with disabilities, Indigenous peoples, visible minorities, and the LGBTQ community.
- The provincial government is developing its budget, and representatives of the University continue to meet with Ministers and others to communicate the importance of post-secondary education
- As provincial and federal elections are expected in the coming months, communications will be going out to remind members of the campus community about the University's Partisan Political Activities Policy
- The Faculty of Environmental Design will be occupying two floors within the City's old Central Library location, where it will operate a teaching lab and have events space
- The University has received \$8.5 million from the Opportunity Calgary Investment Fund to support programming in the new Life Sciences Innovation Hub, which will be located in the University's Research Park
- At the United Way of Calgary and Area's Spirits of Gold event that was held on February 12, 2019, the University received the President's Award, which recognizes the University's sustained commitment to the United Way
- The University's Dinos men's and women's hockey teams won their respective Crowchild Classic games on January 29, 2019
- The President and Vice-Chancellor's installation ceremony will be held on April 8, 2019, and all members of the GFC will be invited to the ceremony and dinner

3. Remarks of the Vice-Chair

The Vice-Chair included the following in her remarks:

- Work on the University's budget is continuing, and it is expected that the budget will be approved at the Board of Governors meeting in March. The University is planning for a number of provincial budget scenarios, and the University's budget will be adjusted if necessary once the provincial budget is announced.

- The province's Talent Advisory Council on Technology (TACT) has released its call for proposals, and the University will be submitting a number of strong applications for program funding
- In relation to the Academic Plan's priority 'Prioritizing People', a working group is developing a dashboard of equity, diversity and inclusion measures. The dashboard will be presented to the GFC before the end of the academic year, and it is planned to report against these metrics annually going forward.
- It was learned on February 13, 2019 that the 2017 Indigenous Strategy launch event has received a bronze recognition award in the Platinum Diversity Programs category of the CASE (Council for Advancement and Support of Education) Competition. The Indigenous Strategy has also been recognized as a best-practice through the Sustainability STARS (Sustainability, Tracking, Assessment and Rating System) annual assessment process.

4. Question Period

There were no questions.

5. Safety Moment

Documentation for this item was circulated with the Agenda. Linda Dalgetty, Vice-President (Finance and Services), spoke to GFC about the importance of reporting any slip, trip and fall hazards.

6. Approval of the January 17, 2019 Meeting Minutes

Documentation for this item was circulated with the Agenda.

Moved/Seconded

That the Minutes of the General Faculties Council meeting held on January 17, 2019 be approved.

Carried

7a. Election of Two Academic Staff Members to Advisory Review Committee for the Dean of Science

7b. Election of Three Academic Staff Members to Advisory Selection Committee for a Vice-President (Research)

Documentation for this item was circulated with the Agenda. The following persons were elected:

Advisory Review Committee for the Dean of Science

Raylene Reimer-De Bruyn, Kinesiology
Jennifer Lock, Education

Advisory Selection Committee for a Vice-President (Research)

Susan Graham, Arts
Jocelyn Hayley, Engineering
Benedikt Hallgrimsson, Medicine

8. Establishment of the 2019-2020 GFC Elected Membership Distribution

Documentation for this item was circulated with the Agenda. The Chair and the University Secretary presented this item.

Highlights:

- The University Secretary reported that this is an action item for the GFC this year because of changes to Section 23 of the Post-Secondary Learning Act that became effective February 1, 2019. Going forward, the GFC will receive this item for action each January.
- There were no questions

Moved/Seconded

That the General Faculties Council (GFC) establish the total number of elected members to be on the GFC and determine and assign to each Faculty the number of members that may be elected by that Faculty, as set out on the document provided to the GFC.

Carried

9. Approval of Revisions to the Graduate Student Supervision Policy and Procedure

Documentation for this item was circulated with the Agenda. Robin Yates, Interim Dean and Vice-Provost (Graduate Studies), and Deborah Book, Legal Counsel, presented this item.

Highlights:

- The proponents provided an overview of the development of the revisions to this policy and procedure, and specifically reported that sections 4.16 to 4.19 of the policy (Continuity of Supervision) were revised based on feedback received at the January 17, 2019 GFC meeting
- There were no questions

Moved/Seconded

That the General Faculties Council (GFC) approve the Graduate Student Supervision Policy and the Procedure for Formal Evaluation of Graduate Supervisory Privileges, in the forms provided to the GFC.

Carried

10. Code of Conduct

Documentation for this item was circulated with the Agenda. Karen Jackson, General Counsel, presented this item.

Highlights:

- The proponent reported that the province's Ethics Commissioner has approved the University's Code of Conduct, and that this will be presented to the Board of Governors for approval on March 22, 2019
- The proponent reviewed the recent revisions to the Code of Conduct, and reported that a compromise with the province's Ethics Commissioner has been reached on the contentious areas

of concurrent employment and gifts. The specifics of the finalised rules relating to concurrent employment, gifts, and conflict of interest were described.

- The proponent reported that there will be a communication plan and training offered once the Code of Conduct is approved by the Board of Governors
- Discussion included:
 - What is considered to be an event, such as a sports game or dinner, and that speaking at a conference or workshop is not considered to be attending an event
 - That the allowed dollar amount for invited events is higher for senior administrators than for employees and volunteer appointees. The proponent reported that the University did not ask the Ethics Commissioner to explain the rationale for this.
 - An explanation of the University's Senior Leadership Team
- In response to questions, it was reported that:
 - Individuals are responsible to comply with the Code of Conduct, and the University will not be policing this
 - The meaning of "inconsequential" private benefit is being left up to individuals to determine, but since the limit for gifts is \$250, it can be reasonably assumed that an inconsequential financial benefit would be less than this
 - An honorarium is not considered to be a gift, and the prize money associated with an award, such as the Nobel Prize, is also not considered to be a gift
 - Government opposition parties are not specifically listed in the description of acceptable sponsors of social events
 - Individuals are not expected to work for the University during their vacation time, and so they may engage in other employment during vacation time without reporting it to the University
 - Persons with questions or concerns about conflict of interest, gifts, or other matters should start by speaking with their one-up manager. It was noted that a conflict of interest mitigation strategy is developed when a conflict of interest is identified, and that this process can be discussed at a future GFC meeting.

11. Standing Reports

The following reports were circulated with the Agenda for information only:

- a) Report on the January 29, 2018 GFC Executive Committee Meeting;
- b) Report on the January 14 and February 4, 2019 Academic Planning and Priorities Committee Meetings;
- c) Report on the January 22, 2019 Research and Scholarship Committee Meeting;
- d) Report on the January 24, 2019 Teaching and Learning Committee Meeting;
- e) Report on the February 7, 2019 Senate Meeting; and
- f) Policy Development Update.

There were no questions.

12. Approved 2019-2020 and 2020-2021 GFC and GFC Standing Committees Meeting Schedules

Documentation for this item was circulated with the Agenda for information only.

13. Other Business

There was no other business.

14. Adjournment

The February 14, 2019 General Faculties Council meeting was adjourned by consensus.

The meeting was adjourned at 2:18 p.m.

Susan Belcher
University Secretary