



UNIVERSITY OF
CALGARY

GENERAL FACULTIES COUNCIL

Approved Minutes

Meeting #586

Thursday, December 6, 2018, 1:30-4:30 p.m.

Science Theatre 147

Voting Members

E. Cannon, Chair	R. Ellaway	E. McCauley	P. Rogers
D. Marshall, Vice-Chair	J. Ellis	T. Miller	M.J. Romaniuk
B. Adams	A. Estefan	D. Moynaugh	A. Saweczko
S. Barker	M. Gillies	M. Nguyen	J. Sieppert
T. Beattie	P. Gimby	A. Nygren for W. Rosehart	D. Sumara
B. Becker	S. Grewal	M. O'Brien	J. Thundathil
J. Bergerson	D. Hodgins	B. Paris	A. Timm
I. Brodie	M. Hynes	N. Peters	J. Towers
E. Carr	A. Imran	J. Pieper	H. Warsame
M. Chin	M. Iskander	L. Radtke	J. Watson Hamilton
L. Dalgetty	J. Jenkins	R. Ramdhaney	S. Weaver
S. Davidson	A. Jenney	L. Reid	B. Wylant
A. dela Cruz	D. Kenyon	M. Reid	R. Yates for L. Young
J. Dewald	S. LeBlanc	J. Revington	
S. Eaton	K. Lukowiak	L. Rigg	

Guests

S. Cunningham, Director, Indigenous Strategy – present for Item 13
J. Fong, Partner, Cyber Risk Services, Deloitte – present for Item 11
M. Hart, Vice-Provost (Indigenous Engagement) – present for Item 13
E. Kaipainen, Senior Specialist (Experiential Learning) – present for Item 10
J. Quin, Senior Director, Student Services – present for Item 12
R. Thompson, Chair, Graduate College Steering Committee – present for Item 9

Observers

S. Ally, Policy Analyst, Students' Union
M. Girard, Management and Professional Staff
K. Jackson, General Counsel
C. Johns, Senior Director - Academic and International Strategies
J. Krygier, Faculty Association
M. Lopes, Graduate Students' Association Vice-President (External)
C. McVie, Provost's office
J. Ruwanpura, Vice-Provost (International)
J. Welling, Faculty of Arts

Secretary

S. Belcher

Scribe

E. Sjogren

The Chair called the meeting to order at 1:37 p.m. and confirmed quorum.

1. Conflict of Interest Declaration

Brit Paris declared a conflict with Item 9 (Approval of the Establishment of the Graduate College) as she is a Graduate Scholar and receives a scholarship from the college. She will therefore abstain from the discussion and vote on this item.

2. Remarks of the Chair

The Chair included the following in her remarks:

- Mary-Jo Romaniuk, Vice-Provost (Libraries and Cultural Resources), was introduced and welcomed to her first GFC meeting
- It has been announced that the Glenbow's Library and Archives will be relocated to the University over the next three years, to create the Glenbow Western Research Centre
- It has been announced that the University Research Park lands and buildings will be transferred from the province to the University. Investments from all three levels of government will help to establish a new Life Sciences Innovation Hub in the Shell Technology Centre.
- The federal Minister of Science has announced the New Frontiers in Research Fund, which will provide \$275 million in funding to support early-career researchers engaged in interdisciplinary research
- The University has provided its pre-budget submission to the government, outlining priorities such as stable and predictable funding, backfill of tuition, and investment in capacity growth
- Members of the General Faculties Council (GFC), and the campus community at large, were thanked for all that they do on this occasion of the Chair's last meeting

3. Remarks of the Vice-Chair

The Vice-Chair included the following in her remarks:

- The province's Talent Advisory Council on Technology has been meeting, and will make recommendations to the government on the allocation of 3,000 new student spaces and scholarships. The University has been working on submissions to government in this regard.
- Discussions with the Ethics Commissioner about concerns with the Code of Conduct are continuing, particularly with respect to supplementary employment and allowances
- Lisa Young will be stepping down as the Dean of the Faculty of Graduate Studies on January 31, 2019, and Robin Yates has been appointed as Interim Dean for 17 months beginning February 1, 2019. Alice de Koning has been appointed as the Academic Director of the Hunter Hub for Entrepreneurial Thinking and Natasha Kenny has been appointed as the Senior Director of the Taylor Institute for Teaching and Learning, with both appointments effective January 1, 2019.
- As this is her last GFC meeting, the Chair was acknowledged as a visionary leader of the University, leaving a huge legacy that can be built upon, and thanked for her service as President of the University

The President of the Faculty Association acknowledged the Chair for her leadership as President of the University, specifically remarking upon her focus on excellence, consummate communication skills, deep awareness of the importance of integrity and trust, indefatigable drive, calmness under pressure, and unfailing advocacy on behalf of the University.

4. Question Period

In response to a question, Ed McCauley, Vice-President (Research), reported that, to date, the U15 universities have not received any advice from the Canadian authorities to stop doing business with, and establishing partnerships with, institutions or businesses in countries such as China due to national security concerns. Representatives of the U15 meet regularly with government officials and industry heads, and the University is committed to working with the government to ensure that research and international learning partnerships and programs offered by the University are in compliance with any future standards regarding national security, business and trade.

5. Safety Moment

Documentation for this item was circulated with the Agenda. Linda Dalgetty, Vice-President (Finance and Services), presented the “2018 Evacuation Drill Report”.

6. Approval of the November 8, 2018 Meeting Minutes

Documentation for this item was circulated with the Agenda.

Moved/Seconded

That the Minutes of the General Faculties Council meeting held on November 8, 2018 be approved.

Carried

7. Approval of the Repeal of the Guidelines for Issues Brought to GFC for Action and Amendment to the GFC Bylaws

Documentation for this item was circulated with the Agenda. The Chair and Susan Belcher, University Secretary, presented this item.

Highlights:

- The proponents reported that the *Guidelines for Issues Brought to GFC for Action* were reviewed as requested by the GFC Executive Committee, and that benchmarking of other universities’ handling of the setting of agendas and the bringing forward of matters to the GFC or equivalent has been conducted. The University’s current guidelines were put in place for a specific purpose, and it is proposed that these now be repealed and language be added to the GFC Bylaws to effectively reflect the current practices of GFC.
- The proponents then outlined the proposed process and bylaws language, noting that it is proposed that no criteria be set for business that may be brought to GFC, other than the requirement that the proposed item be within the purview of GFC and properly submitted as outlined in the process

- In response to a question, it was stated that the Other Business section of the GFC agenda will be kept as a placeholder for items received after an agenda is posted

Moved/Seconded

That the General Faculties Council (GFC) repeal the Guidelines for Issues Brought to GFC for Action and approve an amendment to the GFC Bylaws, as presented to the GFC, and as recommended by the GFC Executive Committee.

Carried**8. Approval of the Proposed 2023-2024 Academic Schedule and Revision to the 2020-2021 Academic Schedule**

Documentation for this item was circulated with the Agenda. Angelique Saweczko, Registrar, presented this item.

Highlights:

- The proponent reported that, in order to avoid the Block Week including the Saturday of the Labour Day Weekend, a correction to the 2020-2021 schedule is needed and the Fall term will begin on August 31, 2020
- In response to a question, the proponent reported that there are only two viable options for the Fall Break in order to minimize the impacts to class scheduling, either tied to the Thanksgiving or Remembrance Day holidays, and that it is considered that Thanksgiving-time is too early for a break. This can be revisited in the future, but for now it is felt that the proposed November 11-18 break in the 2023-2024 schedule is appropriate.

Moved/Seconded

That the General Faculties Council (GFC) approve the revision to the academic schedule for the 2020-2021 academic year and approve the proposed academic schedule for 2023-2024, in the forms provided to the GFC.

Carried**9. Approval of the Establishment of the Graduate College**

Documentation for this item was circulated with the Agenda. Dru Marshall, Provost and Vice-President (Academic), Rob Thompson, Chair of the Graduate College Steering Committee, and Robin Yates, Senior Associate Dean, Faculty of Graduate Studies, presented this item.

Highlights:

- The proponents reported that the Graduate College has been piloted, and that it is now being proposed that it be permanently established. The Graduate College is included in the University's Academic Plan, and the recent review of the Graduate College was very positive. The proponents noted that the reviewers recommended that the Graduate College be established as an independent academic unit, but we do not consider this an academic unit. The Graduate College will report through the Faculty of Graduate Studies. The proponents also noted that "College" is the name commonly used for entities like this.

- The GFC discussed:
 - That the Graduate College connects scholars with each other and with others in the broader community
 - Awareness of the Graduate College at the University's other campuses, such as the Foothills Campus, and the communications plans for the Graduate College to promote broad awareness. It was suggested that page 2 of the proposal document be revised to read "*from across all Faculties on-campus*".
- In response to questions, it was reported that:
 - Some Graduate College events are invitation-only, but that there are also open events throughout the year
 - A Graduate Scholar population of 60 scholars is the target. The applicant success ratio is currently close to 40%, and there are 25-30 open spots per year.
 - It is envisioned that the College Leadership Team (CLT) will make recommendations to the Graduate College Oversight Committee (GCOC) regarding the criteria for membership. The CLT will execute processes approved by the GCOC.
 - The annual operating budget of \$300,000 is consistent with the pilot project's budget, and, once established, fundraising for the Graduate College will be aided by the Development Office
 - The University's Scholars Academy is the undergraduate equivalent to the Graduate College, and opportunities for interactions between the Graduate College and the Scholars Academy and Chancellor's Club will be explored

Moved/Seconded

That the General Faculties Council (GFC) approve the establishment of the Graduate College at the University of Calgary, effective January 2019, as set out in the proposal provided to the GFC, and as recommended by the Academic Planning and Priorities Committee, with the requested amendment.

Carried

Brit Paris abstained.

10. Experiential Learning Plan

Documentation for this item was circulated with the Agenda. Leslie Reid, Vice-Provost (Teaching and Learning), and Erin Kaipainen, Senior Specialist (Experiential Learning), presented this item.

Highlights:

- The presenters remarked that work integrated learning (WIL) is a subset of experiential learning (EL), and that it is a goal to have 100% of students having had an EL or WIL experience during their time at the University. A formal Experiential Learning Plan (ELP) for the University is in development, and will be coming forward before the end of the academic year.
- The presenters reported that:
 - EL and WIL are increasingly being incorporated into post-secondary curriculum around the world, in response to a need to address skills gaps in graduates

- Several of the University's disciplines, including Education, Nursing, Medicine, Social Work, Engineering and Business, are already providing EL opportunities for their students. EL includes practicum courses, internships, co-op work terms, paraprofessional experiences such as through the Peer Helper Program, and immersive experiences such as the Innovate Calgary entrepreneurship programs.
- The benefits of EL include relevant learning, exposure to mentors and new opportunities, connection to peers, and access to employment
- The University will be developing a database of EL opportunities, a platform to facilitate connections between students and the community, pedagogical and mentoring supports, a marketing and communications strategy, and a system for tracking metrics relating to EL. The budget for implementing the ELP will come from the Academic Plan budget, and initiatives will be coordinated by the Taylor Institute for Teaching and Learning (TI).
- The University has submitted a proposal to the Ministry of Advanced Education to pilot EL programs, and it is expected that there will opportunities to apply for federal funding as well. All levels of government are identifying the need for EL.
- Discussion included:
 - The theme for the TI's 2019 Conference on Postsecondary Learning and Teaching will be *"Exploring Experiential Learning"*
 - That participation in an EL program may increase the length of time it will take a student to reach graduation, and completion data will need to be adjusted to reference EL
 - It is necessary to develop clear and consistent policy on what happens if a student is unsuccessful in WIL, such as a practicum placement
 - Not all WIL opportunities will occur in the summer months, and so the University will need to create flexibility in programs so that WIL can be scaled up and pursued in all semesters
 - Centralized coordination, tracking, and communication relating to EL and WIL is welcomed, and metrics tracking EL and WIL will be important

11. Cyber Security

Linda Dalgetty, Vice-President (Finance and Services), Justin Fong, Partner, Cyber Risk Services, Deloitte, and D'Arcy Moynagh, Chief Information Officer, presented this item.

Highlights:

- The presenters presented a variety of statistics relating to electronic data and cyber-attacks, and reported on the University's Enterprise Risk Management Program evolving resilient systems and processes and the University's crisis response systems
- Discussion included:
 - That the University community could benefit from advice from Information Technologies (IT) on the best practices relating to passwords
 - The scale and scope of cyber-attacks on the University and the risk that cyber-attacks present no matter how much money or resources is dedicated to cyber security

12. 2017-2018 Non-Academic Misconduct Annual Report

Documentation for this item was circulated with the Agenda. Susan Barker, Vice-Provost (Student Experience), and Jennifer Quin, Senior Director, Student Services, presented this item.

Highlights:

- The presenters gave an overview of the report, noting that the report is submitted under the Student Non-Academic Misconduct Policy, the Harassment Policy, and the Sexual Violence Policy
- In response to a question, it was stated that the dip in complaints in 2017-2018 may not indicate a long term trend in fewer offenses, and it will be interesting to see next year's data. The presenters noted that, while the overall number of reported offenses decreased in 2017-2018, the number of serious offenses increased.

13. Indigenous Strategy, ii'taa'poh'to'p 2018 Progress Report

Documentation for this item was circulated with the Agenda. Michael Hart, Vice-Provost (Indigenous Engagement), and Shawna Cunningham, Director, Indigenous Strategy, presented this item.

Highlights:

- The presenters reviewed the foundational structures for the implementation of the Indigenous Strategy, including the hiring of the Vice-Provost (Indigenous Engagement) and establishment of a Circle of Advisors. The presenters then reviewed current initiatives relating to the four areas of focus set out in the Indigenous Strategy, such as new academic program partnerships, a public lecture series, intercultural training workshops, the development of culturally appropriate gathering spaces at the University, and an increase in recruitment activity.
- The presenters highlighted a variety of data, such as the number of Indigenous students graduating, Tri-Council funding, and the number of awards allocated to indigenous students
- The presenters reported that long term visionary goals include:
 - Positioning the University as one of the top five national leaders in Indigenization through increased educational partnerships and Indigenous inclusivity in research, curricula, and academic programs
 - Demonstrating cultural capacity within an institutional infrastructure that recognizes and actively decolonizes institutional policies, procedures, and practices that present barriers to Indigenous inclusivity
 - Becoming a place in which Indigenous people and their communities experience inclusivity and representation in University landscapes, infrastructure and community-based partnerships
 - Identifying students, faculty and staff as champions of intercultural capacity, where the campus community is inclusive, respectful and welcoming of Indigenous peoples

14. Standing Reports

The following reports were circulated with the Agenda, for information only:

- a) Report on the November 20, 2018 GFC Executive Committee Meeting

- b) Report on the November 5 and 26, 2018 Academic Planning and Priorities Committee Meetings
- c) Report on the November 22, 2018 Teaching and Learning Committee Meeting
- d) Policy Development Update

There were no questions.

15. Approved Enterprise Risk Management Policy Revisions

Documentation for this item was circulated with the Agenda, for information only.

16. Approved Alcohol Policy

Documentation for this item was circulated with the Agenda, for information only.

In response to a question, the proponents confirmed that the implementation date for the approved Alcohol Policy is January 15, 2019.

17. Other Business

There was no other business.

18. Adjournment

Moved/Seconded

That the General Faculties Council adjourn the December 6, 2018 meeting.

Carried

The meeting was adjourned at 3:33 p.m.

Susan Belcher,
University Secretary