



## GENERAL FACULTIES COUNCIL

Approved Minutes

Meeting #582

Thursday, May 17, 2018, 1:30-4:30 p.m.

Science Theatre 147

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### ***Voting Members***

E. Cannon, Chair

D. Marshall, Vice-Chair

G. Armstrong

S. Barker

T. Beattie

B. Becker

M. Bennett

J. Brown

D. Bruckner

M. Chin

D. Cramb

A. dela Cruz

J. Dewald

R. Ellaway

J. Ellis

E. Favaro

M. Ghaderi Debkordi

S. Grewal

W. Hartwell

W. Herzog

I. Holloway

C. Hurrell

M. Hynes

A. Imran

J. Jenkins

D. Kenyon

C. Knight

M. Konnert

J. Lock

J. Lockyer

K. Lukowiak

E. McCauley

S. McFarlane

B. Maini

M. Mansouri

J. Meddings

H. Mokhtar

D. Moynaugh

D. Nasser

B. Paris

D. Paskevich

N. Peters

R. Peters

S. Premji

L. Radtke

M. Reid

J. Revington

L. Rigg

W. Rosehart

A. Saweczko

J. Sieppert

R. Sigurdson

B. Singh

D. Sumara

M. Topps

J. Towers

J. Watson Hamilton

S. Weaver

M. Whelan

R. Woodrow

L. Young

H. Zareipour

### ***Guests***

D. Book, Legal Counsel – present for Item 7

K. Jackson, General Counsel – present for Item 7

A. Klaiber-Langen, Student Appeals Officer – present for Item 8

J. Ruwanpura, Vice-Provost (International) – present for Item 12

A. Szeto, Director, Mental Health Strategy – present for Item 11

### ***Observers***

C. Johns, Senior Director - Academic and International Strategies

M. Lopes, Graduate Students' Association

K. McQuillan, Deputy Provost

C. McVie, Provost's Office

J. Olfert, Students' Union

### ***Secretary***

S. Belcher

### ***Scribe***

E. Sjogren

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The Chair called the meeting to order at 1:34 p.m. and confirmed quorum.

### **1. Remarks of the Chair**

The Chair included the following in her remarks:

- This is the first General Faculties Council (GFC) meeting for many of the student members in their new roles, including: Sagar Grewal, President, Students' Union (SU), Jessica Revington, Vice-President (Academic), SU, Brit Paris, President, Graduate Students' Association (GSA), Elena Favaro, Vice-President (Academic), GSA, Mohammad Mansouri, Vice-President (Finance and Services), GSA, Mina Iskander, Vice-President (Student Life), GSA, and several of the SU Faculty representatives
- The Qatar Faculty's convocation ceremony was held on May 13, 2018, and was attended by the Chancellor, President, Provost and Vice-President (Academic), and Registrar. The 133 graduating students (120 undergraduate and 13 graduate students) were mostly from Qatar and the surrounding region, and the ceremony reflected the commitment to promoting the profession of Nursing in the area.
- The 2018 Giving Day was held April 26, 2018, and raised \$968,252 for student scholarships and support for Faculties. 41% of the donors were faculty, staff and students.
- It is expected that the next federal budget will be primarily focused on skills, and post-secondary leaders continue to meet with representatives of the federal government to express the importance of education and research, and the ways that post-secondary institutions can contribute in meeting the government's priority for skills-based education
- The City of Calgary has announced the Opportunity Calgary Investment Fund, which will provide \$100 million to support projects that will stimulate growth in Calgary's economy. The University will submit projects for funding.

### **2. Remarks of the Vice-Chair**

The Vice-Chair included the following in her remarks:

- While in Qatar for the convocation ceremony, University and Qatar Faculty leaders met to review the progress in implementing the recently-signed new Qatar Agreement, and to discuss the budget. Positive things are happening at the Qatar campus, including deeper connections to the community, and the University's involvement in Qatar is worthwhile.
- Meetings will be held on May 22, 2018 between representatives of the Ministry of Advanced Education (the Ministry) and post-secondary institutions to talk about issues such as budgets, student spaces, learner pathways, and the new credential framework
- The provincial government intends to fund 200 new student spaces in the Technology area for September 2018. The University submitted proposals for internships and increasing the size of certain undergraduate programs. Because the government is not certain that the funding for the 200 spaces will continue, the University has suggested funding 50 spaces over 4 years instead.

### **3. Question Period**

There were no questions.

**4. Safety Moment**

Documentation for this item was circulated with the Agenda. Nuvyn Peters, Vice-President (Development and Alumni Engagement), spoke to GFC on the topic of “Before You Go – Register Your Travel, Emergency Apps, and Emergency Abroad Assistance”.

A member of GFC reported that the link to access and print the UofC Emergency Assistance Card does not work, and it was suggested that Risk Management be contacted at [riskmgmt@ucalgary.ca](mailto:riskmgmt@ucalgary.ca).

**5. Approval of the April 12, 2018 Meeting Minutes**

Documentation for this item was circulated with the Agenda.

**Moved/Seconded**

That the Minutes of the General Faculties Council meeting held on April 12, 2018 be approved.

**Carried****6. Revisions to the Academic Schedules 2019-2023**

Documentation for this item was circulated with the Agenda. Angelique Saweczko, Registrar, presented this item.

Highlights:

- The proponent explained that the academic schedules are being revised because Easter Monday will be a holiday for academic staff beginning in 2019-2020
- There were no questions

**Moved/Seconded**

That General Faculties Council (GFC) approve the revised academic schedules for the years 2019-2020, 2020-2021, 2021-2022, and 2022-2023, in the form provided to the GFC.

**Carried****7. Cannabis Policy**

Documentation for this item was circulated with the Agenda. Karen Jackson and Deborah Book presented this item.

Highlights:

- The proponents reported that the Cannabis Policy has been developed to align with legislation and to provide clarity regarding what is allowed at the University. It was noted that the City of Calgary recently outlawed the public consumption of cannabis, and so this simplified the University’s policy.
- In response to questions, it was reported that:
  - It is expected that edible cannabis will not be legalized until 2019

- All spaces on the University's campuses are considered to be public spaces
  - The ability to test impairment is currently in development
  - The statement "*Cannabis and Cannabis Accessories in vehicles being used for University business must be in sealed, scent proof containers and out of reach of the vehicle's occupants*" is referring to private vehicles being used for University business. Cannabis, in any form, is prohibited in University vehicles.
  - The University currently has a Student Accommodation Policy, and there is a broader accommodation policy in development
  - The University's Alcohol Policy will soon be under review, and it is intended that the Alcohol Policy and Cannabis Policy be similar with respect to permitted uses. The University's Smoking Policy will also be reviewed in the near future, with the possibility that the University will move to specifically-designated smoking areas only.
  - The statement "*Cannabis, in any form, is prohibited at Field Stations*" is included because it was determined that to permit otherwise would be problematic
  - The University cannot control whether a student comes to class impaired. If disruptive, a student can be asked to leave the classroom.
- The Chair invited members to send additional feedback directly to the proponents, and reported that the approved Cannabis Policy will return to the June 14, 2018 GFC meeting for information

## **8. Student Misconduct and Academic Appeals Policy and Procedures**

Documentation for this item was circulated with the Agenda. Andrea Klaiber-Langen, Susan Barker, Vice-Provost (Student Experience), and Lisa Young, Vice-Provost and Dean, Graduate Studies, presented this item.

### Highlights:

- The proponents reviewed the changes made to the Student Misconduct and Academic Appeals Policy and Procedures since the GFC saw the documents in April, and reiterated that the purpose for the new model is to provide support for decision makers, to facilitate transparent and fair appeals processes, and to minimize legal and reputational risk to the University
- In response to questions, it was reported that:
  - The Student Appeals Office will provide training for decision makers, and resources to support students in understanding the appeals process
  - It is anticipated that the new appeals system will go live on January 1, 2019, and there is the possibility that, if pragmatic, students may be under different processes for a short period
  - Some changes to the University Calendar will be necessary once the new policy and procedures are approved
- Following discussion, the proponents reported that they will review section 4.9.f of the University Appeals Committee Procedure, which states that an appellant will be denied permission to appeal if "*the grounds of appeal have already been considered and addressed by the previous decision maker*"
- The Chair reported that this item will return to the GFC at the June 14, 2018 meeting for approval

**9. 2018-2019 Comprehensive Institutional Plan (CIP)**

- **Main Chapter: Goals, Priority Initiatives and Expected Outcomes**
- **CIP Appendix B: Enrolment Plan and Proposed Programming Changes**
- **CIP Appendix D: Community Outreach and Underrepresented Learners**
- **CIP Appendix E: Internationalization**

Documentation for this item was circulated with the Agenda. Dru Marshall, Provost and Vice-President (Academic), presented this item.

**Highlights:**

- The proponent reminded members that the University annually submits a three-year Comprehensive Institutional Plan (CIP) to the provincial government, and reported that this year's CIP is due on June 30
- The proponent then provided an overview of the CIP's content
- The GFC discussed the main chapter (Goals, Priority Initiatives and Expected Outcomes), including:
  - Some metrics are fiscal or statistic related, and so it is important that the University use other opportunities, such as the annual Report to the Community, to communicate its achievements and progress toward its goals
  - In response to a question, the proponent confirmed that the prospect of hiring faculty members is addressed by the priority "*Renew the academy through targeted initiatives*" in the Academic Plan, and this is included in the Goal 1 table of priority initiatives in the CIP
- The GFC discussed Appendix B (Enrolment Plan and Proposed Programming Changes), including:
  - The proponent reported that the University has chosen to include targeted enrolment expansion projections for 2018-2019 only, and not for the full three years covered by the CIP, and that the projected enrolment changes in specific programs is only included for the few programs for which this information is known at this time
  - The proponent observed that some programs have a very high percentage of international students enrolled, and that the University will be bringing this to the attention of the Ministry
  - The proponent noted that it is important that any new programs under development be included in this section, because the Ministry will only approve new programs that have been listed
  - A member of the GFC noted that some program and degree names are inaccurate in the document, and the proponent asked that any such errors be communicated directly by email
- The GFC discussed the Appendix D (Community Outreach and Underrepresented Learners), including:
  - Access to education is important, but some professional programs need to consider service to society in addition to access to education, and so it was suggested that this section of the CIP could be written more broadly in future versions
  - In response to a question, the proponent emphasised that this section of the CIP is meant to express the University's commitment to attracting students from underrepresented

populations throughout Alberta, and is not meant to include an exhaustive list of programs delivered in the community

- The GFC discussed the Appendix E (Internationalization), including:
  - The proponent reported that this section of the CIP focuses on the University's internationalization goals, and is shorter than in previous versions at the direction of the Ministry
- The Chair reported that this item will return to the GFC at the June 14, 2018 meeting for recommendation by the GFC

#### **10. CIP Appendix C: Research, Applied Research and Scholarly Activities**

Documentation for this item was circulated with the Agenda. Ed McCauley, Vice-President (Research), presented this item.

Highlights:

- The proponent reported that the provincial government provided instructions for what the University should include in Appendix C, and that the content links to the priorities set out in the University's recently approved Research Plan and the Alberta Research Innovation Framework
- There were no questions

#### **11. Campus Mental Health Strategy Update**

Documentation for this item was circulated with the Agenda. Dru Marshall and Andrew Szeto, Director, Mental Health Strategy, presented this item.

Highlights:

- The presenters reported that all 28 recommendations in the Campus Mental Health Strategy (CMHS) are currently underway or complete, and that each year a review of the University's priorities and initiatives is conducted
- The presenters highlighted successful initiatives, such as indigenizing student mental health programming, the UFlourish week, the Wellness Fair, the CMHS Grants Program, suicide intervention training, the mental health resource statement on all course outlines, and participating in the Bell Let's Talk event
- The presenters announced that the University has received the 2017-2018 silver level of recognition from the National Standard for Psychological Health and Safety for its efforts to create a psychologically healthy and safe workplace
- The presenters reported that upcoming initiatives include: cannabis education, development of a tool to ensure that mental health is considered when policies and procedures are reviewed, and creation of an embedded certificate in Mental Wellbeing and Resilience
- In response to a question, the GFC learned that the six courses in the embedded certificate can be double-counted as courses toward a student's degree, but that students in more prescriptive programs may not be able to complete the embedded certificate

**12. International Strategy Update**

Documentation for this item was circulated with the Agenda. Dru Marshall and Janaka Ruwanpura, Vice-Provost (International), presented this item.

Highlights:

- The presenters reported that the International Strategy that was approved in 2013 has four goals: to increase diversity, improve cross-cultural competencies, enhance academic and research partnerships, and promote international development. The University's strategy documents are usually renewed after five years, but it has been decided not to renew the International Strategy in 2018, but rather to wait until the new President is in place.
- The presenters then reviewed a variety of statistics including: international student populations, students with an international experience, internationally trained faculty, research output from international collaborations, partnerships with the University's countries of emphasis and interest, and international development projects
- The presenters reported that the University has developed an internal system to track initiatives such as partnerships, exchange programs, and research agreements. The University will consider this data when renewing the International Strategy in the future.
- The presenters announced that the University has received the 2017 Institutional Award for Global Learning, Research, and Engagement from the Association of Public and Land-Grant Universities, and the University is the first Canadian institution to win this award
- The GFC discussed that the decrease in the percentage of internationally trained faculty at the University in recent years may be due to the retirement of persons who were hired when the University grew significantly in the 1970's
- In response to a question, it was explained that some international development projects, such as the Regional Strengthening in Tanzania, do not initially involve students, but that students are brought into the projects once they are established

**13. Standing Reports**

- a) **Report on the May 1, 2018 GFC Executive Committee Meeting**
- b) **Report on the April 9 and 30, 2018 Academic Planning and Priorities Committee Meetings**
- c) **Report on the April 24, 2018 Research and Scholarship Committee Meeting**
- d) **Report on the April 26, 2018 Teaching and Learning Committee Meeting**
- e) **Policy Development Update**

Documentation for this item was circulated with the Agenda, for information only.

There were no questions.

**14. Other Business**

There was no other business.

15. **Adjournment**

**Moved/Seconded**

That the General Faculties Council adjourn the May 17, 2018 meeting.

**Carried**

The meeting was adjourned at 3:16 p.m.

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Susan Belcher  
University Secretary