



**UNIVERSITY OF
CALGARY**

GENERAL FACULTIES COUNCIL

Approved Minutes

Meeting #576

Thursday, November 9, 2017, 1:30-4:30 p.m.

Science Theatre 147

Voting Members

E. Cannon, Chair	M. Deol	A. Levey	L. Rigg
D. Marshall, Vice-Chair	J. Dewald	J. Lockyer	P. Rogers
T. Afyouni	M. Drefs	K. Lukowiak	W. Rosehart
S. Alexander	S. Eaton	M. Lysack	B. Saifeddine
G. Armstrong	R. Ellaway	E. McCauley	A. Saweczko
S. Barker	F. Finley	L. McCoy	J. Sieppert
B. Barton	N. Golob	S. McFarlane	R. Sigurdson
B. Becker	S. Greenway	B. Maini	A. Tehrani
M. Bennett	S. Grewal	T. Miller	T. Tombe
D. Bruckner	W. Hartwell	N. Mohammadi	M. Topps
E. Carr	S. Hoenle	B. Paris	J. Towers
B. Cave	C. Hurrell	S. Park	H. Warsame
J. Cobb	M. Hynes	D. Paskevich	J. Watson-Hamilton
D. Cramb	P. Johnson	D. Pattison	S. Weaver
L. Dalgetty	V. Jones	S. Premji	P. Werthner
K. Dang	D. Kenyon	L. Reid	R. Woodrow
A. dela Cruz	C. Knight	M. Reid	
	S. LeBlanc	J. Revington	

Guests

D. Field, Vice-Chair, Senate Honors Committee – present for Item 13
M. Henderson, Director, West Campus Development Trust Marketing and Communications – present for Item 10
K. Jackson, General Counsel – present for Item 7
E. Kurz, Academic Co-Chair, Teaching and Learning Committee – present for Item 17
K. Lawrence, Associate Vice-President (Marketing) – present for Item 7
J. Robertson, President and CEO, West Campus Development Trust – present for Item 10
M. Salkeld, Chair, Senate Honors Committee – present for Item 13
R. Thirsk, Chancellor – present for Item 13

Observers

C. Johns, Senior Director, Academic and International Strategies
M. Bogdan, Faculty Association
C. McVie, Provost's Office
J. Olfert, Students' Union

Secretary

S. Belcher

Scribe

E. Sjogren

The Chair called the meeting to order at 1:31 p.m. and confirmed quorum.

1. Remarks of the Chair

The Chair included the following in her remarks:

- Post-secondary leaders have been meeting with members of government, including the Minister of Science, Kirsty Duncan, and Minister of Finance, Bill Morneau, to advocate for the recommendations in the Naylor Report on federal funding for fundamental science research
- Dr. David Naylor will receive an honorary degree at tomorrow morning's convocation ceremony, and he will give a presentation relating to the Naylor Report at the Foothills campus in the afternoon
- Four faculty members have been named as Fellows of the Royal Society of Canada: John Ferris (Faculty of Arts), William Ghali (Cumming School of Medicine), Barry Sanders (Faculty of Science), and Pere Santamaria (Cumming School of Medicine). Three faculty members have also been named to the Royal Society of Canada College of New Scholars, Artists and Scientists: Joule Bergerson (Schulich School of Engineering), Stephanie Borgland (Cumming School of Medicine), and Matthew Hill (Cumming School of Medicine).
- The provincial government's reviews of post-secondary tuition, post-secondary funding, conflict of interest legislation, and agencies, boards and commissions are all continuing

2. Remarks of the Vice-Chair

The Vice-Chair included the following in her remarks:

- The Indigenous Strategy was approved by the Board of Governors (BG), and will be launched at an event on November 16, 2017. Members of the campus community are invited to attend.
- A Building Reconciliation forum was held at the University of Manitoba this month, and included discussion about racism on campuses
- The budgeting process continues, with the Vice-Presidents currently meeting with the units that report to them. The Vice-Presidents will soon roll up their budgets, and then meetings will occur in December to discuss the University's overall budget.
- Faculty members are encouraged to attend the convocation ceremonies as part of the platform party

3. Question Period

There were no questions.

4. Safety Moment

Linda Dalgetty, Vice-President (Finance and Services), spoke to GFC on the topic of "Slips, Trips, and Falls".

In response to a question, Bart Becker, Vice-President (Facilities), reported that the University employs contractors to clear campus sidewalks as quickly as possible. Tools, such as beet juice, are used in an attempt to eliminate ice, but members of the campus community are cautioned that some ice may remain.

5. Approval of the October 19, 2017 Meeting Minutes

Documentation for this item was circulated with the Agenda.

Moved/Seconded

That the Minutes of the General Faculties Council meeting held on October 19, 2017 be approved, with the requested amendment.

Carried

6. Establishment of the Energy Institute

Documentation for this item was circulated with the Agenda. Ed McCauley, Vice-President (Research), presented this item.

Highlights:

- The proponent reviewed the rationale for establishing an Institute of Energy, and highlighted how this ties to the implementation of the University's Energy Research Strategy. It was emphasised that the establishment of a pan-Faculty Institute of Energy was an institutional commitment made in the successful proposals for a Canada Excellence Research Chair (CERC) and to the Canada First Research Excellence Fund (CFREF).
- In response to questions, the proponent confirmed that:
 - The Institute for Sustainable Energy, Environment and Economy (ISEEE) is no longer active, and it is not anticipated that there will be confusion about the ISEEE and the new Institute of Energy
 - The CFREF funding will enable the hiring of six faculty members. These faculty members will be hired into Faculties, and not the institute itself, and these will be tenure-track positions that will be paid from the University's budget once the CFREF funding has expired.
 - CERC holders and other researchers assemble their own teams, including students and post-doctoral scholars, to work on their projects
- Discussion included:
 - That the University has demonstrated commitment to sustainable energy through the placement of solar panels on the Child Development Centre and Energy Environment Experiential Learning building, and is planning to have rooftop solar panels on the redeveloped MacKimmie complex
 - That the University annually hosts *Industry Day*, which is an event providing industry representatives with the opportunity to meet with energy and environment-focused researchers to talk about current issues, and to discuss solutions and possible future research projects
 - That the proposal refers to post-doctoral scholars as trainees, but they are now legislated employees of the University and the proposal should be corrected
- The Chair reported that the General Faculties Council (GFC) is the approval authority for institutes. The establishment of the Institute of Energy will be reported to the BG at its December 15, 2017 meeting.

Moved/Seconded

That the General Faculties Council (GFC) establish the Institute of Energy, as set out in the proposal provided to the GFC and as recommended by the Research and Scholarship Committee.

Carried**7. Trademarks and Official Marks Use and Licensing Policy**

Documentation for this item was circulated with the Agenda. Karen Jackson, General Counsel, and Kim Lawrence, Associate Vice-President (Marketing), presented this item.

Highlights:

- The proponents reported that it is common for universities to have a policy relating to trademarks and other official marks, and that one is now being developed for the University
- In response to questions, it was reported that:
 - Provision 4.16 of the Code of Conduct (COC) states that *“Employees, Academic Staff Members, Students, Postdoctoral Scholars and Appointees may only use University Resources for activities on behalf of the University and within their scope of responsibility”*. It was suggested that a link to the COC be included in the Related Information section of the Trademarks and Official Marks Use and Licensing Policy, since the policy refers to the COC.
 - Student groups that currently use “University of Calgary” in their name may continue to do so under the new policy
 - The appropriate use of the University’s academic and corporate seals is set out in the BG Bylaws
 - Persons engaged in consultant work outside of their role with the University cannot use the University’s name or trademarked visuals (e.g. logo, coat of arms) as part of this work
 - The statement that approval will not be given to use the University name or trademarks for initiatives that relate to gambling is not intended to prohibit researchers from presenting their research in this area. It was suggested that a phrase be added to provision 4.8 of the policy to clarify this.
 - The implementation authority will apply common sense judgment to determine on a case by case basis requests for use of the University’s name or trademarks not specifically spelled out in the policy
 - University Relations replaces out of date trademarks (e.g. the logo on signage) when identified. Instances of this should be reported to University Relations.
- The Chair reported that the BG Executive Committee will be asked to approve the Trademarks and Official Marks Use and Licensing Policy

Secretary's note: Items 8 and 9 were addressed together.

8. Renewal of the Academic Plan

9. Renewal of the Research Plan

Documentation for this item was circulated with the Agenda. Dru Marshall, Provost and Vice-President (Academic), and Ed McCauley, Vice-President (Research), presented this item.

Highlights:

- The proponents reviewed the consultation process and the overarching model for the Academic and Research Plans, noting that the Academic and Research Plans are linked by the common priority 'Driving Innovation'. It was noted that there will be a two-page opening section common to both the Academic and Research Plans, however because the Academic and Research Plans are targeted at different audiences, it is necessary for them to be separate documents.
- The proponents highlighted the sections of the Academic and Research Plans that are still under development, such as the Student Experience section
- Discussion included:
 - That the scholarship of teaching and learning has the potential to drive teaching and learning practices, and that this could be addressed in more detail in both the Academic and Research Plans
 - That feedback to date has made clear that the phrase "Recognize, assess, and reward" teaching and research is desired, but that reference to the Collective Agreement must be made
- In response to questions, it was reported that:
 - A group has been assigned responsibility for developing metrics that will be used to measure whether the University is achieving the goals set out on the Academic and Research Plans
 - The statement "Renew the academy through targeted initiatives" is referring to initiatives such as bridge hiring to retirements
 - The Academic Plan is reviewed by the Academic Planning and Priorities Committee (APPC) and the Teaching and Learning Committee (TLC), and the Research Plan is reviewed by the Research and Scholarship Committee (RSC), because these committees are specialized. Only the GFC Executive Committee (EC) and the GFC see the plans together.
- The Chair reported that the Academic and Research Plans will return to the GFC at a future meeting for approval

10. University District

James Robertson, President and CEO, West Campus Development Trust (WCDT), presented this item.

Highlights:

- The presenter reviewed the history of the development of the University District, and outlined the principles that govern its development
- The presenter referred the GFC to the University District website (myuniversitydistrict.ca), which illustrates the elements of the University District, including the retail main street, residential areas, a

central park, and future south neighbourhood. The presenter noted some specific features being planned, including a seniors care facility, grocery store, and hotel.

- The presenter reported that the University District should reach completion by 2032
- Discussion included:
 - That the University District will generate financial resources for the University
 - The sustainability elements of the development, including the use of goats for grass and weed maintenance
 - That the WCDT is ultimately responsible for ensuring pedestrian safety during the construction of the University District
- In response to questions, it was reported that:
 - The central park will be approximately three acres in size
 - The City of Calgary has plans for the improvement of the intersection at Crowchild Trail and 24th Avenue
 - Calgary Transit will be improving access to the University District

11. Student-at-Risk Annual Report

Documentation for this item was circulated with the Agenda. Susan Barker, Vice-Provost (Student Experience), and Debbie Bruckner, Senior Director, Student Wellness, Access and Support, presented this item.

Highlights:

- The presenters provided an overview of the report, and noted that the documented increase in the number of at-risk incidents and behaviour is likely related to the fact that the Wellness Centre has been promoting awareness and the reporting of at-risk behaviour
- There were no questions

12. 2016-2017 Non-Academic Misconduct Annual Report

Documentation for this item was circulated with the Agenda. Susan Barker, Vice-Provost (Student Experience), presented this item.

Highlights:

- The presenter outlined the reported statistics, and noted that the Student Conduct Office monitors trends in behaviour in order to identify issues of concern
- There were no questions

13. Honourary Degrees and the Order of the University of Calgary

Robert Thirsk, Chancellor, Mark Salkeld, Chair, Senate Honours Committee, and Diane Field, Vice-Chair, Senate Honours Committee, presented this item.

Highlights:

- The presenters reviewed the current process for soliciting and reviewing nominations for honorary degrees and the Order of the University of Calgary (OTUC), and explained that honorary degrees are awarded to persons with exemplary achievements and service and the OTUC is awarded to current or former University staff, students, and volunteers
- The presenters encouraged nominations, especially for the OTUC as the pool of nominees is small, noting that there is a need for larger and more diverse pools of nominees for both the honorary degrees and the OTUC
- The presenters reported that lists of past recipients are available on the Chancellor and Senate website, and noted that members of the Senate Honours Committee can assist in the preparation of nominations
- In response to questions, it was reported that:
 - The Senate Honours Committee follows strict confidentiality guidelines. It was noted that a nominee's name may sit in a pool of nominees, unknown to the nominee or nominator, for up to six years.
 - If a nominator becomes aware of new information relating to a nominee, a new nomination form should be submitted

14. Report on the October 31, 2017 GFC Executive Committee Meeting

A report on the October 31, 2017 meeting of the EC was circulated with the Agenda. Elizabeth Cannon, Chair of the EC, and Dru Marshall, Vice-Chair of the EC, were present to answer questions.

There were no questions.

15. Report on the October 23, 2017 Academic Planning and Priorities Committee Meeting

A report on the October 23, 2017 meeting of the APPC was circulated with the Agenda. Dru Marshall, Co-Chair of the APPC, was present to answer questions.

There were no questions.

16. Report on the October 17, 2017 Research and Scholarship Committee Meeting

A report on the October 17, 2017 meeting of the RSC was circulated with the Agenda. Ed McCauley, Vice-President (Research), was present to answer questions.

There were no questions.

17. Report on the October 26, 2017 Teaching and Learning Committee Meeting

A report on the October 26, 2017 meeting of the TLC was circulated with the Agenda. Ebba Kurz, Academic Co-Chair of the TLC, was present to answer questions.

There were no questions.

18. Report on the October 20, 2017 Board of Governors Meeting

A report on the October 20, 2017 meeting of the BG was circulated with the Agenda. David Cramb, member of the BG nominated by GFC, was present to answer questions.

There were no questions.

19. Policy Development Update

A report on the policies and procedures moving through the development process was circulated with the Agenda, for information only.

20. Other Business

A member of the GFC asked the Registrar to reconsider the timing of the reading break in the Winter term, which is currently tied to Family Day. It was indicated that this would be examined.

There was no other business.

21. Adjournment

Moved/Seconded

That the General Faculties Council adjourn the November 9, 2017 meeting.

Carried

The meeting was adjourned at 3:45 p.m.

Susan Belcher
University Secretary