



**GENERAL FACULTIES COUNCIL**

Approved Minutes

Meeting #564

Thursday, April 14, 2016, 1:30-4:30 p.m.

Science Theatre 147

***Voting Members***

D. Marshall, Vice-Chair	S. Guscott	M. Lysack	F. Strzelczyk for R. Sigurdson
S. Ahmed	L. Harder	E. McCauley	D. Sumara
S. Alexander	T. Hickerson	L. McCoy	D. Tapp
R. Alhajj	S. Hoenle	S. McFarlane	L. Taylor
T. Beattie	I. Holloway	C. Mannion	C. Teskey
B. Beaty	R. Johnston	J. Meddings	R. Thompson
J. Beaudoin	V. Jones	E. Montes Garces	J. Tokarek
B. Becker	B. Keay for L. Rigg	L. Nilson	J. Towers
J. Bergerson	D. Kenyon	N. Pollock-Ellwand	F. van der Hoorn
D. Bruckner	C. Klune	S. Powelson	J. Watson Hamilton
D. Cramb	C. Knight	W. Rosehart	S. Weaver
L. Dalgetty	M. Konnert	A. Saweczko	P. Werthner
J. Dewald	C. Laing	K. Schnell	I. Winchester
L. Doepel	S. LeBlanc	J. Sieppert	R. Woodrow
T. Gabriele	C. Lind	F. Smith	L. Young
J. Grant	J. Lockyer	J. Sparling	
	A. Lunz	E. Storey	

***Guests***

- E. Kurz, Academic Co-Chair, Teaching and Learning Committee – present for Item 16
- K. McQuillan, Deputy Provost – present for Items 7, 8, 9, 10, and 11
- J. Ruwanpura, Vice-Provost (International) – present for Item 11

***Observers***

- M. Grant, Management and Professional Staff
- J. Krygier, Faculty Association
- K. Jackson, University General Counsel
- C. LeBlanc, Students' Union
- C. Tutt, Governance Coordinator, University Secretariat

***Secretary***

S. Belcher

***Scribe***

E. Sjogren

The Vice-Chair called the meeting to order at 1:34 p.m. and confirmed quorum.

**1. Remarks of the Vice-Chair**

The Vice-Chair included the following in her remarks:

- This is the last General Faculties Council (GFC) meeting for a number of the undergraduate and graduate student representatives, and these students are thanked for their service
- The provincial budget is being announced this afternoon, and the GFC Chair is in Edmonton for the announcement
- The University's 50<sup>th</sup> Anniversary is on April 29, 2016, and the University will host an Alumni weekend April 30–May 1 as part of the anniversary celebrations. Government officials and other distinguished guests will be in attendance.
- The Taylor Institute for Teaching and Learning officially opens on April 18, 2016
- Phishing attempts are becoming more sophisticated, including new messages purportedly relating to academic staff publications and student scholarships, and so members of the campus community are reminded to be careful not to follow any suspicious e-mail links

## 2. Question Period

There were no questions.

## 3. Safety Moment

Documentation for this item was circulated with the Agenda. Jerome Beaudoin, Chief Information Officer, spoke to GFC on the topic of eye safety and the need for appropriate eyewear.

## 4. Approval of the March 17, 2016 Meeting Minutes

Documentation for this item was circulated with the Agenda.

### **Moved/Seconded**

That the Minutes of the General Faculties Council meeting held on March 17, 2016 be approved.

**Carried**

## 5. Election of Two Academic Staff Members to the Advisory Review Committee for the Dean of the Cumming School of Medicine

The following two persons were elected:

Raylene Reimer, Faculty of Kinesiology  
Robert Thompson, Faculty of Science

## 6. Energizing the Eyes High Strategic Direction

Documentation for this item was circulated with the Agenda. Dru Marshall, Provost and Vice-President (Academic), presented this item.

Highlights:

- The *Eyes High* strategic direction was approved in 2011, and will sunset this year. The process for the next strategic direction has been initiated, starting with defining the principles, scope, process, timeline, and governance structure for developing the next strategy. A consultation period will begin in September 2016, and a new strategy will be approved in the Winter term of 2017.
- The presenter emphasised that the proposal before GFC is for the *process* to develop the University's next strategic direction, and does not relate to the strategy document itself
- The presenter reported that editorial revisions previously submitted by a member of GFC have been accepted

#### **Moved/Seconded**

That the General Faculties Council (GFC), on the recommendation of the GFC Executive Committee:

1. Recommend that management proceed with a process to renew the University's institutional strategy generally within the principles, scope, consultation process, timeline, and governance structure outlined in the document provided to the GFC; and
2. Approve the Terms of Reference for the *Eyes High* Strategic Oversight Committee in the form provided to the GFC.

**Carried**

#### **7. Recommendation of the 2016-2017 Comprehensive Institutional Plan: Affordability, Accessibility and Quality Goals, Priority Initiatives, and Expected Outcomes (main chapter)**

Documentation for this item was circulated with the Agenda. Dru Marshall, Provost and Vice-President (Academic), and Kevin McQuillan, Deputy Provost, presented this item.

#### Highlights:

- The proponents reported that the University's Comprehensive Institutional Plan (CIP) is submitted annually to the Ministry of Advanced Education (the Ministry), that it sets out a three-year plan for the University's priorities, and that the CIP is now comprised of an Executive Summary, Accountability Statement, Institutional Context section, and the Affordability, Accessibility and Quality Goals, Priority Initiatives and Expected Outcomes main chapter with appendices
- The proponents reported that the feedback received from the initial consultation on the CIP main chapter and appendices has been incorporated into the current documents
- The full CIP will be presented to the Board of Governors (BG) at the May 27, 2016 BG meeting, and will be submitted to the Ministry on June 1, 2016
- The CIP main chapter was then presented to GFC for discussion and possible recommendation
- In response to questions, the proponents reported that:
  - The CIP is based on the University's Academic Plan and Strategic Research Plan, both of which were developed with input from the full campus community. The CIP is published on the University's website once it is submitted to government. Soliciting broader community input, such as at Faculty Council meetings and/or town hall meetings, can be considered for next year.
  - Quebec is excluded from the charts on page 6 because tuition in Quebec is assessed differently
- The GFC offered the following suggestions for revision:

- That the statement on page 8, “...day to day work of our faculty and staff who are on the front lines with students”, be reworded to soften the tone
- The recently approved Clinical, Health Services and Population Health Research Strategy should be referenced as it will soon begin its implementation phase
- The proponents reported that the Executive Leadership Team will be meeting with Ministry representatives on April 22, 2016, to review strategic portions of the University’s 2016 CIP documents

**Moved/Seconded**

That the General Faculties Council (GFC) recommend that the Board of Governors (BG) approve the Affordability, Accessibility and Quality Goals Priority Initiatives, and Expected Outcomes Chapter of the Comprehensive Institutional Plan, in the form provided to the GFC and as recommended by the Academic Planning and Priorities Committee, and authorize the proponent to make non-substantive changes to the Chapter prior to its presentation to the BG.

**Carried**

**8. Recommendation of the 2016-2017 Comprehensive Institutional Plan, Appendix B: Enrolment Plan and Proposed Programming Changes**

Documentation for this item was circulated with the Agenda. Dru Marshall, Provost and Vice-President (Academic), and Kevin McQuillan, Deputy Provost, presented this item.

## Highlights:

- The proponents outlined the contents of CIP Appendix B (Enrolment Plan and Proposed Programming Changes), and reported that effort has been made to ensure consistency between the CIP main chapter and the appendices
- A member of GFC reported that the title of the Environmental Design Post-Baccalaureate Certificate “Heritage Conservation” should be updated to its current title “Built and Landscape Heritage”

**Moved/Seconded**

That the General Faculties Council (GFC) recommend that the Board of Governors (BG) approve Appendix B: Enrolment Plan and Proposed Programming Changes of the Comprehensive Institutional Plan, in the form provided to the GFC and as recommended by the Academic Planning and Priorities Committee, and authorize the proponent to make non-substantive changes to the Appendix prior to its presentation to the BG.

**Carried**

**9. Recommendation of the 2016-2017 Comprehensive Institutional Plan, Appendix C: Research, Applied Research and Scholarly Activities**

Documentation for this item was circulated with the Agenda. Dru Marshall, Provost and Vice-President (Academic), and Ed McCauley, Vice-President (Research), presented this item.

## Highlights:

- The CIP Appendix C (Research, Applied Research and Scholarly Activities) was presented to GFC

- In response to questions, it was reported that:
  - Because the province’s research and innovation framework is in flux, it is difficult to frame the University’s future plans in this appendix as opposed to other parts of the CIP. Once the provincial government’s budget is announced, and its research and innovation priorities are communicated in June, the University will be able to add more detail to this appendix.
  - This appendix does not have much content relating to “creativity” because the document is written with the Ministry as the target audience, and the provincial government is more focused on pure and applied research

**Moved/Seconded**

That the General Faculties Council (GFC) recommend that the Board of Governors (BG) approve Appendix C: Research, Applied Research and Scholarly Activities of the Comprehensive Institutional Plan, in the form provided to the GFC and as recommended by the Research and Scholarship Committee, and authorize the proponents to make non-substantive changes to the Appendix prior to its presentation to the BG.

**Carried**

**10. Recommendation of the 2016-2017 Comprehensive Institutional Plan, Appendix D: Community Outreach and Underrepresented Learners**

Documentation for this item was circulated with the Agenda. Dru Marshall, Provost and Vice-President (Academic), and Diane Kenyon, Vice-President (University Relations), presented this item.

Highlights:

- The CIP Appendix D (Community Outreach and Underrepresented Learners) was presented to GFC, and the proponents reported that the University received specific instructions and guidelines from the Ministry for the contents of this appendix

**Moved/Seconded**

That the General Faculties Council (GFC) recommend that the Board of Governors (BG) approve Appendix D: Community Outreach and Underrepresented Learners of the Comprehensive Institutional Plan, in the form provided to the GFC and as recommended by the Academic Planning and Priorities Committee, and authorize the proponent to make non-substantive changes to the Appendix prior to its presentation to the BG.

**Carried**

**11. Recommendation of the 2016-2017 Comprehensive Institutional Plan, Appendix E: Internationalization**

Documentation for this item was circulated with the Agenda. Dru Marshall, Provost and Vice-President (Academic), and Janaka Ruwanpura, Vice-Provost (International), presented this item.

Highlights:

- The CIP Appendix E (Internationalization) was presented to GFC
- In response to questions, the proponents reported that:

- The Faculty of Arts is currently taking the creation of a School of Languages, Linguistics, Literatures and Cultures through the University's governance system, and reported that the Faculty of Arts will make hiring and other operational decisions for the School after it is created
- There are two types of international students: those from abroad, and those from within Canada
- Internationalization includes both students and researchers coming to the University and outward bound students and academic staff
- The University's definition of "international experience" requires that the effort takes place outside of Canada. Interaction through the internet and conference attendance are generally not counted as international experiences.
- Some student international experiences are for course credit, and some are not. Non-credit student international experiences can involve volunteer work, which may or may not have any association with the University, so this becomes complicated to track.
- The GFC offered the following suggestions:
  - Mention of post-doctoral scholars should be added to Appendix E, as 65% of post-doctoral scholars are from outside of Canada
  - Because Massive Open Online Courses (MOOCs) are a growing course delivery method, and because they provide an opportunity to engage with international students, MOOCs could be mentioned in Appendix E
- In response to a follow-up question, the Provost and Vice-President (Academic) confirmed that all suggestions for revision (to the main chapter and the four appendices presented) are noted by the proponents and will be considered and made to the documents before they move forward

#### **Moved/Seconded**

That the General Faculties Council (GFC) recommend that the Board of Governors (BG) approve Appendix E: Internationalization of the Comprehensive Institutional Plan, in the form provided to the GFC and as recommended by the Academic Planning and Priorities Committee, and authorize the proponent to make non-substantive changes to the Appendix prior to its presentation to the BG.

**Carried**

## **12. Update on the Taylor Institute for Teaching and Learning**

Documentation for this item was circulated with the Agenda. Dru Marshall, Provost and Vice-President (Academic), and Lynn Taylor, Vice-Provost (Teaching and Learning), presented this item.

#### Highlights:

- The presenters reported that, after GFC and the Board of Governors approved the plan for an Institute for Teaching and Learning in 2013, the Taylor family made a \$40M donation to support the initiative, which made the new building possible. The Taylor Institute for Teaching and Learning (TI) currently offers many teaching development and learning technologies opportunities, and consultation has started regarding the College of Discovery, Creativity and Innovation, which is part of the experiential learning arm of the TI
- A search for a Director of the College of Discovery, Creativity and Innovation is underway, and a proposal is being taken through the governance system to approve and pilot two first-year global

challenges courses. The Faculty of Arts will host the global challenges courses, as the TI is not an academic unit. The global challenges courses will provide students with interdisciplinary learning experiences, and are informed by the United Nations' Global Goals program. The pilot plan is to offer one course in 2016-2017 and both courses the following year, and the courses will be taught in the TI building. Once the Director is hired, and a steering committee is formed, more details will be worked out.

- In response to questions, the proponents reported that:
  - The long-term goal is for the College of Discovery, Creativity and Innovation to offer a certificate program, including a senior capstone course, but the current proposal is to pilot first-year courses only
  - The Faculty of Arts was chosen to host the courses because it is desired to achieve the widest breadth of experience possible
  - Once approved, the courses will be listed in the online 2016-2017 Calendar, as the deadline for the print Calendar has passed. The online Calendar is the official version of the Calendar.

### **13. Student-at-Risk Policy Annual Report**

Documentation for this item was circulated with the Agenda. Debbie Bruckner, Senior Director, Student Wellness, presented this item.

#### Highlights:

- The proponent reported that this annual report is for 2014-2015, and that the 2015-2016 Student-at-Risk Policy Annual Report will be presented to GFC in the Fall
- The proponent reviewed the data in the annual report, and reported that the University is making efforts to be proactive in ensuring the safety of students and staff, such as through the Mental Health Strategy
- In response to questions, the proponent reported that:
  - The Student-at-Risk team includes a number of social workers performing case management
  - This policy includes at-risk behaviour related to physical and mental states, stress, and traumatic events. At-risk behaviour may be exhibited as troubling behaviour, withdrawn behaviour, and perceived potential for self-harm or harming others, and this behaviour may be observed in or out of the classroom, and is reported by faculty, staff, fellow students, and others.
  - The intensity of some of the behaviour is worrisome, but the number of these cases is low

### **14. Report on the March 29, 2016 GFC Executive Committee (EC) Meeting**

A report on the March 29, 2016 meeting of the EC was circulated with the Agenda. Dru Marshall, Vice-Chair of the EC, presented this item.

In response to a question, the Vice-Chair reported that the EC discussed the institutional risk assigned to it by the Audit Committee (*Inability to attract, recruit and retain high quality students to fulfil the*

*University's mandate*) in general terms, and also discussed the initiatives currently underway to mitigate this risk, as well as where the risk is situated on a heat map. The Vice-Chair noted that this risk is impacted by a number of factors, and mitigation efforts are managing the risk.

**15. Report on the March 7, 2016 and March 21, 2016 Academic Planning and Priorities Committee (APPC) Meetings**

A report on the March 7, 2016 and March 21, 2016 meetings of the APPC was circulated with the Agenda. Robert Thompson, Academic Co-Chair of the APPC, presented this item. There were no questions.

**16. Report on the March 24, 2016 Teaching and Learning Committee (TLC) Meeting**

A report on the March 24, 2016 meeting of the TLC was circulated with the Agenda. Ebba Kurz, Academic Co-Chair of the TLC, presented this item. There were no questions.

**17. Report on the Board of Governors Meeting, March 18, 2016**

A report on the March 18, 2016 meeting of the Board of Governors (BG) was circulated with the Agenda. Robert Thompson, member of the BG nominated by GFC, presented this item. There were no questions.

**18. Policy Development Update**

A report on the policies and procedures moving through the development process was circulated with the Agenda for information only.

**19. Other Business**

There was no other business.

**20. Adjournment**

**Moved/Seconded**

That the General Faculties Council adjourn the April 14, 2016 meeting.

**Carried**

The meeting was adjourned at 2:56 p.m.