



**GENERAL FACULTIES COUNCIL
Approved Minutes**

Meeting #561

Thursday, January 14, 2016, 1:30 p.m.

Science Theatre 147

Voting Members

E. Cannon, Chair	J. Dewald	B. Lewis	J. Sieppert
D. Marshall, Vice-Chair	L. Doepel	C. Lind	R. Sigurdson
S. Ahmed	M. Drefs	J. Lockyer	F. Smith
S. Alexander	T. Gabriele	D. MacDonald	E. Storey
G. Assefa	S. Guscott	L. McCoy	D. Tapp
S. Barker	L. Harder	S. McFarlane	L. Taylor
T. Beattie	J. Hatfield	C. Mannion	C. Teskey
B. Beaty	T. Hickerson	J. Meddings	R. Thompson
J. Beaudoin	S. Hoenle	E. Montes Garces	J. Towers
B. Becker	S. Hossack	R. Newton	F. van der Hoorn
J. Bergerson	C. Jaeger	A.-L. Norman	W.D. Walls
J. Bouchard	D. Kenyon	N. Peters	J. Watson Hamilton
J. Brown	C. Klune	Q. Pittman	S. Weaver
D. Bruckner	M. Kolmatiski	N. Pollock-Ellwand	M. Webster
S. Chalhoub	M. Konnert	S. Powelson	I. Winchester
L. Cowe Falls	V. Kuriachan	L. Rigg	R. Woodrow
D. Cramb	P. Kusalik	W. Rosehart	J. Yan
L. Dalgetty	C. Laing	A. Saweczko	L. Young
	S. LeBlanc	K. Schnell	T. Zaman

Guests

- C. Emery, Academic Co-Chair, Research and Scholarship Committee – present for Item 13
- E. Kurz, Academic Co-Chair, Teaching and Learning Committee – present for Item 14
- M. Tonelli, Associate Vice-President (Research) – present for Item 7

Observers

- M. Bogdan, Professional Officer, Faculty Association
- N. Chick, University Chair in Teaching and Learning and Director of the Taylor Institute
- D. Crowell, Associate Vice-President (Strategic Communications)
- K. Jackson, University General Counsel
- C. Johns, Senior Director, Academic and International Strategies
- E. McLachlan, Vice-President (External), Graduate Students' Association
- K. McQuillan, Deputy Provost
- V. Rendell, Director, Academic Relations
- C. Tutt, Governance Coordinator, University Secretariat

Secretary

S. Belcher

Scribe

E. Sjogren

The Chair called the meeting to order at 1:32 p.m. and confirmed quorum.

1. Remarks of the Chair

The Chair included the following in her remarks:

- The Chair welcomed members to the first General Faculties Council (GFC) meeting of 2016, and observed that this will be an exciting year for the University, especially the 50th Anniversary celebrations
- Carolyn Emery and Keith Yeates, of the Faculty of Kinesiology's Sport Injury Prevention Research Centre, presented their concussion research at an alumni event co-hosted by the University and the Consul General of Canada in Beverly Hills, California yesterday
- Times Higher Education has recognized the University with a ranking of 176th in the world for internationally oriented universities. The ranking is based on the number of international students and faculty international research collaborations.
- The University is not anticipating a change to the provincial government's Campus Alberta grant because to date the provincial government has demonstrated a commitment to post-secondary education. It is possible that the provincial government may invest in infrastructure, and so the University has been communicating about the post-secondary sector's need for this and in particular the University's priority infrastructure projects, the MacKimmie complex and the Science A building.
- Representatives of the University have been engaging with members of the new federal government, including the Minister of Science, Kirsty Duncan, whose portfolio includes the federal granting councils
- The results of the independent review of the Centre for Corporate Sustainability (formerly known as the Enbridge Centre for Corporate Sustainability) were made public on December 18, 2015. After a comprehensive review, Terrence McMahon, the independent reviewer, concluded that there was no improper conduct by the University, the President, or any other employees, that Enbridge did not exert undue influence, and that there was no encroachment on academic freedom. The President's actions were found to be proper, responsible and as required of a President. The members of GFC were encouraged to read the independent reviewer's report.

2. Remarks of the Vice-Chair

The Vice-Chair included the following in her remarks:

- The implementation of the Mental Health Strategy is underway
- A report on the Prevention of Sexual Harassment and Sexual Violence will be presented to GFC soon
- It is expected that the University's budget will begin moving through the governance system in March, and the Aboriginal Strategy will begin moving through the governance system in May
- Applications to the University for Fall 2016 entry are up 4% over this time last year
- Management will be negotiating with the University of Calgary Faculty Association (TUCFA) and the Graduate Students' Association this year, and so a team is currently working on preparations for this

3. Question Period

A member of the GFC Executive Committee (EC) expressed concern about some of the comments made in the TUCFA President's year-end report relating to the EC. The member assured GFC that she finds the EC to be a strong and informed committee that engages in focused and critical discussions, and she feels empowered to give direction and make decisions at the EC meetings.

The Chair concurred that the EC members are strong contributors, and the Vice-Chair added that there is tremendous debate and engagement across all GFC committees. The Chair observed that GFC approved its standing committee structure and the mandates of its standing committees after receiving the recommendations of a GFC task force in 2012.

The TUCFA President indicated that the statements in the year-end communication were not meant to be personal, and reported that TUCFA does receive complaints and comments from its members about these matters.

During discussion, members of GFC remarked that GFC's standing committees are doing a thorough job at their level, and so proposals that reach GFC are well prepared and may not elicit long discussions as a result. Opinion was expressed that GFC does engage in spirited discussion when warranted.

In response to a question, it was explained that GFC's standing committees annually review their TOR and activities, and can make recommendations for changes to their TOR if it is judged to be necessary.

There were no other questions.

Secretary's Note: The Vice-Chair left the meeting at this point.

4. Safety Moment

Linda Dalgetty, Vice-President (Finance and Services), spoke briefly to GFC on the subject of wearing seatbelts at all times in vehicles and on airplanes.

5. Approval of the November 19, 2015 Meeting Minutes

Documentation for this item was circulated with the Agenda. One minor correction to the minutes was requested.

Moved/Seconded

That the Minutes of the General Faculties Council meeting held on November 19, 2015 be approved, with the requested amendment.

Carried

6. Approval of Revisions to the Academic Quality Assurance Handbook – Curriculum Reviews

Documentation for this item was circulated with the Agenda. Lynn Taylor, Vice-Provost (Teaching and Learning) presented this item.

The proponent explained that the proposed revisions to the *Academic Quality Assurance Handbook – Curriculum Reviews* are minor, and serve to update and clarify information about the curriculum review process. The proponent reported that, in addition to being recommended by the Academic Planning and Priorities Committee (APPC), these changes were discussed by the Teaching and Learning Committee (TLC).

There were no questions.

Moved/Seconded

That the General Faculties Council (GFC) approve the revisions to the Academic Quality Assurance Handbook – Curriculum Reviews, as set out in the document provided to the GFC, and as recommended by the Academic Planning and Priorities Committee.

Carried**7. Clinical, Health Services, and Population Health Research Strategy**

Documentation for this item was circulated with the Agenda. Marcello Tonelli, Associate Vice-President (Research), presented this item.

Highlights:

- The scope of the Clinical, Health Services, and Population Health (CHSPH) Research Strategy includes clinical research, research on health systems and services, and research on the social, cultural and environmental factors that affect population health
- The University currently has six approved research platforms, described within the 2012 Strategic Research Plan (SRP), four of which have a medical component: 1) Infections, Inflammation and Chronic Diseases; 2) Human Dynamics in a Changing World; 3) Engineering Solutions for Health; and 4) Brain and Mental Health. The proposed CHSPH Research Strategy cross-cuts these four.
- The development of the CHSPH Research Strategy began in the Summer of 2015 with roundtable meetings to identify the scope and objectives of the research strategy. This was followed by a consultation process including town halls, and then the research strategy document was drafted. The proponents are now seeking feedback, with a goal for approval by GFC of the CHSPH Research Strategy in the Spring of 2016.
- The three enablers needed for the CHSPH Research Strategy to succeed are: 1) clinical trials support, including infrastructure and qualified personnel; 2) enhanced processes, and investment to provide for the analysis of data and the visualization results; and 3) new and improved tools to promote behaviour change in the public, practitioners, and patients.
- The CHSPH Research Strategy has the potential to gather talent from across the University, resulting in interdisciplinary teams of researchers
- In response to questions, it was reported that:
 - The CHSPH Research Strategy is separate from the currently-approved University research strategies in the SRP. The clinical component is alluded to in the SRP, but this research strategy was not developed specifically within the SRP.
 - Resources for the implementation of the CHSPH Research Strategy have not been identified yet. It is expected that a small component will be funded centrally and by the

- Cumming School of Medicine, which initial funding could be leveraged for additional funding and donations.
- The CHSPH Research Strategy was identified by the Executive Leadership Team as fitting well with the University's *Eyes High* goals
 - The Vice-President (Research) could speak at a future meeting regarding whether there is opportunity for other new priorities to be proposed
 - Members of GFC made the following suggestions:
 - Some researchers in the Haskayne School of Business (HSB) are engaging in research projects with counterparts in the health services, and these people will want to connect to the CSHPH Research Strategy, and so it would be appropriate to include the HSB in the list of Faculties adding to the University's health-relevant expertise on page 8 of the research strategy document
 - The briefing note reports that the proposed research strategy has been presented to 'thought leaders' from across campus. These thought leaders could be identified in the document, as it is important to be clear about how this research strategy was developed and who contributed.
 - Social determinants of health, in addition to lifestyle behaviours, could be referenced in the research strategy document
 - Members of GFC were encouraged to contact the proponents with any additional comments

8. E-mail Migration

Linda Dalgetty, Vice-President (Finance and Services), and Jerome Beaudoin, Chief Information Officer, presented this item.

Highlights:

- The University's current two e-mail systems for faculty and staff, Exchange and Cyrus, are near the products' end-of-life
- Faculty and staff will be migrated to Office 365 starting in February 2016. The University's students were migrated to Office 365 in 2014.
- Office 365 has embedded security, phishing protection, and e-mail encryption that will be an improvement over the current systems
- The migration process and schedule was presented, and it was noted that all online e-mail folders and calendars will be migrated
- In response to questions, it was reported that:
 - When the migration team meets with an individual to plan their migration, additional needs such as the update of mobile devices will be addressed. All "@ucalgary.ca" e-mail accounts will be migrated, including shared and generic accounts. Local folders will be the responsibility of individuals, but the migration team will provide instructions if needed.
 - The University will not be using OneDrive for collaborative document sharing at this time, but work is being done to look into this possibility

9. Update on the Taylor Institute for Teaching and Learning

Lynn Taylor, Vice-Provost (Teaching and Learning), presented this item.

Highlights:

- The Taylor Institute for Teaching and Learning (TI) building will open in April 2016
- The TI serves to enable the optimization of teaching and learning experiences at the University, and has two emphases: 1) support for teaching practice, including educational development, the sharing of teaching expertise, technology integration, assessing learning space design, and the scholarship of teaching and learning; and 2) the College of Creativity, Discovery and Innovation, including student-led inquiry, undergraduate research, and experiential learning
- The TI will support the growth of networks of people, including students, professors, and other educators. Clusters of people will connect through shared interests, which will lead to sharing, mentoring, and collaborations.
- An update on current TI activities was provided, and it was reported that Nancy Chick was appointed as the University Chair in Teaching and Learning and Director of the TI in 2015
- In response to questions, it was reported that:
 - It is encouraged that students participate in the development of action plans arising from the NSSE data analysis
 - The College of Creativity, Discovery and Innovation will be a hub for a cross-cutting program to develop inquiry based learning. The College will issue grand challenges, with a theme chosen for each year. The University is currently searching for a Director of the College, and it is expected that courses will be developed and piloted in the Fall 2016 term. Appropriate approvals through the governance system will be sought.

10. Overview of the Long Range Development Plan Process

Bart Becker, Vice-President (Facilities), presented this item.

Highlights:

- The Post-Secondary Learning Act requires that all post-secondary institutions have a Long Range Development Plan (LRDP) covering institution-owned or leased lands that the institution expects to use
- The purpose of the LRDP is to create a 30 to 40-year plan for the institution's development. The LRDP ties to the University's Eyes High vision and the academic and research plans.
- A number of workshops and open houses are planned between January and June 2016, and then the LRDP will be taken through a thorough consultation process before being taken to the Board of Governors (BG) for approval. The LRDP will then be provided to the provincial government for information.
- In response to questions, it was reported that:
 - The LRDP covers the main campus only. There is a Spy Hill Campus Master Plan in development, and the Foothills Campus Master Plan will begin development soon.

Planning for the McMahon Stadium area is on hold until it is seen what will happen with the CalgaryNEXT concept.

- The University has a ten-year maintenance plan, including all buildings
- The workshops are being held close together because it is desired to have messaging go out at the same time. The information shared at the open houses and workshops will be made available online.

11. Report on the November 27, 2015 and December 18, 2015 GFC Executive Committee Meetings

A report on the November 27, 2015 and December 18, 2015 meetings of the GFC Executive Committee was circulated with the Agenda. There were no questions.

12. Report on the November 16, 2015 and December 14, 2015 Academic Planning and Priorities Committee Meetings

A report on the November 16, 2015 and December 14, 2015 meetings of the APPC was circulated with the Agenda. There were no questions.

13. Report on the November 24, 2015 and December 15, 2015 Research and Scholarship Committee Meetings

A report on the November 24, 2015 and December 15, 2015 meetings of the Research and Scholarship Committee was circulated with the Agenda. There were no questions.

14. Report on the November 26, 2015 Teaching and Learning Committee Meeting

A report on the November 26, 2015 meeting of the TLC was circulated with the Agenda. There were no questions.

15. Report on the December 11, 2015 Board of Governors Meeting

A report on the December 11, 2015 meeting of the BG was circulated with the Agenda. There were no questions.

16. Approved Faculty Council Terms of Reference – Faculty of Arts, Faculty of Environmental Design, Faculty of Graduate Studies, Faculty of Nursing, Faculty of Science, and Haskayne School of Business

Documentation for this item was circulated with the Agenda for information only.

A member of GFC observed that student involvement in Faculty Councils is important, as students have diverse and valuable points of view. It was opined that, for those Faculty Councils that have student membership, the responsibility/process for appointing these students should be clearly set out in the Terms of Reference.

17. Policy Development Update

A document setting out the current status of policies moving through the Policy Development Process was circulated with the Agenda, for information only.

18. Other Business

There was no other business.

19. Adjournment

The meeting was adjourned at 3:54 p.m.

Susan Belcher
University Secretary