The University of Calgary controls access to locations where known high hazards exist. Access control is divided into 2 categories: Observation only and performing tasks. Completion of this form with accompanied authorization signatures and jointly completed pre-job hazard assessment form will provide a work ticket that allows entry to the space. **Absolutely no access or work in the space is permitted without a fully completed form.** The completed form must be carried at all times when entering the hazardous area.

**Central Heating Plant**
- High Temperature Hot Water isolation
- Chilled Water Isolation
- Other Services isolation
- Access to Tunnels for other work not listed

**Electrical Utilities Distribution**
- HV Elect. Switch Stations
- HV Manholes & TX Vaults
- HV Elect. rooms
- Emerg. Generator rooms

<table>
<thead>
<tr>
<th>Location Description:</th>
<th>Building:______</th>
<th>Room#:______</th>
</tr>
</thead>
</table>

**Task to be carried out:**

**Equipment required to be isolated:**

| Name:________________________ Signature:________________________ Date:________________________ |
| Contact Phone:____________ Contact Fax:____________ Contact Email:____________ |

**Check All that have been completed** (Note: Some sections must be completed before entry is allowed)
- Tunnel Orientation Completed:  
- CASP Training Completed:  
- Hazard Assessment Completed:  
- Main Electrical Vault Orientation Completed:  

**Authorization Signatures**

**Departmental Head/Supervisor**
- Name:________________________ Signature:________________________ Date:________________________
- Authorized to have key Access:  
- Signature:________________________ Date:________________________

**Note:** Observation access can be granted for a maximum period of 1 Year for UofC personnel and 4 months for non UofC personnel. Keys must be picked up through the lock shop, this completed form is required to receive the key. You may fax the completed form to CHCP at 403-282-8621. Please provide contact info so the completed form can be returned to you.