**Hazard Assessment and Control Forms (HACF) by Job Description**

HACFs are required for all job descriptions, laboratories and workshops as outlined in the University’s Hazard Assessment and Control Procedure. All job descriptions (positions) must be tied to a HACF however; one HACF may be completed for a number of job positions with similar tasks. HACFs must be reviewed and updated at reasonably practicable intervals to prevent the development of unsafe and unhealthy working conditions; post incident or when changes to operations are implemented (i.e. new equipment or a process is introduced to the work area).

Use the table below to track completion, revision and review of HACFs.

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| **Job Description / Business Title** | **HACF Completed Yes / No** | **Date Last Revised (yyyy/mm/dd)** | **Reviewed by Employees Yes / No** |
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