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## Joint Worksite Health and Safety Committee Meeting (Q4)

Apr 19, 2022

1.30pm to 3pm

Microsoft Teams

**In attendance:** Paulette Harrison (Co-Chair, AUPE), Darren MacLean (AUPE), Marla Halsted (AUPE), Justin Huseby (AUPE), Melanie Spencer (AUPE), Brian Pshyk (AUPE), Mike Leaist (Director, EHS), Keira Gunn (GSA), Angie Price (MaPS), Nicole O'Brien (MaPS), Catherine Hume (PDAC), Francine Smith (TUCFA), Nigel Caulkett (TUCFA), Elizabeth Rohlman (TUCFA), Rick Gysen (Campus Security), Kyle Miles (Labour Relations), Frank Snow (Alternate Co-Chair), Rosa Marceau (Alternate AUPE), Denise Howitt (Alternate Dir, EHS), Brittany Lindsay (Alternate GSA), Kate Williams (Alternate MaPS), Abhijeet Alase (Alternate PDAC), Elena Tyminski (Alternate Labour Relations), Becky Hartwell (Meeting Secretary)

**Regrets:** Mike Van Hee (Co-Chair), James Rendell (Alternate Co-Chair), Darren Ferleyko (Staff Wellness), Brendan Webster (Alternate Staff Wellness), Donald Walker (AUPE), Cindy Graham (Senior Leadership), Tracy Beauregard (Alternate MaPS), Jesse Murray (Alternate AUPE), Erin Scott (Alternate AUPE)

**Guests:** Jennifer Krygier (Observer), Laetitia Mazonod (Observer), Eoin O'Grady (Observer), Deborah Book.

### 1. Call to order

Paulette Harrison called the Q4 JWHSC meeting to order at 1.33pm.

Territorial land acknowledgement read.

### 2. Approval of agenda and minutes

The agenda as presented was approved with no changes.

Minutes of the Q3 meeting held Jan 18, 2022 were approved with no changes.

### 3. Safety moment

Mike delivered a safety moment on the 'Swedish Switchover' highlighting the importance of situational awareness and avoiding complacency.

### 4. Membership update

Paulette informed the Committee of AUPE (Alternate) Jess Alder's departure from UCalgary and welcomed Becky Hartwell as the new JWHSC meeting secretary.

**ACTION:** Paulette to identify a replacement for the current AUPE (Alternate) vacant position.

### 5. Review of open action items

Paulette led the Committee through a review of open action items.

ID 72: EHS obtained input from Vice Provost Teaching and Learning and Vice Provost Student Experience on Faculties with field schools to participate on an advisory group which has since formed and to date, have met twice. Mike confirmed this action is now closed.

ID 77: Mask policy will be addressed during the COVID-19 update of this meeting.

ID 80: Members of EHS met with the HR People, Process, and Solutions Team on Mar 8, 2022 to discuss the issue of re-enrollment of EHS mandatory trainings. They are aware of the issue and confirmed the PeopleSoft developers are investigating a fix for the issue.

ID 82: Communication of the WCB coverage when telecommuting will be reported on at the Q1 July meeting.

## **6. Issues log summary**

Paulette led the Committee through a review of active issue items.

ID 28 & 34 will be added to the agenda and addressed at the Q1 July meeting.

ID 35: Denise met with Faculty of Graduate Studies (FGS) on Apr 7, 2022. FGS acknowledges these concerns and will work in collaboration with EHS on strategies for ensuring graduate students are effectively oriented and kept up-to-date on lab safety requirements and key contacts. Denise will provide an update at the Q1 meeting.

ID 36: Focus of the JWHSC will be addressed during the JWHSC TOR annual review update during this meeting.

ID 37: Removal of mask mandate and sanitation of high touch areas will be addressed during the COVID-19 update of this meeting.

## **7. Safety performance**

Mike updated the Committee on the University's Q4 safety performance summary which included graphs displaying total recordable, lost time and lost time severity rates as of Apr 11, 2022.

Mike updated the Committee on a serious motor vehicle incident investigated by EHS. As per the investigation recommendations, an RFP to select a provider of a driver safety eLearning course is being prepared.

Mike updated the Committee on a visit from OHS on Mar 11, 2022 which included representatives from Schulich School of Engineering, the JWHSC and EHS. Documentation requested by OHS was provided and on Mar 16, a notice of compliance was issued with no additional action required.

EHS reported 3 separate cases of COVID-19 transmission to workers on campus to OHS within Q4.

On Apr 11, 2022, 4 members of the Committee participated on an inspection of the Physical Plant with representation from Facilities and EHS. The report is in preparation and a summary will be shared with the Committee on the SharePoint site when available.

## **8. 2022 JWHSC calendar – upcoming events**

Paulette spoke to upcoming events which included confirmation of the long awaited inspection at Barrier Lake which has been postponed owing to COVID-19 restrictions as well as an inspection at Foothills campus.

## **9. JWHSC input on EHS programs/standards**

Mike walked the Committee through the worker consultation flowchart developed by the Worker Consultation Subcommittee and proposed a singular working group be formed to review and provide input on 3 EHS topics; Hazard Assessment and Control Form (HACF) template update, OHS considerations for remote work which is being developed in conjunction with the Hybrid Work Policy, and completing some user testing of the new working alone app planned to replace SoloSafe.

The proposed working group will include representation from AUPE, TUCFA, GSA, PDAC and MaPs and can include individuals from outside of the JWHSC. The proposal was accepted by the Committee.

**ACTION:** Paulette will identify participants for the working group from AUPE, TUCFA, GSA and PDAC and Mike Van Hee will identify a participant from MaPs.

#### **10. Annual TOR review**

Denise and Paulette proposed a recommendation to meet with worker representatives to discuss the purpose/focus of the Committee and its training needs.

**ACTION:** Denise and Paulette will meet with both worker and employee representatives to obtain input on the purpose and focus of the Committee.

**ACTION:** Denise and Paulette will draft and present an updated Terms of Reference at the Q1 July meeting.

#### **11. EHS Policy**

Mike thanked all who provided feedback to the draft policy which was circulated to the Committee on April 4, 2022.

Mike provided some background on the reasons for the policy update at this time and introduced Deborah Book, University Legal Counsel who is arranging the consultation with different groups on campus on the revised (draft) EHS policy. Deborah welcomed the Committee's feedback until the end of April at which time the policy will undergo a final leadership review before presentation to ELT Ops in June, followed by the EHS&S Committee of the Board of Governors this fall.

#### **12. COVID-19 Update**

Mike provided a COVID-19 update which included the following.

- The University's masking requirement remains mandated until the end of Apr 2022. A re-evaluation by leadership will take place before the end of April and any updates will be communicated.
- The University will continue to track positive cases on campus and disinfect/clean as required based on the location of the positive cases at least through the month of May. A re-evaluation by leadership will take place before the end of May and any updates will be communicated.
- Rapid test kits were distributed on first come first serve basis earlier in the term but are no longer being distributed. No decision has been made as to whether distribution will resume.
- Wastewater monitoring of campus buildings remains in effect.

Concerns were expressed by Committee members in the following areas:

- There should be improved communication on the need to report all positive cases to Staff Wellness who will then identify locations to be cleaned/disinfected.
- There should be improved communication on the extension of the rapid test kits expiry date to those provided with test kits.
- The mask mandate should be extended given the rising numbers of COVID-19 cases in Calgary.

**ACTION:** Mike will inform the COVID-19 Steering Committee of the concerns expressed by the Committee.

Catherine shared results of a COVID Restriction Survey completed by the PDAC community on their concerns/thoughts prior to coming back to campus.

**ACTION:** Paulette to share the results with Becky for circulation with the minutes.

A concern was expressed regarding the employer Co-Chair and alternate as well as Staff Wellness and alternate not able to attend this meeting.

**ACTION:** Mike will inform the employer Co-Chair of the employer members who were not in attendance and the concern over this raised at the meeting.

**13. Details of next meeting**

Jul 19, 2022 | 1.30pm | Safety moment: Paulette Harrison (AUPE)

**14. Adjourned**

There being no further business, the Co-Chair adjourned the meeting at 2:54 p.m.