Incident Summary:
Ice was spilled in front of two ice machines in a public hallway and the spill was not addressed. An employee did not notice the spill in the hallway on return to the workspace. The employee walked through the spilled ice, slipped and fell resulting in minor injuries.

Investigation Findings:
- The ice spill was not addressed and turned into a slipping hazard.
- No signage was posted on ice machines to prompt immediate clean-up of spills.
- No other provisions were in place to address the spill and/or prevent the slip incident.
- Employee was not fully cognizant of their surroundings in the public area and did not recognize the slipping hazard.

Actions Taken:
- Signage was placed on ice machines that prompts users to clean up spills.
- Tools to assist with clean-up of spilled ice were placed with the ice machines.
- Staff was reminded to be fully cognizant at their workspace and in public areas.

Key Takeaways:
- Practice good housekeeping: Keep floors dry and clean. Always address or report spills and any other slip, trip or fall hazards immediately to avoid incidents.
- Always be attentive in the workspace and in public areas.

Additional Resources:
- [UCalgary Slip, Trip and Fall Prevention Program](#)
- [Canadian Centre for Occupational Health and Safety - Prevention of Slips, Trips and Falls](#)
- [UCalgary Lab Safety Spill Response Procedure](#)
- [Archibus](#) or Customer Care 403 220 7555 – Report a Hazard or Concern to Facilities.