

Occupational Health Notice of Collection and Consent

The University of Calgary (UCalgary) respects your privacy. Any information that you choose to disclose during registration or during your appointment (which may include diagnostic, treatment and care information, registration information, and health services provider information) is collected by your occupational health nurse or physician under the authority of sections 20(b) and 27 of the Alberta *Health Information Act*, RSA 2000, c H-5 (HIA). It will remain confidential and be managed by UCalgary in accordance with the HIA and UCalgary's Information Asset Management Policy.

Your health information will be used by UCalgary Environment, Health & Safety for the purpose of providing health services for UCalgary employees and contractors who are at risk of workplace-related hazard exposures, including immunizations, immunity testing, respirator medical evaluations, hearing assessments and fitness-to-work evaluations. It will be used for assessing your occupational exposure risk and recommending suitable precautions. It may also be used for internal management of the UCalgary occupational health and immunization programs, including planning, resource allocation, policy development, internal and external reporting, for providing health services provider education and for general program evaluation or quality improvement purposes.

Your health information will only be used or disclosed in an identifiable form with your express consent or as otherwise permitted under the HIA. Where reasonable and appropriate, it may be shared among practitioners or administrators in UCalgary Environment, Health & Safety for the purposes of providing you the services outlined above following a collaborative model of health service delivery. You may revoke your consent at any time by providing a written and signed request to UCalgary Environment, Health & Safety. Please note that there are limits to confidentiality and in some circumstances your health information may be used or disclosed without your consent, where permitted or required under law.

UCalgary recognizes the sensitive nature of your health information and will make reasonable security arrangements against such risks as unauthorized access to, collection, use, disclosure or destruction of your health information in accordance with the HIA. Access to your health information will also be limited to only those UCalgary staff or practitioners who reasonably require access to the information to provide you with health services as outlined above. You may request access to any record containing your health information at any time by contacting UCalgary Environment, Health & Safety.

If you have questions regarding this notice or the University's collection, use or disclosure of your health information, please contact the Occupational Health Nurse Team Lead in UCalgary Environment, Health & Safety at ohn@ucalgary.ca.