

Setting up the Alertus Emergency Alert Mobile App

The Alertus Mobile Recipient App allows users to receive alert notifications dispatched by University of Calgary's Alertus Server. This will allow the University to convey the most important information quickly to all devices that have installed the app.

Important: To ensure you have the latest version of Alertus app, we ask that you **uninstall any previous version and reinstall from the app store/Google Play store.**

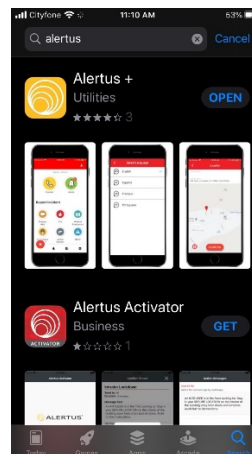
Available for Android and iOS:

- [iOS App Store](#)
 - [Play Store](#)
-

Please complete all steps as shown below:

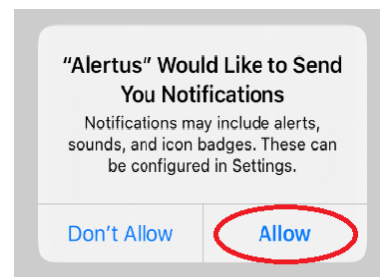
1. Select App

In your app store, you will see two available Alertus apps to choose from (Alertus + and Alertus Activator). Choose **Alertus +** (yellow icon).

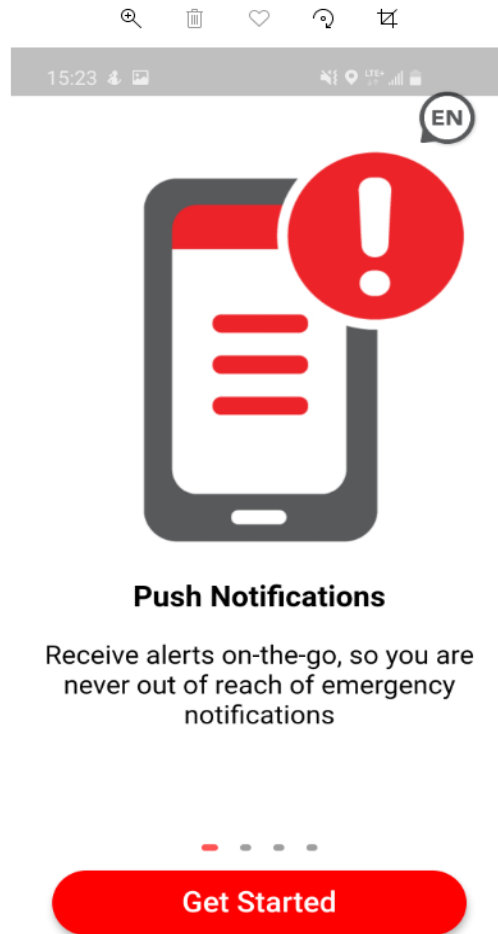


2. Open App and Allow Notifications

Upon opening the app, you will be prompted to allow notifications. Select **Allow**.

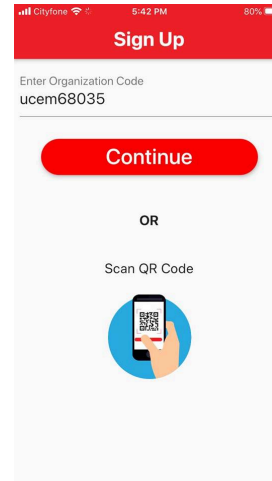


3. Get Started (this is displayed on only some version of the android and IOS software)



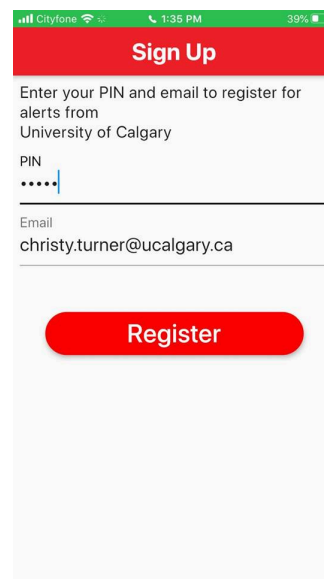
4. Enter Organization Code

Enter **ucem68035** on the sign up page and select **Continue**.



5. Enter PIN

Enter PIN code **68035** at the Sign up page and your UCalgary domain email address. Note: entering a non-UCalgary address will result in an error. Select **Register**.

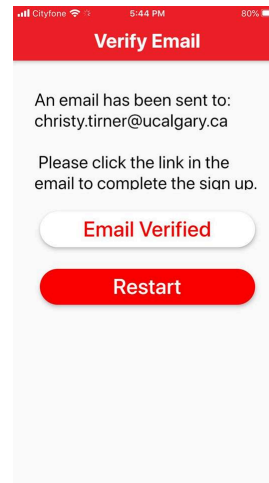


Error:

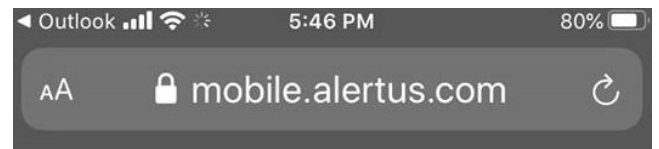
Your organization does not accept e-mail domain: gmail.com

6. Confirm your account

Complete the sign up process by clicking the link you receive in your UCalgary email. Upon clicking the link you will receive this message.



Upon clicking the link in your email, you will receive the following message:

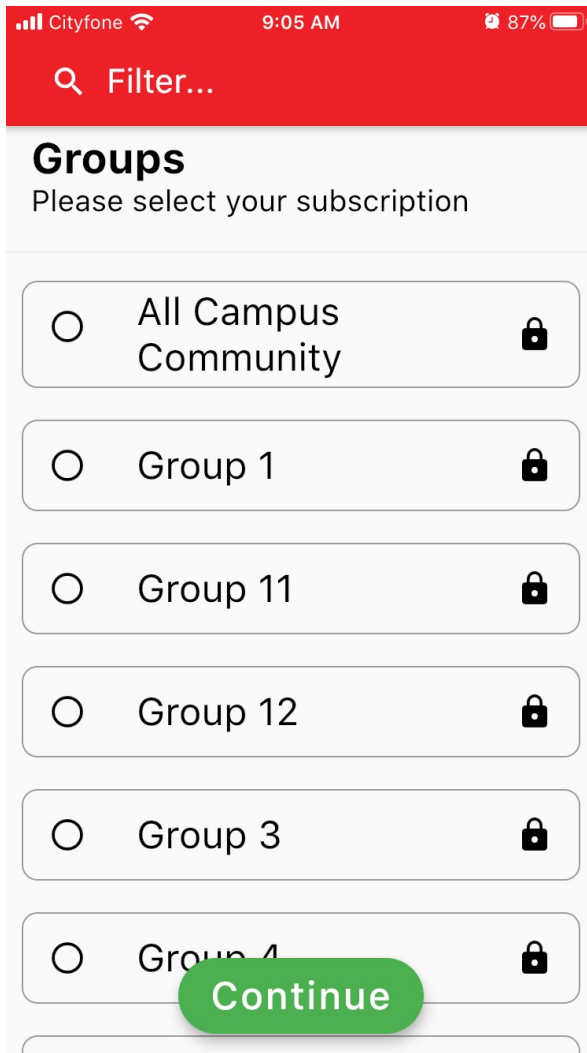


Successfully verified your email for Alertus Mobile

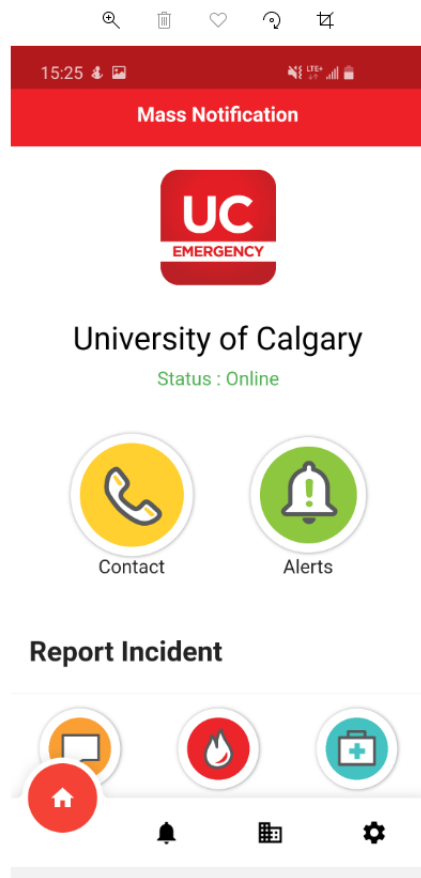
7. Confirm your subscription

Click on the Subscription icon on the toolbar to confirm your auto-subscription to the **All Campus Community**.

PIN:25573



8. Registered device will display the following screen



Technical issues relating to download or setup of the app:

please contact the [UService](mailto:it@ucalgary.ca) team at it@ucalgary.ca or 403-210-9300.