Effective Monday, Sept. 20, any individual non-compliant with the University of Calgary’s COVIDSafe Campus program will not be permitted on campus.

This document includes:
• Frequently asked questions
• Bookmark instructions for staff, faculty and students (with & without a UCalgary email) on how to register into Thrive Health;

<table>
<thead>
<tr>
<th>With a UCalgary email</th>
<th>Without a UCalgary email</th>
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</thead>
<tbody>
<tr>
<td>1. access your account</td>
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<tr>
<td>3. upload proof of vaccination</td>
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<td>4. complete a COVID-19 self-assessment</td>
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<td>5. scheduling an appointment to collect a rapid test kit</td>
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<tr>
<td>6. reporting self-administered rapid screening tests</td>
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*Steps 1 & 2 are mandatory for ALL
*You are exempt from step 3 if you are not fully vaccinated or not coming to campus.
*You are exempt from steps 4-6 if you are not coming to campus or have declared full vaccination.

Q1. When will the proof of vaccination status start at UCalgary?
Starting Monday, Sept. 20, provincial rules will require that the University of Calgary allow only those who are vaccinated or who have had a negative rapid test within the previous 72 hours to attend campus.

Q2. Why do I have to do this?
In order to be exempt from the two-metre physical distancing and other restrictions, provincial rules will require that the University of Calgary allow only those who are vaccinated, or who have had a negative rapid test within 72 hours, to attend campus or in-person UCalgary activities. The Rapid Testing and Vaccine Status Program is also part of the University of Calgary's evidence-based approach to addressing COVID-19.

Q3. What COVID-19 vaccines are considered approved?
Click the link to view World Health Organization (WHO)-approved vaccines

Q.4 When am I considered fully vaccinated?
• 14 days following the second dose of a Health Canada approved two-dose vaccine, or
• 14 days following a Health Canada-approved single-dose vaccine

**Q5. What if I am not considered fully vaccinated?**
All UCalgary students, faculty, and staff MUST login to the COVIDSafe Campus web platform and complete a vaccination attestation form and identify if you are going to be on campus or attend in-person UCalgary activities in 2021. Once attested and you intend to come onto campus, you will need to enroll into the Rapid Testing Program from within your Thrive Health account. Once you are considered fully vaccinated and choose to declare this, you are then able to update your attestation within your Thrive Health account and upload proof of vaccination.

**Q6. What if I lie about my vaccination status or upload false test results?**
Providing a false statement is considered a serious misconduct under the University’s **Code of Conduct** and the **Student Non-Academic Misconduct Policy**, and individuals will be subject to discipline for providing a false attestation.

**Q7. How will I know if everyone is following the program?**
Ensuring compliance for this program is taking place at an institutional level. Those who have not yet completed the COVIDSafe Campus requirements are being personally contacted. Further compliance steps are being actioned by department heads, managers, and student support teams across campus.

**Q8. Where can I obtain proof of my vaccinations?**
For Alberta residents the Government of Alberta has identified options for how to demonstrate proof of vaccination.

- Online records: official vaccine records are available on [MyHealth Records](https://myhealthrecords.ca). In addition, vaccine cards are also now available to download at [Alberta government](https://www.alberta.ca).
- Paper records: you may also have received a paper immunization record at your vaccination appointment.
- Children: Those under the age of 12 would not need to provide proof of immunization or a negative test at this time.

**Q9. I’m not from Alberta, how do I provide proof of vaccination?**
For international travelers, the [ArriveCan](https://www.canada.ca/en/immigration-refugees-citizenship/services/arrivecan.html) app and a valid international travel identify document is acceptable proof of vaccination. Please refer to Q3 to review Health Canada approved vaccines.

**Q10. What if I need an accommodation?**
UCalgary will ensure that any individual with needs related to a protected ground under the **Alberta Human Rights Act** is accommodated in accordance with its obligations at law. If you think you require a medical accommodation related to the Rapid Testing and Vaccine Status Program or masking requirements, please contact **Student Accessibility Services** or **Staff Wellness**.

**Q11. I’m not UCalgary faculty, staff or student, do I need to provide proof of vaccination?**
Starting Monday, Sept. 20, all visitors to campus age 12 and over are expected to be fully vaccinated and prepared to show proof of vaccination. **Visitors who fail to show proof upon request will be directed to leave campus.** Visitors include any individual visiting the University of Calgary campus, or attending a university hosted event off campus, who IS NOT a UCalgary student, faculty member or staff. The **Government of Alberta** has identified options for how to demonstrate proof of vaccination.

**Q12. How do I know if I have completed the program requirements?**
To ensure the program has successfully recorded your information, log into the Thrive Health Portal. Under **Care Network** select **University of Calgary Vaccine Reporting Journey**. You will be able to view your attestations under **Completed Tasks**.
A step by step guidance document to support those with a ucalgary email on how to:

1. access your account (mandatory for ALL)
2. complete a vaccination attestation form (mandatory for ALL)
3. upload proof of vaccination (You are exempt from Step 3 if you are not fully vaccinated and or not coming to campus)
4. complete a COVID-19 self-assessment (You are exempt from Steps 4-6 if you are not coming to campus or have declared full vaccination)
5. scheduling an appointment to collect a rapid test kit (You are exempt from Steps 4-6 if you are not coming to campus or have declared full vaccination)
6. upload rapid test kit results (You are exempt from Steps 4-6 if you are not coming to campus or have declared full vaccination)

1. Access your account (mandatory for ALL)

Navigate to the UCalgary COVIDSafe user homepage:
https://ucalgary.ca/covidsafe-campus

Log in to your account by clicking on Log in to Thrive.

You will be asked to login to Thrive via the normal University of Calgary Central Authentication Service process.

2. Completing your Vaccination Attestation Form (mandatory for ALL)

Click on Complete your vaccination attestation form.

*In the event your status changes e.g. now coming to campus, or, you need to upload proof of vaccination. You will need to complete a new attestation.
<table>
<thead>
<tr>
<th><strong>Answer whether you will be attending the University of Calgary in person between now and Dec. 31, 2021 and click Submit. If the answer is NO, no further action is required.</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>University of Calgary Vaccine Attestation Form</strong></td>
</tr>
<tr>
<td><strong>Privacy Statement</strong></td>
</tr>
<tr>
<td>This information is collected on behalf of the University of Calgary under the authority of section 33(c) of the Freedom of Information and Protection of Privacy Act. It will be used only for the purpose of implementing the Rapid Testing &amp; Vaccination Program. Information may be disclosed to provincial or federal authorities if required by law. De-identified aggregated data will be used to track the overall vaccination level of the UCalgary community. Additional information on the privacy aspects of this program are available at <a href="http://www.ucalgary.ca/covidsafe-campus.ca">www.ucalgary.ca/covidsafe-campus.ca</a>. If you have any questions about the collection or use of this information, contact: <a href="mailto:covid19@ucalgary.ca">covid19@ucalgary.ca</a>.</td>
</tr>
<tr>
<td>Do you plan to attend the University of Calgary in-person to learn, to research, to work, to access programs and services or to attend off-site UCalgary activities between now and December 31, 2021?</td>
</tr>
<tr>
<td></td>
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<td></td>
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<tr>
<td><strong>Submit</strong></td>
</tr>
<tr>
<td><strong>If the answer is YES or MAYBE, an agreement statement will appear.</strong></td>
</tr>
<tr>
<td><strong>Read and accept the agreement by clicking I accept.</strong></td>
</tr>
<tr>
<td>As part of the University of Calgary's Rapid Testing and Vaccination Program, the University of Calgary is asking that students, faculty, staff, and visitors provide a statement with respect to their COVID-19 vaccination status. To attend in-person activities on campus, individuals must either confirm via this attestation that they are fully vaccinated against COVID-19, or regularly participate in UCalgary’s Rapid Testing Program and obtain a negative test result before coming onto campus. I acknowledge and understand that if I fail to comply with the University of Calgary COVIDSafe Campus strategy I will not be permitted to attend University Campuses, or University-hosted off-site activities, and if I am a student, I could be removed from any in-person course registrations. I further acknowledge and understand that non-compliance, including but not limited to, providing a false attestation, is considered serious misconduct under the University’s <a href="#">Code of Conduct</a> and the <a href="#">Student Non-Academic Misconduct Policy</a>, and may result in discipline in accordance with the applicable policies and procedures.</td>
</tr>
<tr>
<td><strong>I accept</strong></td>
</tr>
<tr>
<td><strong>Required</strong></td>
</tr>
</tbody>
</table>
Declare your vaccination status and click Submit.

If you answer No or Prefer not to answer, go straight to steps 4, 5 and 6.

Step 3 is only for those who declare they have been fully vaccinated.

3. Upload proof of vaccination (You are exempt from Step 3 if you are not fully vaccinated and or not coming to campus)

Upload documentation to verify your Health Canada approved vaccinations.

Click on the Attach files button and select your documentation. If you have more than 1 document, click on Add Another File.

Once uploaded, click Submit.
To ensure the program has successfully recorded your information, click on Care Network.

Click on University of Calgary Vaccine Reporting Journey.

You can now view your completed tasks.

4. Completing your COVID-19 Self-Assessment *(You are exempt from Steps 4-6 if you are not coming to campus or have declared full vaccination)*

Information within this document will be updated as needed to align with provincial guidelines and regulations.

2021.09.22 - This document is the most current version of this document.
On the user homepage, click **Complete COVID-19 Self-Assessment.**

You will be directed to the Self-Assessment page. Answer all the questions as prompted.

Information within this document will be updated as needed to align with provincial guidelines and regulations.

2021.09.22 - This document is the most current version of this document.
If you answer all the questions **No**, you will be given a **green** status. You now may proceed to book an appointment to pick up your rapid testing kits on campus. When you complete the self-administered tests, you will need to upload the results by a specified date.
If you answer Yes to one or all of the questions you will be given a red status.

Scheduling an appointment

(You are exempt from Steps 4-6 if you are not coming to campus or have declared full vaccination)

On the user homepage, click Appointment Centre.

Click on Book new appointment.

Information within this document will be updated as needed to align with provincial guidelines and regulations.

2021.09.22 - This document is the most current version of this document.
Select a location for your rapid test kit pick up.

Select a location
Select a location for your appointment
University of Calgary has multiple locations where you can receive your test. Select a location to view available time slots.

Select a date and time and click Book.

Book a COVID-19 test for
Select a time slot for this appointment

Select an available time slot for this appointment

Book
You will see the confirmation and QR code you need to present when picking up the rapid tests. You will also receive a confirmation email. The email may not have the code.

Please take a screen shot of your QR code to take with you to your appointment.

To view your appointment, click on ‘Return to Appointment Centre.’

If you need to cancel or modify your appointment, click on the appointment and at the bottom of the screen, you will find the options for cancelling or rescheduling.

6. Reporting Self-Administered Rapid Screening Tests (You are exempt from Steps 4-6 if you are not coming to campus or have declared full vaccination)

Once you have completed your self-administered COVID-19 rapid screening test, take a clear photo of your test kit result.

Go to the user home page and click on COVID-19 Health Centre.
<table>
<thead>
<tr>
<th>Scroll to the bottom of the screen and click on <strong>add a test result.</strong></th>
<th>COVID-19 Tests</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td><img src="image1.png" alt="Image of test result" /></td>
</tr>
<tr>
<td></td>
<td>Negative Self-reported As of Aug 26, 2021</td>
</tr>
<tr>
<td>Rapid Screening test - Self-administered</td>
<td>Your test sample does not contain COVID-19, please continue to follow your workplace COVID-19 safety protocols.</td>
</tr>
<tr>
<td></td>
<td><img src="image2.png" alt="Image of test result" /></td>
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<tr>
<td></td>
<td>Add a test result Report a COVID-19 test result:</td>
</tr>
<tr>
<td></td>
<td><img src="image3.png" alt="Image of test result" /></td>
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<td></td>
<td>View Test History</td>
</tr>
<tr>
<td>Select the type of test, click on <strong>Self-administered Rapid Screening Test.</strong></td>
<td><strong>Select type of test</strong></td>
</tr>
<tr>
<td></td>
<td>What kind of test would you like to report?</td>
</tr>
<tr>
<td></td>
<td><img src="image4.png" alt="Image of test result" /></td>
</tr>
<tr>
<td></td>
<td>PCR test</td>
</tr>
<tr>
<td></td>
<td>Self-administered Rapid Screening test</td>
</tr>
<tr>
<td>Fill in the details of this rapid screening test result and upload a photo of your test result.</td>
<td>As per the instructions included with your test kit, please ensure the photo you upload has the date written on it with the provided Sharpie marker.</td>
</tr>
</tbody>
</table>

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2021.09.22 - This document is the most current version of this document.
Click **submit** and **confirm** that the information is accurate.

**Results:**
- If the test result is **negative**, follow all UCalgary COVID-19 safety protocols and submit another test in 3.5 days.
- If the test result is **inconclusive** or you are unsure of the result, please perform another test as soon as possible. **If you obtained two consecutive inconclusive rapid screen test results, please contact ohn@ucalgary.ca.**
- If the test result is **positive** use the AHS Online Booking Portal to arrange for a PCR test. **DO NOT come to campus. You will need to stay home and self-isolate for 10 days AND until symptoms resolve.** If you receive a positive PCR test, continue to isolate as directed above. Please also notify **ohn@ucalgary.ca** of your positive test result. If you receive a negative PCR test, you may return to campus if you are not ill.
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**1. Access your account (mandatory for ALL)**

You will receive an email from Thrive Health on behalf of the University of Calgary inviting you to join. This is how the sender will appear.

This is a sample of the email you will receive. Click on Get Started

**Note:** You must create an account within Thrive Health before you can access the Return to Thrive link posted on the university website.
**You only need to** create a password and confirm it.

**Please do not use Sign up with Google or Sign Up Account.**

**Read and agree** to the Privacy Policy Terms of Use and click on **Create Account.**

Select your preferred language, and click on **Confirm.**
You will see a series of marketing screens from Thrive Health. You can see them by clicking on **Next** or **Skip** them.

Read and click **Confirm**.

Read and sign (type) the consent with your name and last name and click on **Next**.
Enter the last 4-digits of your phone number and click **Continue**. If the 4 digits you enter do not match the phone number on record, please contact: 403.220.2866 or 1.866-220.4992 (Toll-free within North America)

Click on **My profile**.
Create your University of Calgary profile and click Submit.

Once you have created your account, scroll to page 3 of this document and follow the instructions from Step 2.